

Saltash Town Council
Schedule of Payments over £500
From 1 July 2020 to 30 September 2020

Account Name	Date	Type	Transaction	Reference	Gross	VAT	Net	Cost Centre
3127 Saltash Waterfront Revitalisation Grant	26/08/2020	INV	John Grimes Partnership Ltd - Item 1 of the Feasibility Study Fee Proposal dated 21 July 2020	22485 (498)	£3,960.00	£660.00	£3,300.00	Service Delivery
3127 Saltash Waterfront Revitalisation Grant	29/09/2020	INV	John Grimes Partnership Ltd - Item 1 of the Feasibility Study Fee Proposal dated 21 July 2020	22570 (752)	£5,055.00	£842.50	£4,212.50	Service Delivery
4612 BA Cemetary Fees (Churchtown)	1/07/2020	CN	Mrs Joy Barrett - Overcharged Cemetery Fees for the late William John Barrett	CN-3818	£982.00	£0.00	£982.00	Burial Authority
5000 General Reserve Expenditure	31/07/2020	INV	Hand Drawn Home - Saltash Library Public Consultation as per quote for – Leaflets, Banners, Plans etc	127 (475)	£2,141.40	£356.90	£1,784.50	General Reserve
5000 General Reserve Expenditure	6/08/2020	INV	Saltash Gateway Community Interest Company (CIC) - Grant for Improvements to 18 Belle Vue Road CIC Minute number 56/20/21	56/20/21 (461)	£9,700.00	£0.00	£9,700.00	General Reserve
6070 BA EMF Churchtown Cemetery Capital Works	3/09/2020	INV	Harrisons Builders - Repair gate post at Churchtown Cemetery gate	6810 (529)	£1,605.60	£267.60	£1,338.00	Burial Authority
6201 PR Audit (6201)	6/08/2020	INV	PKF Littlejohns LLP - External audit - Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2020	211 (506)	£2,400.00	£400.00	£2,000.00	P&F
6205 PR Insurance	16/09/2020	INV	Zurich Municipal - Insurance - 10/10/2020 - 09/10/2021- Premium	502038848 (756)	£7,261.81	£0.00	£7,261.81	P&F
6205 PR Insurance	16/09/2020	INV	Zurich Municipal - Insurance - 10/10/2020 - 09/10/2021- Insurance Premium Tax	502038848 (756)	£871.40	£0.00	£871.40	P&F
6210 PR Community Chest (6210)	18/09/2020	INV	Coombe Woods Regeneration Project - To provide maps of all the paths minute number 77/20/21	242 Community chest fund (766)	£600.00	£0.00	£600.00	P&F
6210 PR Community Chest (6210)	21/09/2020	INV	Saltash Rugby Club - Changing Room Floors Refurbishment minute number 77/20/21	243 Community Chest Fund (767)	£1,000.00	£0.00	£1,000.00	P&F
6210 PR Community Chest (6210)	30/09/2020	INV	Saltash 1941 Blitz Committee - To Organise 3 Acts of Remembrance to mark the fallen civilians of Saltash in April 1941 minute number 77/20/21	244 Community Chest Fund (837)	£1,000.00	£0.00	£1,000.00	P&F
6214 PR Health & Safety (6214)	24/08/2020	INV	Guardian 24 - 10 x lone working devices: 1st 12 months of a 2 year contract.	INV26843 (526)	£2,520.00	£420.00	£2,100.00	P&F
6302 PO Office & IT Equipment	28/08/2020	INV	IRQ Systems Ltd - Laptop Guildhall Minutes	2280 (542)	£780.00	£130.00	£650.00	P&F
6303 PO Copier Maintenance	31/07/2020	INV	1st Office Equipment - Copies taken from 30/04/20 TO 31/07/20	175031 (727)	£1,170.90	£195.15	£975.75	P&F
6303 PO Copier Maintenance	31/08/2020	INV	1st Office Equipment - Copies taken from 31/05/20 TO 27/08/20	178441 (726)	£1,779.04	£296.51	£1,482.53	P&F
6306 PO IT Maintenance	30/07/2020	INV	IRQ Systems Ltd - 2019-20 Support maintenance, anti virus, online back up, broadband, cc machine, email protection and office 365	INV-2265 (511)	£752.10	£125.35	£626.75	P&F
6306 PO IT Maintenance	30/08/2020	INV	IRQ Systems Ltd - 2019-20 Support maintenance, anti virus, online back up, broadband, cc machine, email protection and office 365	INV-2286 (606)	£775.14	£129.19	£645.95	P&F
6306 PO IT Maintenance	30/09/2020	INV	IRQ Systems Ltd - 2019-20 Support maintenance, anti virus, online back up, broadband, cc machine, email protection and office 365	INV-2310 (750)	£776.34	£129.39	£646.95	P&F
6403 GH Electricity - Guildhall (6403)	19/08/2020	INV	Laser -Guildhall Electric - Electric used and standing charge - 01/05/2020 to 31/07/2020	E7353600 (693)	£1,034.50	£172.42	£862.08	Guildhall
6412 GH Lift Service & Maintenance	1/09/2020	INV	Otis Ltd - 01/09/2020-30/11/2020 Contract Service of Lift at Guildhall	01398949 (505)	£679.04	£113.17	£565.87	Guildhall
6417 GH Belle Vue Office Costs	7/07/2020	INV	Cornwall Council Rates - Non Domestic Rates charge for 1st Floor Front Right 18 Belle Vue Road 01/04/2020 - 31/03/2021	802667324 - 2020-21 (470)	£550.89	£0.00	£550.89	P&F
6473 SA EMF Station Building (Purchase & Capital Works)	15/07/2020	INV	Cormac Contracting Limited - Train Station -Refurbishment and conversion of Saltash Train Station	IC001131 (462)	£38,140.88	£6,356.81	£31,784.07	Station
6473 SA EMF Station Building (Purchase & Capital Works)	4/09/2020	INV	Cormac Contracting Limited - Train Station -Refurbishment and conversion of Saltash Train Station	(598) IC001176	£93,713.21	£15,618.87	£78,094.34	Station
6506 SE Grounds Maintenance & Watering (6506)	16/07/2020	INV	Tartendown Nursery - Minute No 57/19/20 36 x Hanging Baskets refills £27.00 , 24 x Hanging Baskets New £33.00	3437 (412)	£2,116.80	£352.80	£1,764.00	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	28/07/2020	INV	Glendale Grounds Management Ltd - Grounds Maintenance Contract- July 2020	GM089-01-3503 (513)	£1,661.34	£276.89	£1,384.45	Grounds & Premises
6506 SE Grounds Maintenance & Watering (6506)	24/08/2020	INV	Glendale Grounds Management Ltd - Grounds Maintenance Contract- August 2020	GC089-01-3556 (583)	£1,661.34	£276.89	£1,384.45	Grounds & Premises
6506 SE Grounds Maintenance & Watering (6506)	25/09/2020	INV	Glendale Grounds Management Ltd - Grounds Maintenance Contract- Sept 2020	GC089-01-3659 (676)	£1,661.34	£276.89	£1,384.45	Grounds & Premises
6522 SE Pontoon (Maintenance Costs) (6522)	30/09/2020	INV	ASG Security - Paxton system programming Access box installation and new power supply	34750 (535-A)	£927.77	£154.63	£773.14	Service Delivery
6522 SE Pontoon (Maintenance Costs) (6522)	30/09/2020	INV	ASG Security - Replace keypads and Associated works to make secure	34751 (535-B)	£786.41	£131.07	£655.34	Service Delivery
6656 ST P&R Staff Training	18/09/2020	INV	Local Government Association - Employers Pension Role Training - 10th November - Minute No 21/20/21	(648) Employers pension Training	£648.00	£108.00	£540.00	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	3/07/2020	INV	Pertemps Recruitment - W/E 03/07/20 37.5hrs -worked	371p293189 (348)	£779.40	£129.90	£649.50	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	10/07/2020	INV	Pertemps Recruitment - W/E 10/07/20 36hrs -worked	371p293330 (377)	£748.22	£124.70	£623.52	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	17/07/2020	INV	Pertemps Recruitment - W/E 17/07/20 37hrs -worked	371p293384 (411)	£769.01	£128.17	£640.84	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	24/07/2020	INV	Pertemps Recruitment - W/E 24/07/20 37hrs -worked	371p293488 (440)	£769.01	£128.17	£640.84	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	31/07/2020	INV	Pertemps Recruitment - W/E 31/07/20 37hrs -worked	371p293600 (448)	£769.01	£128.17	£640.84	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	7/08/2020	INV	Pertemps Recruitment - W/E 07/08/20 37hrs -worked	371p293759 (499)	£769.01	£128.17	£640.84	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	14/08/2020	INV	Pertemps Recruitment - W/E 14/08/20 37hrs -worked	371p293806 (575)	£769.01	£128.17	£640.84	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	10/09/2020	INV	Pertemps Recruitment - Transfer fee –Receptionist / MayorsSecretary position	371p114891gt (629)	£1,245.06	£207.51	£1,037.55	Staffing - P&F
6694 ST PR EMF Staff Contingency (P&F)	11/09/2020	INV	Pertemps Recruitment - W/E 11/09/20 37hrs -worked	371p294279 (638)	£769.01	£128.17	£640.84	Staffing - P&F
6700 ST Services Delivery Staff Contingency	3/07/2020	INV	Pertemps Recruitment - w/e 03/07/20 37hrs - worked hours	371p293185 (347)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	10/07/2020	INV	Pertemps Recruitment - w/e 10/07/20 37hrs - worked hours	371p293290 (433)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	10/07/2020	INV	Pertemps Recruitment - W/e 10/07/2020- 37 hours worked	371p293334 (434)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	17/07/2020	INV	Pertemps Recruitment - W/e 17/07/2020- 37 hours worked	371p293366 (432)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	17/07/2020	INV	Pertemps Recruitment - w/e 17/07/20 37hrs - worked hours	371p293379 (430)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	17/07/2020	INV	Pertemps Recruitment - W/e 17/07/2020- 37 hours worked	371p293397 (431)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	24/07/2020	INV	Pertemps Recruitment - W/e 24/07/2020- 37 hours worked	371p293469 (428)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	24/07/2020	INV	Pertemps Recruitment - w/e 24/07/20 37hrs - worked hours	371p293483 (429)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	24/07/2020	INV	Pertemps Recruitment - W/e 24/07/2020- 37 hours worked	371p293503 (425)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	31/07/2020	INV	Pertemps Recruitment - W/e 31/07/2020- 37 hours worked	371p293621 (458)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	31/07/2020	INV	Pertemps Recruitment - w/e 31/07/20 37hrs - worked hours	371p293626 (459)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	31/07/2020	INV	Pertemps Recruitment - W/e 31/07/2020- 37 hours worked	371p293581 (460)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	7/08/2020	INV	Pertemps Recruitment - W/e 07/08/2020- 37 hours worked	371p293673 (560)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	7/08/2020	INV	Pertemps Recruitment - w/e 07/08/20 37hrs - worked hours	371p293682 (561)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	7/08/2020	INV	Pertemps Recruitment - W/e 07/08/2020- 37 hours worked	371p293699 (562)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	7/08/2020	INV	Pertemps Recruitment - W/e 07/08/2020- 37 hours worked	371p293705 (563)	£717.06	£119.51	£597.55	Staffing - Service Delivery

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6700 ST Services Delivery Staff Contingency	14/08/2020	INV	Pertemps Recruitment - W/e 14/08/2020- 37 hours worked	371p293792 (574)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	14/08/2020	INV	Pertemps Recruitment - W/e 14/08/2020- 37 hours worked	371p293819 (576)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	14/08/2020	INV	Pertemps Recruitment - W/e 14/08/2020- 37 hours worked	371p293825 (577)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	21/08/2020	INV	Pertemps Recruitment - W/e 21/08/2020- 37 hours worked	371p293926 (585)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	21/08/2020	INV	Pertemps Recruitment - W/e 21/08/2020- 37 hours worked	371p293930 (586)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	28/08/2020	INV	Pertemps Recruitment - W/e 28/08/2020- 37 hours worked	371p294045 (592)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	28/08/2020	INV	Pertemps Recruitment - W/e 28/08/2020- 37 hours worked	371p294071 (593)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	28/08/2020	INV	Pertemps Recruitment - W/e 28/08/2020- 37 hours worked	371p294050 (594)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	28/08/2020	INV	Pertemps Recruitment - w/e 28/08/20 37hrs - worked hours	371p294030 (595)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	4/09/2020	INV	Pertemps Recruitment- W/e 04/09/2020- 31 hours worked	371p294225 (599)	£600.78	£100.13	£500.65	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	11/09/2020	INV	Pertemps Recruitment - W/e 11/09/2020- 37 hours worked	371p294265 (708)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	11/09/2020	INV	Pertemps Recruitment - w/e 11/9/20 32.5 Hours Worked	371p294275 (709)	£629.86	£104.98	£524.88	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	11/09/2020	INV	Pertemps Recruitment - 37Hours worked w/e 11/09/20	371p294288 (710)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	11/09/2020	INV	Pertemps Recruitment- W/e 11/09/2020- 31 hours worked	371p294292 (711)	£600.78	£100.13	£500.65	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	15/09/2020	INV	Pertemps Recruitment -Introduction Fee for Service Delivery Manager	371p294482p (746)	£3,239.88	£539.98	£2,699.90	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	18/09/2020	INV	Pertemps Recruitment - w/e 18/9/20 37 Hours Worked	371p294388 (662)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	18/09/2020	INV	Pertemps Recruitment - W/e 18/09/2020- 37 hours worked	371p294400 (673)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	18/09/2020	INV	Pertemps Recruitment - W/e 18/09/2020- 37.5 hours worked	371p294485 (661)	£726.76	£121.13	£605.63	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	25/09/2020	INV	Pertemps Recruitment - W/e 25/09/2020- 37.5 hours worked	371p294541 (715)	£726.76	£121.13	£605.63	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	25/09/2020	INV	Pertemps Recruitment - w/e 25/9/20 37 Hours Worked	371p294527 (712)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	25/09/2020	INV	Pertemps Recruitment - 37Hours worked w/e 25/09/20	371p294538 (714)	£717.06	£119.51	£597.55	Staffing - Service Delivery
6918 LI Professional Fees (Private Contractors)	22/07/2020	INV	Royal Mail Group Ltd - Royal Mail Delivery Public Consultation Leaflet	9061262516 (417)	£785.04	£130.84	£654.20	Library
7114 LO Replace Equipment - Longstone	27/07/2020	INV	IRQ Systems Ltd - Standard PC	2259 (409)	£720.00	£120.00	£600.00	Longstone
					£226,357.71	£34,065.29	£192,292.42	