

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 18th January 2011 at 7:30pm

PRESENT: Councillors: M Gee (Chairman), R. Austin, Mrs H Frank, D Holley, Mrs S Hooper MBE, W Phillips, D Yates.

ALSO PRESENT: Councillor: R Bickford, One Member of the Press, Ray Lane - Town Clerk

APOLOGIES: Councillors: A Killeya, M Killeya (Vice-Chairman), C Oakes, C Riches, P Stephens ISM,

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

156/10/11 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/Prejudicial	Reason
D Yates	Any items relating to CIC	Personal	CIC Member

157/10/11 PRECEPT 2011/2012

Pursuant to Policy and Resources minute **150/10/11**, it was **RESOLVED** that:

1. The Committee work to a 5% increase in the precept and a drawdown of approximately £40,000 from unallocated reserves.
2. All Committees would produce proposals for reducing their net revenue budget.
3. The Committee adopt the principle of a medium term plan to equalise net revenue budget and precept, and reduced unallocated reserves to zero over a 6-7 year period.

Members gave consideration to budget savings.

It was **RECOMMENDED** that an amended precept level be submitted to Full Council (copy on file).

158/10/11 CLERK'S REPORT ON DELEGATED AUTHORITY TO SPEND

The Clerk reported that the replacement tables for the Guildhall had been ordered.

It was **RESOLVED** to note the report.

159/10/11 **REPORT FROM FINANCE OFFICER**

The Chairman read out a report from the Finance Officer (copy on file).

It was **RESOLVED** to note the report.

160/10/11 **GUILDHALL**

(a) Report from working group

In the absence of Councillor M Killeya (Vice-Chairman) there was no report.

It was **RESOLVED** that a report would be presented to the next meeting.

(b) Other issues relating to Guildhall

None.

161/10/11 **CEMETERY EXTENSION**

(a) Update

Councillors R Austin and D Holley reported that all the main work had been completed, except for some minor soft works, the installation of the water supply and yellow lining to the road.

(b) Other issues

1. Councillors R Austin and D Holley reported that an allotment meeting had been held with the allotmenters and sites had now been allocated.
2. The issue of the Groundsman's ride on mower was considered in relation to crossing a public highway between cemetery sites, as an unregistered vehicle.

It was **RESOLVED** that:

1. The reports be noted.
2. The Clerk check on the legality regarding the movement of the ride on mower between cemetery sites on a public highway.

162/10/11 **COMMUNITY HEALTH NETWORK PROJECT**

(a) Letter from Saltash Gateway CIC

Members considered a request for funding.

It was **RECOMMENDED** that the sum of £2000, as requested, be approved.

(b) Report from Councillors A and M Killeya

Members considered the report.

It was **RESOLVED** to note the report.

163/10/11 **CORNWALL'S COMMUNITY GRANTS**

No report.

164/10/11 **TOWN MACES**

The Clerk reported that the Town Maces and supply of the secure storage boxes was ongoing.

It was **RESOLVED** that the report be noted.

165/10/11 **SALTASH TOWN BAND REQUEST**

Councillor Mrs S Hooper MBE reported that the band was presently thriving. However, they wanted to have a custodian in place for their assets, should the band fold at any time and then be reformed at a later date.

It was **RESOLVED** that Councillors D Holley and R Austin will investigate the issue and report back.

166/10/11 **PROCESS FOR DEALING WITH CONSULTATION DOCUMENTS**

In the absence of Councillor A Killeya (Mayor) there was no report.

It was **RESOLVED** to defer the item to a future meeting.

167/10/11 **CORNWALL RURAL COMMUNITY COUNCIL UPDATE**

In the absence of Councillor M Killeya (Vice-Chairman) there was no report.

It was **RESOLVED** to defer the item to a future meeting.

168/10/11 **TRAFFIC MANAGEMENT AT PRE-PLANNED EVENTS**

Members considered a letter from Sgt A Dunstan (copy on file).

It was **RESOLVED** that, following Councillor G Ellison's highway training, he establish a best practice guide in conjunction with the Clerk.

169/10/11 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

Members considered an opportunity to enter the 'Action for Market Towns' '2011 National Market Town Awards' as submitted by Councillor J Ellison.

It was considered that, upon completion of the Elwell Woods project and Churchtown Cemetery, an entry be considered for the 2012 Award.

It was **RESOLVED** no entry be submitted for 2011.

170/10/11 **PRESS REPORTS**

None.

171/10/11 **DATE OF NEXT MEETING**

Thursday 27th January 2011 (precept meeting).
Tuesday 15th February 2011.

Rising at 8.56 pm

DRAFT