



# Saltash Town Council

*Konsel An Dre Essa*

The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

8<sup>th</sup> January 2021

Dear Councillor

I write to summon you to the meeting of **Saltash Town Council** to be held on the virtual Zoom platform on **Thursday 14<sup>th</sup> January 2021 at 7:00 p.m.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

**Web link:**

<https://us02web.zoom.us/j/87003423191?pwd=WXZSWjdIMVYwR01JN0hFTnhxYU pHz09>

**Meeting ID:** 870 0342 3191

**Password:** 002614

**Dial by your location:** 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

R Lane  
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	VACANCY	J Dent
W Phillips	S Martin	J Rance – Vice Chairman	S Miller
B Samuels	A Pinckney	P Samuels – Chairman	D Yates

## **Agenda**

1. Announcements:
  - a. To confirm that all present can hear the proceedings.
  - b. Roll call of Members, Public and Press present.
  - c. To confirm the meeting is quorate.
  - d. Meeting procedure.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNP report for noting or matters arising.
10. CNP action points for reports.
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from Cornwall Councillors.
13. To consider Risk Management reports as may be received.

14. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

15. To note and receive the Minutes of the Full Town Council Meeting held on Thursday 3<sup>rd</sup> December 2020 and the Extraordinary Full Town Council Meeting held on Tuesday 22<sup>nd</sup> December 2020 as a true and correct record.

16. Finance:

a. To advise the following receipts in:

i. November 2020.

b. To advise the following payments in:

ii. November 2020.

c. Urgent and essential works actioned by the Clerk under Financial Regulations.

d. To note that bank reconciliations up to 31<sup>st</sup> October 2020 and up to the 30<sup>th</sup> November 2020 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

17. To ratify the COVID-19 Delegated Decision Register:

<b>Ref Nr.</b>	<b>Details</b>	<b>Decision Agreed</b>	<b>Committee</b>	<b>Sub Committee</b>
	None.			

18. Correspondence.

19. To note and receive the minutes of the following Committees and consider any recommendations:

a. Policy and Finance held on Tuesday 12<sup>th</sup> January 2021.

20. To note and receive the minutes of the following Sub Committees and consider any recommendations:

a. Library Sub Committee held on Wednesday 13<sup>th</sup> January 2021.

21. To consider COVID-19 updates.

22. To review STC Services and Operational Recovery Plan - Phase 4 Version 1.1.

23. S106 Application:  
a. Town Teams – Fore Street Refurbishment works.
24. To approve the Schedule of Meetings calendar for the year 2021-22.
25. To consider co-option for an East Ward Councillor.
26. To appoint a Member to the Personnel Committee.  
**(Composition 5. Currently 4 Members in place)**
27. To appoint a Member to the following Sub Committees:  
a. Christmas Lights and Town Events  
**(Composition 8. Currently 7 Members in place)**  
b. Town Centre Vision.  
**(composition 10. Currently 8 Members in place)**
28. To receive and approve the final draft of the 2021/2022 Precept Leaflet.
29. To receive a report from Councillor Rance regarding North Road Traffic.  
**(Pursuant to FTC held on 1.10.20 minute no.130/20/21)**
30. To receive an update on the Plymouth City Council's transforming cities fund (TCF) workplace travel grants scheme – Councillor Bickford.  
**(Pursuant to FTC held on 3.12.20 minute no. 230/20/21)**
31. To receive an update on plastic free – Councillor Peggs.  
**(Pursuant to FTC held on 3.12.20 minute no. 232/20/21)**
32. Planning:  
a. Applications for consideration:  
  
**PA20/10644**  
Mr D Watson – **12 Sunningdale Road, St Stephens, Saltash, PL12 4BN.**  
Erection of single dwelling  
**Ward: West**  
Date Received: 10/12/20  
Response Date: 18/01/20  
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKNMXUFG1VO00>
- b. Tree applications/notifications: None.
33. Consideration of License Applications: None.
34. Public Bodies (Admission to Meetings) Act 1960  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

35. To consider any items referred from the main part of the agenda.
36. Public Bodies (Admission to Meetings) Act 1960  
To resolve that the public and press be re-admitted to the meeting.
37. To consider urgent non-financial items at the discretion of the Chairman.
38. Press and social media releases.
39. Date of next meeting: Thursday 4<sup>th</sup> February 2021 at 7:00 p.m.
40. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.