

## Saltash Town Council Fees and Charges

Description	2020/2021 Charge	2021/2022 Charge
<b>Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)</b>		
<b>Guildhall</b>		
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.00
Casual ph - weekends & evenings (Community Rate)	£21.00	£21.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£25.20	£25.20
<b>Council Chamber</b>		
Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.00	£10.00
Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£18.00	£18.00
<b>20% Discount for regular bookers evenings and weekends</b>		
<b>Room Hire Extras (VATable)</b>		
Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Photocopying	20p black 35p colour	20p black 35p colour
<b>Trailer Hire (per day) (VATable)</b>		
Saltash Community Groups	£30.00	£30.00
Other Councils and Non-Profit Organisations Outside of Saltash	£120.00	£120.00
Commercial Organisations or Hirers	£180.00	£180.00
<b>Other Charges (VATable)</b>		
Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
<b>Mooring Fees (VATable)</b>		
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £850 (Non Commercial)	£140.00	£150.00
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,275 (Commercial)	£210.00	£225.00
Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£20.00	£25.00
Visiting boats - (2 hours free);charge for 24 h (Commercial)		£37.50
Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)		£50.00
Trusted boated scheme - (casual users); charge per annum	£70.00	£75.00
<b>Library Charges</b>		
<b>Overdue charges for books and free DVD loans:</b>	Set by Cornwall Council	Set by Cornwall Council
Adult members	£0.25 per open day to a maximum of £8.00	£0.25 per open day to a maximum of £8.00
Access, Concessionary and Young Adult members	£0.15 per open day to a maximum of £4.00	£0.15 per open day to a maximum of £4.00
Child members (under 16)	No charge	No charge
<b>Replacement membership cards:</b>		
Adult members	£1.50	£1.50
Concessions, Access, Young Adult	£1.00	£1.00
Under 16s	£0.50	£0.50
<b>Hire Charges:</b>		
DVDs :	from £0.50 to £3.00 per week	from £0.50 to £3.00 per week
Access Member limited to 2 at a time	Free	Free
Non-fiction	Free	Free
CDs:	£1.00	£1.00
Access Member	Free	Free
Computer games (where available)	£3.00 per week	£3.00 per week
Audiobook CDs per 3 week loan		
Adults	£2.00	Free
Children	£0.50	Free
Access members, housebound member and looked after children	Free	Free
<b>Reservations:</b>		
Adults and Concessionary users	£1.00 per item if placed by staff member	£1.00 per item if placed by staff member
Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Access and Housebound members	Free	Free
Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free
Books on Prescription	Free	Free
<b>Performing Arts collection:</b>		
Vocal and Orchestral sets	no charge	no charge
<b>Vocal and orchestral sets requested from outside Cornwall</b>		
Vocal scores	60p per score per six months	10 Scores at £4 per month
Orchestral sets	£10.00 per set per three months	£10.00 per set per three months
Postage charge (please note this charge may vary, ask staff for details)	£7.00 per 20 copies	£7.00 per 20 copies
Reservation charge from library authorities inside South West	£6.00	£6.00

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Description	2020/2021 Charge	2021/2022 Charge	
Region (non-refundable) Reservation charge from library authorities outside South West Region (non-refundable)	£12.05	£12.05	
<b>Renewals will be charged at the rates and time periods as listed above</b> Late returns charge applies Missing part charged, unless a new copy is supplied by customer	£10.00 at cost plus £5.00 administration fee	£10.00 at cost plus £5.00 administration fee	
<b>Out of County Inter Library Loan Requests:</b> Adults Concessions, Young Adults Children British library book loan request British Library periodical request British Library Loan Renewal	£10.10 £9.10 £4.10 £18.35 £13.25 £5.10 per 3 week renewal period	£10.10 £9.10 £4.10 <span style="color: red;">£19.00</span> £13.25 £5.10 per 3 week renewal period	
<b>Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.</b>			
<b>Use of public computers (subject to availability):</b> Cornwall library members Other library members (English and Welsh Library Authorities on production of a library card) Non-members Access to Wi-Fi	Free for two hours Free for one hour  Free for half an hour - no extension Free	Free for two hours Free for one hour  Free for half an hour - no extension Free	
<b>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</b>			
<b>Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes</b>			
<b>Printing from any source:</b> <b>1-29 sheets (price per sheet)</b> Monochrome A4 Monochrome A3 Colour A4 Colour A3 <b>30 plus sheets (price per sheet)</b> Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper	£0.10 £0.20 £0.50 £1.00  £0.08 £0.16 £0.40 £0.80 £1.00 £1.25 per sheet	£0.10 £0.20 £0.50 £1.00  £0.08 £0.16 £0.40 £0.80 £1.00 £1.25 per sheet	
<b>Commission rates:</b> Requires signed agreement in place between artist and relevant Council	30%	30%	
<b>Additional Library Charges</b> <b>Merchandise Items with logo</b>  Jute Bags (Each) Coffee Mugs (Each) Writing Kits (Each)		<b>Set by Saltash Town Council 2021/22</b>  £1.90 £1.99 £5.99	
<b>Activities</b>		Price to be given on application	
<b>Description</b>	<b>2020/2021</b>	<b>2021/2022</b>	<b>2022/2023</b>
<b>Allotments (Non VATable)</b> Grenfell Avenue pa Fairmead Road pa Churchtown pa Grenfell Avenue New Site pa Water pa	£25.00 £35.00 £35.00 £25.00 £10.00	£30.00 £40.00 £40.00 £30.00 £10.00	£30.00 £40.00 £40.00 £30.00 £10.00