

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Thursday 27th January 2011 at 7:00pm

**PRESENT:** Councillors: M Gee (Chairman), R. Austin, Mrs H Frank, Mrs S Hooper MBE, A Killeya, M Killeya (Vice-Chairman), D Yates.

**ALSO PRESENT:** Councillor J Ellison, Ray Lane - Town Clerk

**APOLOGIES:** Councillors: D Holley, C Oakes, W Phillips, C Riches, P Stephens ISM.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **172/10/11 DECLARATIONS OF INTEREST**

<b>Name</b>	<b>Agenda Item</b>	<b>Personal/Prejudicial</b>	<b>Reason</b>
M Gee	4	Personal	Any monies raised by precept 2011/12 for Elwell Woods & Councillors' allowances
M Killeya	4	Personal	CIC & SRUG member & Councillors' allowances
S Hooper	4	Personal	None
A Killeya	4	Personal	CIC & SRUG member & Councillors' allowances
D Yates	4	Personal	CIC Member
J Ellison	4	Prejudicial	Elwell Woods Project Leader
H Frank	4	Personal	CIC Member & Councillors' Allowances

In addition all members present declared a personal and prejudicial interest in any items relating to their activities and interests that may be discussed during agenda item 4.

### **173/10/11 PRECEPT 2011/2012**

Prior to consideration of the precept the Chairman referred to minute

### **150/10/11 CONSIDERATION OF PRECEPT 2011/2012**

The Chairman gave an introduction to the proposed precept and reported on work carried out by the Mayor, Vice Chairman of Policy and Resources, Town Clerk, Finance Officer and himself in relation to the proposed precept 2011/12 document.

Councillor A Killeya put forward a precept brief, including a medium term financial strategy on options available to the Council.

It was **RESOLVED** that:

1. The Committee work to a 5% increase in the precept and a drawdown of approximately £40,000 from unallocated reserves.
2. All Committees would produce proposals for reducing their net revenue budget.
3. The Committee adopt the principle of a medium term plan to equalise net revenue budget and precept, and reduced unallocated reserves to zero over a 6-7 year period.

Members considered the proposed precept for 2011/12 in detail and it was agreed that:

1. CCTV funding be reduced to zero.
2. Staffing Contingency be increased from £3,000 to £5,000.
3. Community Chest be increased from £10,000 to £13,000.

It was **RECOMMENDED** that a budget of £296,095 be approved based on:

1. The precept being increased by 5% on the previous year to a figure of £255,197.
2. Approximately £41,000 being drawn down from reserves.
3. The Council adopt the principle of a medium term plan to equalise net revenue budget and precept, and reduced unallocated reserves to zero over a 6-7 year period.

**174/10/11**      **DATE OF NEXT MEETING**

Tuesday 15<sup>th</sup> February 2011.

Rising at 7.25pm