

Services Committee - Service Delivery Precept Budget 2021-22  
Saltash Town Council  
As at 27th November 2020

Account	Actual Received/Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Estimated Y/E Income/ Spend 2020/21	Notes for Precept 2021/22	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
<b>Operating Income</b>													
<b>Service Delivery Income</b>													
<b>Grounds &amp; Premises Income</b>													
4500 SE Allotment Rents	3,004	0	0	2,614	2,489	125	2,517	Increased	3,000	3,018	3,036	3,054	3,073
4510 SE Public Footpath Grant	1,757	0	0	1,046	1,223	(177)	1,223	Increased	1,240	1,247	1,255	1,262	1,270
4512 SE Misc Income Grounds & Premises	31	0	0	0	96	(96)	96		0	0	0	0	0
<b>Total Grounds &amp; Premises Income</b>	<b>4,792</b>	<b>0</b>	<b>0</b>	<b>3,660</b>	<b>3,808</b>	<b>(148)</b>	<b>3,836</b>		<b>4,240</b>	<b>4,265</b>	<b>4,291</b>	<b>4,317</b>	<b>4,343</b>
<b>Town &amp; Waterfront Income</b>													
4521 SE Waterfront Income - Annual Mooring Fees	7,838	0	0	7,568	6,428	1,140	6,428		8,500	8,551	8,602	8,654	8,706
4522 SE Waterfront Income - Daily Mooring Fees	2,781	0	0	6,240	50	6,190	100	(Covid Six Months Allocation)	3,000	6,277	6,315	6,353	6,391
4530 SE Waterfront Income - Dingy Park	0	0	0	6,000	0	6,000	0	Devolution on Hold	0	6,000	6,036	6,072	6,109
4531 SE Waterfront Income - Car Park	0	0	0	1,500	0	1,500	0	Devolution on Hold	0	0	0	0	0
4532 SE Contract Income	0	0	0	4,000	0	4,000	0	(Covid Six Months Allocation)	3,000	4,000	4,024	4,048	4,072
4311 SE Misc Income Town & Waterfront	5,080	0	0	0	0	0	0		0	0	0	0	0
<b>Total Town &amp; Waterfront Income</b>	<b>15,699</b>	<b>0</b>	<b>0</b>	<b>25,308</b>	<b>6,478</b>	<b>18,830</b>	<b>6,528</b>		<b>14,500</b>	<b>24,828</b>	<b>24,977</b>	<b>25,127</b>	<b>25,278</b>
<b>Total Service Delivery Income</b>	<b>20,490</b>	<b>0</b>	<b>0</b>	<b>28,968</b>	<b>10,286</b>	<b>18,682</b>	<b>10,364</b>		<b>18,740</b>	<b>29,094</b>	<b>29,268</b>	<b>29,444</b>	<b>29,621</b>
<b>Total Service Delivery Operating Income</b>	<b>20,490</b>	<b>0</b>	<b>0</b>	<b>28,968</b>	<b>10,286</b>	<b>18,682</b>	<b>10,364</b>		<b>18,740</b>	<b>29,094</b>	<b>29,268</b>	<b>29,444</b>	<b>29,621</b>
<b>Operating Expenditure</b>													
<b>Service Delivery Expenditure</b>													
<b>Grounds &amp; Premises Expenditure</b>													
6209 PR Oyster Beds	1	0	0	1	0	1	1		1	1	1	1	1
6503 SE Allotments	796	0	0	1,673	528	1,145	730	Reduced	800	805	810	814	819
6506 SE Grounds Maintenance & Watering (6506)	23,325	0	0	28,660	13,165	15,495	22,916	Reduced Glendale Contract, S106 Lidl to be use	8,500	10,000	10,060	10,120	10,181
6508 SE Public Toilets (Operational Costs)	7,227	0	0	12,000	4,654	7,346	8,316	Reduced	4,000	4,024	4,048	4,072	4,097
6517 SE Cross (Maintenance)	2,466	0	0	2,500	220	2,280	2,500		2,515	2,530	2,545	2,561	2,576
6525 GR Public Toilets (Repairs & Maintenance Costs)	387	0	0	2,040	123	1,917	66	Reduced	1,000	1,006	1,012	1,018	1,024
6526 SE Tools, Equipment & Materials (Store & All Areas)	0	0	0	5,000	2,599	2,401	3,918		4,000	4,024	4,048	4,072	4,097
6529 G&P Refuse Disposal	0	0	0	5,000	2,118	2,882	3,176		5,030	5,060	5,091	5,121	5,152
<b>Total Grounds &amp; Premises Expenditure</b>	<b>34,203</b>	<b>0</b>	<b>0</b>	<b>56,874</b>	<b>23,406</b>	<b>33,468</b>	<b>41,623</b>		<b>25,846</b>	<b>27,450</b>	<b>27,615</b>	<b>27,780</b>	<b>27,947</b>
<b>Longstone Expenditure</b>													
7107 LO Rent - Longstone	0	0	0	0	0	0	0	New Code, Due to commence 21/22	4500	4500	4500	4500	4500
7100 LO Rates - Longstone	0	0	0	2,091	0	2,091	2,091	Not sorted with CC, FC	2,104	2,116	2,129	2,142	2,154
7101 LO Water Rates - Longstone	0	0	0	399	0	399	399	Not sorted with CC, FC	401	404	406	409	411
7103 LO Electricity - Longstone	585	0	0	1,882	(244)	2,126	1,882	Not sorted with CC, FC	1,893	1,905	1,916	1,928	1,939
7104 LO Fire & Security Alarm - Longstone	3,179	0	0	750	207	543	750	Not sorted with CC, FC	755	759	764	768	773
7105 LO Fire Extinguishers - Longstone	104	0	0	261	312	(51)	104	To be combined with 7104 Fire & Security Alarm Reduced New Contract	140	141	142	143	143
7108 LO Cleaning Materials & Equipment - Longstone	322	0	0	1,133	265	868	530	Reduced	600	604	607	611	615
7110 LO General Repairs & Maintenance - Longstone	2,143	0	0	729	303	426	426		733	738	742	747	751
7114 LO Replace Equipment - Longstone	612	0	0	2,040	998	1,042	1,624	Reduced	1,000	1,006	1,012	1,018	1,024
7121 LO IT & Office Costs - Longstone	1,276	0	0	1,000	592	408	936	Fixed Cost	1,006	1,012	1,018	1,024	1,030
7120 LO Legionella Risk Assessment - Longstone	105	0	0	410	0	410	0		0	0	0	0	0
6419 GH Longstone Depot	(2,181)	0	0	0	(1,992)	1,992	(1,992)		0	0	0	0	0
<b>Total Longstone Expenditure</b>	<b>6,146</b>	<b>0</b>	<b>0</b>	<b>10,695</b>	<b>442</b>	<b>10,253</b>	<b>6,750</b>		<b>13,132</b>	<b>13,184</b>	<b>13,236</b>	<b>13,288</b>	<b>13,341</b>
<b>Total Grounds &amp; Premises Expenditure</b>	<b>40,349</b>	<b>0</b>	<b>0</b>	<b>67,569</b>	<b>23,849</b>	<b>43,720</b>	<b>48,373</b>		<b>38,978</b>	<b>40,634</b>	<b>40,851</b>	<b>41,069</b>	<b>41,288</b>
<b>Town &amp; Waterfront Expenditure</b>													
6504 SE Street Furniture (Maintenance)	917	0	0	3,137	834	2,303	1,494	Reduced	2,000	2,012	2,024	2,036	2,048
6505 SE Street Lighting	167	0	0	575	56	519	112	Reduced	200	201	202	204	205
6507 SE Community Toilet Scheme (6507)	800	0	0	836	0	836	0	Ended	0	0	0	0	0
6511 SE Tourism & Signage	0	0	0	5,000	0	5,000	0	Reduced	1,000	1,006	1,012	1,018	1,024
6512 SE Bus Shelters (Maintenance)	0	0	0	627	0	627	0		500	503	506	509	512
6515 SE Festive Lights Maintenance & Electricity	698	0	0	1,000	485	515	820	Reduced	900	905	911	916	922
6519 SE Flags & Bunting	718	0	0	3,060	1,479	1,581	2,464		3,078	3,097	3,115	3,134	3,153
6522 SE Pontoon (Maintenance Costs) (6522)	10,074	0	0	5,445	2,634	2,811	5,238		5,478	5,511	5,544	5,577	5,610
6524 SE Vehicle Maintenance and Repair Costs	3,582	0	0	5,000	5,853	(853)	5,936	Increased	8,000	8,048	8,096	8,145	8,194
6527 SE Salt Bins Refill	0	0	0	1,000	0	1,000	1,000		1,006	1,012	1,018	1,024	1,030
6528 SE Pontoon Accommodation	0	0	0	10,500	1,067	9,433	2,134		10,563	10,626	10,690	10,754	10,819
6530 SE Contract Expenditure	0	0	0	2,000	0	2,000	0	(Covid Six Months Allocation)	1,006	2,000	2,012	2,024	2,036
<b>Total Town &amp; Waterfront Expenditure</b>	<b>16,956</b>	<b>0</b>	<b>0</b>	<b>38,180</b>	<b>12,409</b>	<b>25,771</b>	<b>19,198</b>		<b>33,731</b>	<b>34,921</b>	<b>35,131</b>	<b>35,342</b>	<b>35,554</b>
<b>Total Service Delivery Expenditure</b>	<b>57,305</b>	<b>0</b>	<b>0</b>	<b>105,749</b>	<b>36,257</b>	<b>69,492</b>	<b>67,571</b>		<b>72,709</b>	<b>75,555</b>	<b>75,982</b>	<b>76,411</b>	<b>76,842</b>
<b>Service Delivery Staffing Expenditure</b>													
Service Delivery Staffing Expenses	2,745	0	0	4,800	940	3,860	1,546		4,829	4,858	4,887	4,916	4,946
6676 ST Services Delivery Staff Training	7,321	0	0	12,500	(2,671)	15,171	12,500		7,500	7,545	7,590	7,636	7,682
Service Delivery Staffing Costs	105,472	0	(83,415)	196,515	50,863	62,237	158,100		195,079	200,931	206,959	213,168	219,563
<b>Total Service Delivery Staffing Expenditure</b>	<b>115,539</b>	<b>0</b>	<b>(83,415)</b>	<b>213,815</b>	<b>49,131</b>	<b>81,269</b>	<b>172,146</b>		<b>207,408</b>	<b>213,334</b>	<b>219,436</b>	<b>225,720</b>	<b>232,190</b>
<b>Total Service Delivery Operating Expenditure</b>	<b>172,844</b>	<b>0</b>	<b>(83,415)</b>	<b>319,564</b>	<b>85,389</b>	<b>150,760</b>	<b>239,717</b>		<b>280,117</b>	<b>288,889</b>	<b>295,418</b>	<b>302,130</b>	<b>309,032</b>
<b>Total Service Delivery Operating Surplus/ (Deficit)</b>	<b>(152,353)</b>	<b>0</b>	<b>83,415</b>	<b>(290,596)</b>	<b>(75,103)</b>	<b>(132,078)</b>	<b>(229,353)</b>		<b>(261,377)</b>	<b>(259,795)</b>	<b>(266,149)</b>	<b>(272,686)</b>	<b>(279,412)</b>

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<b>1. EMF Expenditure</b>													
<b>Service Delivery EMF Expenditure</b>													
<b>Grounds &amp; Premises EMF Expenditure</b>													
6471 GH EMF Heritage Centre	996	5,056	0	0	0	5,056	0	To be c/f	0	0	0	0	0
6571 SE EMF Saltash Recreation Areas	11,781	26,809	0	0	0	26,809	0	To be c/f, table tennis,	4,000	0	0	0	0
EMF Victoria Gardens Devolution	0	0	0	0	0	0	0		10,000				
<b>Total Grounds &amp; Premises EMF Expenditure</b>	<b>12,777</b>	<b>31,865</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,865</b>	<b>0</b>		<b>14,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Longstone EMF Expenditure</b>													
7170 LO EMF Longstone Depot Capital Works	740	500	0	0	0	500	0	To be c/f	0	0	0	0	0
<b>Total Longstone EMF Expenditure</b>	<b>740</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Town &amp; Waterfront EMF Expenditure</b>													
6570 SE EMF Notice Boards (Repair & Replace)	1,091	851	0	1,000	0	1,851	1,851	To be c/f	0	0	0	0	0
6572 SE EMF Festive Lights (6572)	4,515	13,256	5,000	5,000	0	23,256	18,256		5,000	0	0	0	0
6573 SE EMF Public Art & Maintenance	2,043	1,963	0	0	520	1,443	520	To be c/f	0	0	0	0	0
6574 SE EMF Salt Bins	0	7,728	(5,000)	0	0	2,728	0	£2,728 to be c/f, £5,000 to be transferred to Christmas Lights	0	0	0	0	0
6575 SE EMF Street Furniture (New & Replace)	0	2,749	0	0	0	2,749	0	To be c/f	0	0	0	0	0
6578 SE EMF Equipment and Vehicles (Capital Works)	7,864	29,603	0	10,000	0	39,603	39,603	SDM Costings	30,000	0	0	0	0
6582 SE EMF Town War Memorial (6582)	0	1,978	0	0	0	1,978	0	To be c/f	0	0	0	0	0
6584 SE EMF Pontoon Maintenance Capital	0	10,697	0	0	0	10,697	0	To be c/f	0	0	0	0	0
6700 ST Services Delivery Staff Contingency	21,361	147	83,415	31,000	52,877	61,685	39,415		0	0	0	0	0
<b>Total Town &amp; Waterfront EMF Expenditure</b>	<b>36,874</b>	<b>68,972</b>	<b>83,415</b>	<b>47,000</b>	<b>53,397</b>	<b>145,990</b>	<b>99,645</b>		<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Service Delivery EMF Expenditure</b>	<b>50,390</b>	<b>101,337</b>	<b>83,415</b>	<b>47,000</b>	<b>53,397</b>	<b>178,355</b>	<b>99,645</b>		<b>49,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Service Delivery Budget Surplus/ Deficit</b>	<b>(202,744)</b>	<b>(101,337)</b>	<b>0</b>	<b>(337,596)</b>	<b>(128,500)</b>	<b>(310,433)</b>	<b>(328,998)</b>		<b>(310,377)</b>	<b>(259,795)</b>	<b>(266,149)</b>	<b>(272,686)</b>	<b>(279,412)</b>

Notes

Inflationary rate used for fixed costs is CPI 0.6% June 2020

(27,219)

8% Decrease on budget compared to last year

Six month allocation for particular income and any associated costs due to Covid 19 restrictions

Outstanding Lidl S106 Monies to be used for Hanging baskets in 21/22 as agreed by Cornwall Council

Staffing costs have been worked up to include a 3% inflationary rise, this will be revised when the decision is made by government and any surplus will be reallocated within the staffing budget.

**Approved recommendations from P&F Committee Minute No 117/20/21**

To vire £5,000 from 6574 EMF Salt Bins to 6572 EMF Festive Lights

To vire £45,000 from 2020/21 Service Delivery Staffing costs to 6700 EMF Service Delivery Staff Contingency