

SALTASH SECTION 106 FUNDING DEPLOYMENT PANEL

APPLICATION FORM

A. Overview

1. Name & Address of Organisation: SALTASH TOWN TEAM
with Saltash Town Council as the accountable body The Guildhall,
Lower Fore Street, Saltash, Cornwall PL12 6JX
2. Title of Project: Themed seating in Fore Street (Phase 1)
3. Brief description of project: To install environmentally sustainable seating on various themed bases including Brunel and the Blitz to enhance the visitor/shopper experience in Fore Street. The project to include replacing the wooden tops to existing planters and the provision of noticeboards. This is part of a potential larger scheme for seating/tree planting/covered areas/gazebos which is being considered. Phase 2 is under discussion with Cornwall Council officers.
4. Total Funding requested : £20128
5. Dates/instalments that funding is required: ASAP
6. Please tick to indicate that the following documents have been enclosed:-

Copy of accounts (except for public bodies)	<input type="checkbox"/>
Copy of Standing Orders (except for public bodies)	<input type="checkbox"/>
Copy of Insurance for this project (if applicable)	<input type="checkbox"/>

B. Declaration:-

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact : Councillor Brenda Samuels

Date: 6/12/2021

C. About the applicant organisation:-

1. Brief description of aims of organisation: SALTASH TOWN COUNCIL

2. Status of organisation:-

Charity ☐ Public Body ☒ Community Organisation ☐

CIC ☐ Other ☐

3. Date founded: N/A

4. Project contact name: Councillor Brenda Samuels

Position: Town Council Representative on Town Team

Contact tel.:

E-mail: b.samuels@saltash.gov.uk

5. Senior contact name: Jo Baskott

Position: CE PL12 Representative on Town Team

Contact tel.:

E-mail:

6. Please give a brief description of other projects delivered by the organisation: Installation and maintenance of street furniture, hanging baskets and Christmas lights.

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? N/A

D1. About the Project/Project Element

1. Title of Project/Project Element: The overall project is to make Fore Street more visitor friendly. Phase 1 is to provide themed seating to enhance the visitor attraction and provide resting places for families and the elderly when visiting Fore Street and hence increase the dwell factor.

2. Description: To provide seating and improve the street furniture of Fore Street with elements which not only enhance the shopping experience but also reflect on our past, and the use of sustainable materials, will look to the future. In overall terms to show our history but to do so in a manner which enhances our environmental credentials.
3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them:-

i) Town Centre Regeneration ☐

It is acknowledged that Fore Street is 350 metres from bottom to top and rises by over 20 metres along its length and to some people this can be difficult to traverse but with seating this becomes less onerous by providing resting places. By including themes within the seating, it is hoped that the seats and the noticeboards, that will be provided adjacent thereto, will become attractions in their own right and draw potential customers to the town centre.

The Brunel seat with noticeboard will enable visitors to sit and learn about the history of Brunel and the railway bridge and, with the recently refurbished station building will enhance the status of Saltash.

The Blitz seats are to further the efforts of the town to remember the effect on the people and buildings in Saltash of the 2nd World War.

ii) Generation of Employment Space ☐

The improvement of the outlook of the street will help to enhance visitor numbers both from within and outside the local community thereby providing footfall to shops and this will assist in creating the need for more employees and potential for empty shops to be occupied.

iii) Other Community Benefit ☐

- a. Along with the loudspeaker system (already approved) the new seating will improve the ambience of the town centre.
- b. The use of themed seating will assist in creating a wider potential consumer attraction to the town.

- c. The Brunel seat, with the Brunel statue, the Bridge and the refurbished station, will provide a reason for history lovers to come to Saltash and provide local crafters with potential for memorabilia.
 - d. It is believed that this proposal will be Phase 1 of larger proposals which will enhance the streetscape for the benefit of the community.
- 4. Details of volunteer time involved in project: Many hours of research, measuring, meetings with suppliers/manufacturers/Cornwall Councillor officers etc.
- 5. Details of other sources/amounts of funding secured: NIL
- 6. Details of other sources/amounts of funding pending: NIL

7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
Traditional bench x 3 @ £299	897	Marmax
Tree seat x 1 @ £399	399	Marmax
Modular U Bench x 1 @ £369	369	Marmax
Planking for planters x 14 lengths @ £35.57	498	Marmax
Engraving for seats 600 letters @ £2 per letter	1200	Marmax
Groundplates re. all above seats 5 @ £16	80	Marmax
Carriage re. above	250	Marmax
Brunel seat x 1	7400	Thrusells
Interpretation board x 1	1035	Earth Anchors
Blitz Memorial seats x 2	2992	TBA
Delivery of Interpretation Board	200	Earth Anchors
Ground fixings 9 x £100	900	TBA
Installation	2000	TBA
Maintenance 5 years @ £300 p.a.	1500	Town Council
Contingency 5%	958	
TOTAL	£20128	

N.B. Marmax will give a 2.5% discount if all items purchased

8. Total costs requested from Section 106 Funding: £20128
9. If approved, when would the project begin? ASAP
10. When would the project be complete? Ongoing but installation of this phase should be complete by Summer 2021

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)? It is hoped that the Town Council will adopt the street furniture but there should be minor Maintenance as the products to be used are long term hard wearing.

12. Do you require insurance for this project? Yes ☒ No ☐

If yes, please give details: The street furniture will be included in the Town Council block policy. Installation contractors will bear their own Insurance for the project.

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☒ No ☐

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage: Cornwall Council officers have given their approval to the proposals. No other permission required.

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation
Falling off/over the seating	Low	Ergonomic design and street lighting

E. Project Management

1. Project Managers name: Ray Lane

Position: Town Clerk

Contact tel.: 01752 844846

E-mail: townclerk@saltash.gov.uk

2. Breakdown of Project Management Costs : NIL as covered by Saltash Town Council staff and volunteer time

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
Total			

F. Total Costs requested from Section 106 Funding -£20,128 Net of VAT

G. Treatment of Value Added Tax –

Please note that the grants under this scheme are provided net of VAT.