

**Please note these forms are templates only and may be subject to slight amendments according to individual circumstances and requirements.**

**SALTASH TOWN COUNCIL – CHURCHTOWN CEMETERY**

**ASSIGNMENT OF RIGHT OF BURIAL**

I (Full name of person re-assigning the Deed).....  
of (Full address including post code) .....  
.....

In consideration of the sum of (Fee for re-assignment of the Deed) (insert current cost of Deed Transfer).....

Shown to me by (Full name of person to whom Deed is to be re-assigned)  
.....

Do hereby assign unto the said (Full name of person to whom Deed is to be re-assigned)  
.....

the exclusive Right of Burial in Grave (or Ashes Plot) in the Churchtown Cemetery and numbered (Grave reference) on the Plan of the Cemetery, made in pursuance of the said Act, which was granted to myself (Full name of current Deed Holder) by the Saltash Town Council, by Deed of Grant Number (Deed Number) bearing the date of ..... day of.....20.., and all my estate and title, and interest therein, including the right of placing a memorial thereon of the nature and in the position approved by the Saltash Town Council to hold the same unto the said (Full name of person to whom Deed is to be re-assigned), subject to the conditions on which I held the same immediately before the execution hereof.

Witness my Hand and Seal this ..... day of .....20...

Signature .....

**Witness 1:**

Full Name.....

Address.....

Signature (in full).....

**Witness 2:**

Full Name.....

Address.....

Signature (in full).....

**SALTASH TOWN COUNCIL – CHURCHTOWN CEMETERY**

**ASSENT OF EXECUTOR OR ADMINISTRATOR**

I (Full Name of Executor or Administrator).....

of (Full Address including post code).....

Being: (Delete either (i) or (ii) as necessary)

(i) the Executor of the Will of (Full Name of Deceased) .....

Proved in the .....Probate Registry

On the ..... day of ..... 20.. do hereby assent to the transfer to:

(ii) the Administrator of the Estate of (Full Name of Deceased) acting under Letters of Administration granted by .....Probate Registry

Proved in .....Probate Registry

On the ..... day of ..... 20.. do hereby assent to the transfer to:

Name (Full name of person to whom the Deed is to be transferred)

.....

Address (Full address including post code).....

Witness my Hand this ..... day of ..... 20..

Signature (Full Signature of person transferring the Deed) .....

**Witness 1:**

Full Name.....

Address.....

Signature (in full).....

**Witness 2:**

Full Name.....

Address.....

Signature (in full).....

**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I, (**Full correct name of Deed Holder**) of (**Full address including post code**) do solemnly and sincerely declare that I the said (**Full correct name of Deed Holder**) am one and the same person as (**original name on the EROB**), my name having been incorrectly given when the exclusive Right of Burial in grave number (**Grave reference**) was purchased and I make this declaration in order that the said Right of Burial may be registered in my correct name as (**Full correct name of Deed Holder**).

I declare myself, the said (**Full correct name of Deed Holder**) to be the rightful owner of the said Right of Burial. FURTHER, I the said (**Full correct name of Deed Holder**) hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

**THIS DECLARATION TO BE MADE BEFORE A MAGISTRATE OR  
COMMISSIONER FOR OATHS**

**WHERE THIS DECLARATION IS WITNESSED BY A SOLICITOR, THE  
COMPLETED FORM MUST ALSO BEAR THE STAMP OF SAID SOLICITOR'S  
PRACTICE IN ORDER TO BE ACCEPTED**

**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I, (**Full correct name of Deed Holder**) of (**Full address including post code**) do solemnly and sincerely declare that I the said (**Full correct name of Deed Holder**) am one and the same person as (**original name on the EROB**), my name having been incorrectly given when the exclusive Right of Burial in grave number (**Grave reference**) was purchased and I make this declaration in order that the said Right of Burial may be registered in my correct name as (**Full correct name of Deed Holder**).

I declare myself, the said (**Full correct name of Deed Holder**) to be the rightful owner of the said Right of Burial together with (**Full name of second Deed Holder**) of (**Full address of second Deed Holder**). FURTHER, **We** the said (**Full correct name of 1st Deed Holder**) and (**Full name of 2nd Deed Holder**) hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND **We** make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed..... & .....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I, **(Full name)** of **(Full address including post code)** do solemnly and sincerely declare that the said **(Full correct name of deceased)** shown on Registrar's Certificate of **(Burial or Cremation)** numbered **(number of certificate)** dated **(Date in full)** issued by the Registrar of Births and Deaths for the District of **(District Location)** is one and the same person as **(original name on the EROB Deed)** his/her name having been incorrectly given when the exclusive Rights of Burial was purchased and I make this declaration in order that the said **(Full correct name of Deceased)** may be buried in the said grave space **(Grave Reference)** on **(Full date of funeral)** as is his/her right as owner thereof.

FURTHER, I the said **(Full name)** of **(Full address including post code)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I, **(Full name of applicant)** of **(Full address including post code)** do solemnly and sincerely declare that the said **(Full correct name of deceased)** shown on Registrar's Certificate of **(Burial or Cremation)** numbered **(number of certificate)** dated **(Date in full)** issued by the Registrar of Births and Deaths for the District of **(District Location)** died intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration THAT I the said **(Full name of applicant)** of **(Full address including post code)** am his lawful surviving **(relationship to deceased)** and next of kin and therefore the present rightful owner of the said Right of Burial in the said Grave space **(Grave Reference)**.

FURTHER, I the said **(Full name)** of **(Full address including post code)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

We, **(Full name of first applicant)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** do solemnly and sincerely declare that the said **(Full correct name of deceased)** shown on Registrar's Certificate of **(Burial or Cremation)** numbered **(number of certificate)** dated **(Date in full)** issued by the Registrar of Births and Deaths for the District of **(District Location)** died intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration THAT we the said **(Full name of first applicant)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** are his/her lawful surviving **(relationship to deceased)** and next of kin and therefore the present rightful owner of the said Right of Burial in the said Grave space **(Grave Reference)**.

FURTHER, I the said **(Full name)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND we make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....&.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I (**Full name of applicant**) of (**Full address including post code**) do solemnly and sincerely declare that the said (**Full correct name of deceased**) shown on Registrar's Certificate of (**Burial or Cremation**) numbered (**number of certificate**) dated (**Date in full**) issued by the Registrar of Births and Deaths for the District of (**District Location**) died a widow/widower intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration THAT I the said (**Full name of applicant**) of (**Full address including post code**) am his only lawful surviving (**relationship to deceased**) and next of kin and therefore the present rightful owner of the said Right of Burial in the said Grave space (**Grave Reference**).

FURTHER, I the said (**Full name**) of (**Full address including post code**) hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND we make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....&.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

We, **(Full name of first applicant)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** do solemnly and sincerely declare that the said **(Full correct name of deceased)** shown on Registrar's Certificate of **(Burial or Cremation)** numbered **(number of certificate)** dated **(Date in full)** issued by the Registrar of Births and Deaths for the District of **(District Location)** died a widow/widower intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration THAT the said **(Full name of first applicant)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** are his/her only lawful surviving **(relationship to deceased)** and next of kin and therefore the present rightful owners of the said Right of Burial in the said Grave space **(Grave Reference)**.

FURTHER, we the said **(Full name)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND we make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....&.....

Declared at .....

In the ..... Of .....

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Before me.....

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**STATUTORY DECLARATION**  
**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

We, **(Full name of first applicant)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** do solemnly and sincerely declare that the said **(Full name of deceased)** shown on Registrar's Certificate of **(Burial or Cremation)** numbered **(number of certificate)** dated **(Date in full)** issued by the Registrar of Births and Deaths for the District of **(District Location)** died a widow/widower intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration THAT the said **(Full name of first applicant)** of **(Full address including post code)** and myself the said **(Full name of second applicant)** of **(Full address including post code)** are his/her only lawful surviving **(relationship to deceased)** and next of kin and therefore the present rightful owners of the said Right of Burial in the said Grave space **(Grave Reference)** BUT ((Full name of first applicant) of (Full address including post code) desire that the exclusive Right of Burial be vested solely in my name as (Full name of second applicant) and have given their consent in the document attached hereto which I declare to be genuine AND FURTHER, we the said **(Full name)** of **(Full address including post code)** and **(Full name of second applicant)** of **(Full address including post code)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND we make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed.....&.....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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FORM MUST ALSO BEAR THE STAMP OF SAID SOLICITOR'S PRACTICE IN ORDER  
TO BE ACCEPTED**

**STATUTORY DECLARATION**

**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

**I/We, (Full name of applicant) of (Address including post code) and (If applicable, name and address of second applicant in full) do solemnly and sincerely declare that (Full name of current Deed Holder) of (Address on current Deed including post code) purchased the exclusive right of burial in grave number (Grave reference) Churchtown Cemetery and THAT the said (Full name of current Deed Holder) died leaving her Last Will and Testament dated (Date in full) without codicil and which was not revoked, in which I/we the said (Full name of applicant) and (if applicable, full name of second applicant) were named as sole/ joint executors BUT, at the time of his/her death the said (Full name of current Deed Holder) left an estate of insufficient value for which it was required by law to obtain Probate on the said Will, and I/we have not, neither do I/we intend to endeavour to obtain such Grant of Probate.**

In these circumstances **I/we** declare **myself/ourselves**, the said **(Full name of applicant)** and the said **(if applicable, full name of second applicant)** to be the next rightful **owner/s** of the said Right of Burial. FURTHER, **I/we** the said **(Full name of applicant)** and the said **(if applicable, full name of second applicant)** hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND **I/we** make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed..... & .....

Declared at .....

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This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**

**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

I (**Full name of applicant**) of (**Full address including post code**) do solemnly and sincerely declare that (**Full name of current Deed Holder**) of (**Address on current Deed including post code**) purchased the exclusive right of burial in grave number (**Grave reference**) Churchtown Cemetery and THAT the said (**Full name of current Deed Holder**) died leaving his/her Last Will and Testament dated (**Date in full**) without codicil and which was not revoked, in which the said (**Full name of executor**) was named as sole executor BUT at the time of **his/her** death the said (**Full name of current Deed Holder**) left an estate of insufficient value for which it was required by law to obtain Probate on the said Will. Further THE SAID (**Full name of executor**) is now deceased and in his fiduciary duties failed to transfer ownership in accordance with the provisions of the Will THAT I the said (**Full name of applicant**) of (**Address including post code**) am the sole surviving residuary legatee and therefore the present rightful owner of the said Right of Burial AND FURTHER in these circumstances I declare myself, the said (**Full name of applicant**) to be the next rightful **owner** of the said Right of Burial.

FURTHER, I the said (**Full name of applicant**) hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed..... & .....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**STATUTORY DECLARATION**

**SALTASH TOWN COUNCIL - CHURCHTOWN CEMETERY**

We (**Full name of first applicant**) of (**Address including post code**) and (**Full name of second applicant**) of (**Address including post code**) do solemnly and sincerely declare that (**Full name of current Deed Holder**) of (**Address on current Deed including post code**) purchased the exclusive right of burial in grave number (**Grave reference**) Churchtown Cemetery and THAT the said (**Full name of current Deed Holder**) died leaving his/her Last Will and Testament dated (**Date in full**) without codicil and which was not revoked, in which the said (**Full name of executor**) was named as sole executor BUT at the time of his/her death the said (**Full name of current Deed Holder**) left an estate of insufficient value for which it was required by law to obtain Probate on the said Will.

Further THE SAID (**Full name of executor**) is now deceased and in his fiduciary duties failed to transfer ownership in accordance with the provisions of the Will THAT we the said (**Full name of applicant**) of (**Address including post code**) and (**Full name of second applicant**) of (**Address including post code**) are the sole surviving residuary legatees and therefore the present rightful owners of the said Right of Burial AND FURTHER in these circumstances We declare ourselves, the said (**Full name of applicant**) and (**Full name of second applicant**) of (**Address including post code**) to be the next rightful owners of the said Right of Burial.

FURTHER, We the said (**Full name of first applicant**) of (**Address including post code**) and (**Full name of second applicant**) of (**Address including post code**) hereby indemnify Saltash Town Council and all its officers and servants from any liability whatsoever in this matter or arising therefrom AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declaration Act 1835.

Signed..... & .....

Declared at .....

In the ..... Of .....

This.....Day of .....20.....

Before me.....

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**SALTASH TOWN COUNCIL – CHURCHTOWN CEMETERY**

**FORM OF RENUNCIATION**

I/We the undersigned hereby renounce all my/our interest and title in the Right of Burial described in the Register as Grave No (Grave reference) in the Churchtown Cemetery, and desire that the said Right of Burial shall be vested solely/jointly in my/our (relationship to prospective Deed Holder/s).

(Full name of person renouncing rights).....

of (Full address including post code).....

Signature (in full) .....

Dated this ..... day of ..... 20....

(Full name of person renouncing rights).....

of (Full address including post code).....

Signature (in full) .....

Dated this ..... day of ..... 20....

Signature and addresses of Witnesses:

**Witness 1:**

Full Name.....

Address.....

Signature (in full).....

**Witness 2:**

Full Name.....

Address.....

Signature (in full).....

**Witness 3:**

Full Name.....

Address.....

Signature (in full).....

This form should be attached to the statutory declaration before the declaration is made. Reference to this form should be made within the declaration.



# Saltash Town Council

Konsel An Dre Essa



## CHURCHTOWN CEMETERY

### TRANSFER OF THE EXCLUSIVE RIGHT OF BURIAL

The original Deed having been mislaid (**or other reason**), this form is to certify that the Transfer of the Exclusive Right of Burial in Grave/Ashes Plot (Grave Reference) in the Churchtown Cemetery has been completed and that the following person/s is/are now confirmed as Deed Holder/s.

Name (Full Name) .....

Address (Full Address including post code).....

Name (Full Name).....

Address (Full Address including post code).....

Signed (Officer of the Council).....

Officer Title.....

this ..... day of ..... 20..

Official stamp/seal of Saltash Town Council.

Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash, PL12 6JX  
Telephone: 01752 844846 [www.saltash.gov.uk](http://www.saltash.gov.uk)



# Saltash Town Council

Konsel An Dre Essa



## APPLICATION FOR TRANSFER OF THE EXCLUSIVE RIGHT OF BURIAL CHURCHTOWN CEMETERY

### 1. Contact Details:

Name (Full name of first applicant).....

Address (Full address including post code).....

.....

Email..... Telephone No.....

Name (Full Name of second applicant).....

Address (Full Address including post code).....

.....

Email..... Telephone No.....

### 2. Details of original Deed:

Name of current Deed Holder.....

Grave or Ashes Plot Number:.....

Please indicate if the original Deed is available.....



**3. Legal Documentation:**

Please indicate if the following documents have been obtained:

- Last Will and Testament with codicil.....
- Last Will and Testament without codicil.....
- Grant of Probate.....
- Letters of Administration.....
- None of the above.....

**4. Identification Documentation:**

Please indicate which of the following documents will be supplied for identification purposes. Documents should be current:

Name: (Full name of first applicant).....

- Utility bill or similar showing name and full address of applicant.....
- Driving licence showing name and full address of applicant.....
- Passport showing name and full address of applicant.....

Please indicate which of the following documents will be supplied for identification purposes. Documents should be current:

Name: (Full name of second applicant).....

- Utility bill or similar showing name and full address of applicant.....
- Driving licence showing name and full address of applicant.....
- Passport showing name and full address of applicant.....

Please note that photographic evidence is not required. However, all documents provided will be scanned and electronically stored for administrative purposes. Any photographs forming part of any document will be obscured during the administrative process.

Signed.....  
(First Applicant)

Date.....

Signed.....

(Second Applicant)

Date.....

Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash, PL12 6JX  
Telephone: 01752 844846 [www.saltash.gov.uk](http://www.saltash.gov.uk)