

Services Committee - Guildhall Budget
Saltash Town Council
As at 2nd December 2020

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spent YTD 2020/21	Actual Funds to Receive/ Available to Date 2020/21	Notes
Operating Income							
Guildhall Income							
4200 GH Income - Guildhall Bookings	10,329	0	0	10,200	(158)	10,358	
4201 GH Income - Guildhall Refreshments	252	0	0	255	0	255	
4202 GH Guildhall Piano	0	0	0	20	0	20	
4206 GH Income - Guildhall Misc Property Income	39	0	0	231	0	231	
Total Guildhall Income	10,620	0	0	10,706	(158)	10,864	
Total Operating Income	10,620	0	0	10,706	(158)	10,864	
Operating Expenditure							
Guildhall Expenditure							
6400 GH Rates - Guildhall (6400)	8,470	0	0	8,639	8,608	31	
6401 GH Water Rates - Guildhall (6401)	618	0	0	1,017	121	896	
6402 GH Gas - Guildhall (6402)	1,450	0	0	3,319	658	2,661	
6403 GH Electricity - Guildhall (6403)	3,745	0	0	4,925	1,893	3,032	
6404 GH Fire & Security Alarm - Guildhall (6404)	1,976	0	0	1,071	813	258	
6405 GH Fire Extinguishers - Guildhall (6405)	397	0	0	824	300	524	
6406 GH Window Cleaning - Guildhall (6406)	1,245	0	0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,162	0	0	2,409	480	1,929	
6409 GH Boiler Service & Maintenance	345	0	0	1,000	166	834	
6410 GH General Repairs & Maintenance	5,279	0	0	2,500	751	1,749	
6411 GH TV License & PRS	230	0	0	160	349	(189)	
6412 GH Lift Service & Maintenance	2,738	0	0	5,000	928	4,072	
6413 GH Refreshment Costs - Guildhall	306	0	0	374	0	374	
6414 GH Replace Equipment - Guildhall	306	0	0	1,713	30	1,683	
6418 GH Professional Fees	300	0	0	1,020	0	1,020	
6420 GH Legionella Risk Assessment (Guildhall)	315	0	0	440	140	300	
Total Guildhall Expenditure	28,881	0	0	34,411	15,237	19,174	
Guildhall Staffing Expenditure							
Guildhall Staffing Expenses	0	0	0	400	27	373	
6678 ST GH Staff Training (Guildhall)	135	0	0	1,000	0	1,000	
Guildhall Staffing Costs	32,764	0	0	25,842	18,546	7,296	
Total Guildhall Staffing Expenditure	32,899	0	0	27,242	18,573	8,669	
Total Guildhall Operating Expenditure	61,780	0	0	61,653	33,810	27,843	

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1. EMF Expenditure							
Guildhall EMF Expenditure							
6470 GH EMF Guildhall Maintenance	63	16,509	0	20,000	352	36,157	
6696 ST GH EMF Staff Contingency (Guildhall)	209	1,752	0	88	0	1,840	
Total Guildhall EMF Expenditure	271	18,261	0	20,088	352	37,997	
Total EMF Expenditure	271	18,261	0	20,088	352	37,997	
Total Guildhall Surplus/ Deficit	(51,432)	(18,261)	0	(71,035)	(34,320)	(54,976)	