

Saltash Town Council Fees and Charges

Description	2020/2021 Charge	2021/2022 Charge
Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)		
Guildhall		
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.00
Casual ph - weekends & evenings (Community Rate)	£21.00	£21.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£25.20	£25.20
Council Chamber		
Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.00	£10.00
Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£18.00	£18.00
20% Discount for regular bookers evenings and weekends		
Room Hire Extras		
Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Photocopying	20p black 35p colour	20p black 35p colour
Trailer Hire (per day) (VATable)		
Saltash Community Groups	£30.00	£30.00
Other Councils and Non-Profit Organisations Outside of Saltash	£120.00	£120.00
Commercial Organisations or Hirers	£180.00	£180.00
Other Charges (VATable)		
Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
Mooring Fees (VATable)		
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £850 (Non Commercial)	£140.00	£150.00
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,275 (Commercial)	£210.00	£225.00
Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£20.00	£25.00
Visiting boats - (2 hours free);charge for 24 h (Commercial)		£37.50
Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)		£50.00
Trusted boated scheme - (casual users); charge per annum	£70.00	£75.00
Library Charges		
Overdue charges for books and free DVD loans:	Set by Cornwall Council	Set by Cornwall Council
Adult members	£0.25 per open day to a maximum of £8.00	£0.25 per open day to a maximum of £8.00
Access, Concessionary and Young Adult members	£0.15 per open day to a maximum of £4.00	£0.15 per open day to a maximum of £4.00
Child members (under 16)	No charge	No charge
Replacement membership cards:		
Adult members	£1.50	£1.50
Concessions, Access, Young Adult	£1.00	£1.00
Unders 16s	£0.50	£0.50
Hire Charges:		
DVDs :	from £0.50 to £3.00 per week	from £0.50 to £3.00 per week
Access Member limited to 2 at a time	Free	Free
Non-fiction	Free	Free
CDs:	£1.00	£1.00
Access Member	Free	Free
Computer games (where available)	£3.00 per week	£3.00 per week
Audiobook CDs per 3 week loan		
Adults	£2.00	£2.00
Children	£0.50	£0.50
Access members, housebound member and looked after children	Free	Free
Reservations:		
Adults and Concessionary users	£1.00 per item if placed by staff member	£1.00 per item if placed by staff member
Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Access and Housebound members	Free	Free
Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free
Books on Prescription	Free	Free
Performing Arts collection:		
Vocal and Orchestral sets	no charge	no charge
Vocal and orchestral sets requested from outside Cornwall		
Vocal scores	60p per score per six months	60p per score per six months
Orchestral sets	£10.00 per set per three months	£10.00 per set per three months

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	Postage charge (please note this charge may vary, ask staff for details)	£7.00 per 20 copies	£7.00 per 20 copies
	Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
	Reservation charge from library authorities outside South West Region (non-refundable)	£12.05	£12.05
	Renewals will be charged at the rates and time periods as listed above		
	Late returns charge applies	£10.00	£10.00
Missing part charged, unless a new copy is supplied by customer		at cost plus £5.00 administration fee	at cost plus £5.00 administration fee
Out of County Inter Library Loan Requests:			
	Adults	£10.10	£10.10
	Concessions, Young Adults	£9.10	£9.10
	Children	£4.10	£4.10
	British library book loan request	£18.35	£18.35
	British Library periodical request	£13.25	£13.25
	British Library Loan Renewal	£5.10 per 3 week renewal period	£5.10 per 3 week renewal period
Please note that persons owing more that £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.			
Use of public computers (subject to availability):			
	Cornwall library members	Free for two hours	Free for two hours
	Other library members (English and Welsh Library Authorities on production of a library card)	Free for one hour	Free for one hour
	Non-members	Free for half an hour - no extension	Free for half an hour - no extension
	Access to Wi-Fi	Free	Free
Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.			
Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes			
Printing from any source:			
	1-29 sheets (price per sheet)		
	Monochrome A4	£0.10	£0.10
	Monochrome A3	£0.20	£0.20
	Colour A4	£0.50	£0.50
	Colour A3	£1.00	£1.00
	30 plus sheets (price per sheet)		
	Monochrome A4	£0.08	£0.08
	Monochrome A3	£0.16	£0.16
	Colour A4	£0.40	£0.40
	Colour A3	£0.80	£0.80
	High gloss colour printing on customer's own paper	£1.00	£1.00
	High gloss colour printing on library paper	£1.25 per sheet	£1.25 per sheet
Commission rates:			
	Requires signed agreement in place between artist and relevant Council	30%	30%
Additional Library Charges			Set by Saltash Town Council
Merchandise Items with logo			2021/22
	Jute Bags (Each)		£1.90
	Coffee Mugs (Each)		£1.99
	Writing Kits (Each)		£5.99
Activities			Price to be given on application
Description		2020/2021	2021/2022
Allotments (Non VATable)	Grenfell Avenue pa	£25.00	£30.00
	Fairmead Road pa	£35.00	£40.00
	Churchtown pa	£35.00	£40.00

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Description	2020/2021 Charge	2021/2022 Charge	
Grenfell Avenue New Site pa	£25.00	£30.00	£35.00
Water pa	£10.00	£10.00	£10.00