

SALTASH TOWN COUNCIL

Minutes of the Library Sub-Committee held on the virtual Zoom platform on Wednesday 13th January 2021 at 6:00 p.m.

PRESENT: Councillors: J Dent – Chairman, M Fox, S Lennox-Boyd, S Martin, W Phillips – Vice Chairman, B Samuels, P Samuels, D Yates.

ALSO PRESENT: Councillor R Bickford, 1 Member of the Public, G Peggs – Building Consultant, R Lane – Town Clerk, S Burrows – Assistant Town Clerk, N Symons – Receptionist/Mayors Secretary, D Orton – Community Hub Team Leader.

APOLOGIES: None.

ANNOUNCEMENTS

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

Councillor Fox joined the meeting.

20/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

21/20/21 DECLARATIONS OF INTEREST

a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

c. Dispensations required.

None.

22/20/21 **QUESTIONS FROM THE PUBLIC**

None.

23/20/21 **HEALTH & SAFETY**

No Report.

24/20/21 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

No Report.

25/20/21 **FINANCE AND BUDGET.**

It was **RESOLVED** to note.

26/20/21 **TO RATIFY THE COVID-19 DELEGATED DECISION REGISTER**

Ref Nr.	Details	Decision Agreed	Committee	Sub Committee
	None			

27/20/21 **TO RECEIVE AN UPDATE ON THE PUBLIC WORKS LOAD BOARD APPLICATION**

It was **RESOLVED** to note that a response had been received from the parish borrowing team to confirm they are in receipt of the council's loan application and that an officer has been assigned to the case and will endeavour to return an initial assessment to the council this week.

28/20/21 **TO RECEIVE A REPORT FROM THE BUILDING CONSULTANT ON PROJECT WORKS AND COSTINGS**

It was **RESOLVED** to note.

29/20/21 **TO CONSIDER A RECOMMENDATION TO FULL COUNCIL TO PROCEED WITH THE REPLACEMENT OF WINDOW WORKS**

It was proposed by Councillor Dent, seconded by Councillor Phillips and **RESOLVED** to note that the proposed recommendation has been withdrawn.

30/20/21 **TO APPROVE THE SHOWCASE PRESENTATION AND CONSIDER OPTIONS TO DELIVER BY ZOOM**

It was proposed by Councillor Dent, seconded by Councillor P Samuels and **RESOLVED** that the Community Hub Team Leader and Assistant Town Clerk continue with the preparation of the library showcase to present by Zoom reporting back to the Library Sub-Committee Members.

It was proposed by Councillor Dent, seconded by Councillor Fox and **RESOLVED** to approve:

1. The voice over and recording at a cost of £236.00 + VAT
2. Allocation of cost to budget code 6910 General Repairs and Maintenance
3. An advert be placed in the local paper at a cost of £180.00
4. Allocation of cost to budget code 6918 Professional Fees.

It was proposed by Councillor Dent, seconded by Councillor Phillips and **RESOLVED** to delegate the final details and setup of the library showcase presentation and website presence to the Chairman and Vice Chairman of Library Sub-Committee, Assistant Town Clerk and Community Hub Team Leader, reporting back to the Library Sub Committee Members by way of regular email updates.

31/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

32/20/21 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

33/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

