

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 8<sup>th</sup> December 2010 at 7.00 pm

**PRESENT:** Councillors: C Oakes (Chair), R Bickford, P Clements (Vice-Chair)

**ALSO PRESENT:** Councillor: Mrs H Frank  
Ray Lane - Town Clerk.

**APOLOGIES:** Councillors: G Ellison, M Gee, A Killea, W Phillips, C Riches,  
P Stephens ISM.

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#### 157/10/11 **DECLARATIONS OF INTEREST**

Councillor R Bickford declared a personal interest, as appropriate, to any items relating to the CIC, as a CIC member.

Councillor P Clements declared a personal interest, as appropriate, to any items relating to Elwell Woods, as a working group member.

#### 158/10/11 **FOOTPATHS**

##### (a) **Footpath Update**

Councillor P Clements informed members that:

- Funding is now available from Cornwall Council to landowners with public rights of way over their land of up to 25% for the cost of replacement gates and stiles, or alternatively they will provide replacements in kit form.
- Anthony Passage is closed on safety grounds to the public until 31<sup>st</sup> December 2010 and that the main access issue is ongoing with the Secretary of State.

Councillor P Clements raised the issue of the Town Council producing its own "Walks Leaflets" to go on the web site and distributed an example of another council's leaflet.

It was **RESOLVED** that:

1. The reports be noted.
2. Councillor P Clements report to Full Council on proposals and costs for producing a "Walks Leaflet" to go on the web site.

##### (b) **Response from meeting with Linda Holloway**

The Town Clerk reported that he had a meeting with Linda Holloway regarding Anthony Passage, who reported that the new owners of the house blocking the right of way had conducted access reparation work to the footpath and had no objections to the right of way. However, objections were on record from other parties.

**159/10/11      FESTIVAL FUND**

**(a)      Saltash Junior Town Crier Competition 2011**

To consider application from Mr B Whipp for the Saltash Junior Town Crier Competition 2011 for £100.

It was **RECOMMENDED** that the application be approved.

**(b)      Saltash Music, Speech and Drama Festival**

To consider application from the Saltash Music, Speech and Drama Festival £1000.

It was **RECOMMENDED** that the application be approved.

**160/10/11      SHOWCASE EVENT**

Members considered holding a Showcase Event this year.

It was **RESOLVED** that a Showcase Event be held on Saturday 5<sup>th</sup> March 2011 from 10am – 3pm to coincide with the Meet The People morning programmed for the same date in Fore Street.

**161/10/11      CHRISTMAS EVENT**

The Chairman reported that it was considered the event had been a success, despite the cold weather, and thanked the working group, all those that had been involved in arranging it and those working on the day of the event.

The Chairman highlighted improvements that should be considered for next year's event:

- It had been identified that the Town Council speakers were weather proof and that they should be positioned at the top of the arena.
- Two additional speakers should be hired and positioned outside and adjacent to the trailer stage.
- Make the arena slightly smaller.
- Leave the arena open during the day enabling the public to utilise the seating under the tent to watch the entertainment. Clearing the arena half an hour prior to its use by the town band and choirs.
- Victoria Road be closed and re-establish with highways that cones are to be positioned in Glebe Avenue enabling smoother traffic flow.
- Reducing the duration of the event.

It was **RESOLVED** that consideration be given to the street closure taking place at 3pm with the entertainment commencing at 4pm and the switch on at 5.30 pm to be held on Saturday 26<sup>th</sup> November 2010.

**Prior to the next item Councillors R Bickford and P Clements declared a personal interest.**

**162/10/11      ELWELL WOODS/ CELTIC CROSS**

The Chairman read a report from Councillor G Ellison that included a further funding opportunity (copy on file).

The Town Clerk reported that the underlease was at the Land Registry and, upon receipt, would be sent to Councillor G Ellison.

It was **RESOLVED** that further investigation be conducted by Councillor G Ellison into additional funding.

**163/10/11      GROUNDS MAINTENANCE**

(a)    **Hedges at Cemetery**

The Town Clerk reported that the work had now been completed.

It was **RESOLVED** that the item now be deleted from the agenda.

(b)    **Phase V**

The Town Clerk reported that background work had now been completed and enquiries were continuing as to land ownership prior to the commencement of any works.

It was t **RESOLVED** hat the reports be noted.

**164/10/11      ALLOTMENTS**

(a)    **Grenfell Avenue**

The Town Clerk reported that the lease was still awaited from Cornwall Council.

It was **RESOLVED** that, upon receipt of the lease, the next three prospective allotment holders on the waiting list be offered a site.

(b)    **Fees and Charges**

Members considered the fees and charges for allotments.

It was noted that 12 months notice would be required to be given to existing allotment holders, from a date to be determined.

However, the revised fees would be implemented immediately for allotments at Chuchtown, upon opening.

It was **RECOMMENDED** that:

- Small plots be increased from £10 to £15 per year.
- Large plots be increased from £20 to £25 per year.

- Where there is a water supply plus £2.50 per year.

**165/10/11      STREET LIGHTING**

(a)    **Moorland View**

The Town Clerk reported that he had contacted the Head of Housing at Cornwall Council and was awaiting a response.

(b)    **Tincombe and Saltmill**

The Chairman reported that issues with lighting had been received at the Youth Council meeting and that Cornwall Council was investigating improved lighting for the sites.

It was th **RESOLVED** at the reports be noted.

**166/10/11      SEATS**

(a)    **Town Centre Benches**

No report.

**167/10/11      PARKS AT PILLMERE**

No report.

**168/10/11      UPDATE ON CCTV**

**Cornwall Council Town Centre CCTV Consultation**

The Chairman reported that a meeting was to be held on Tuesday 14<sup>th</sup> December 2010 at 10am the Guildhall to progress the matter.

It was **RESOLVED** that the report be noted.

**169/10/11      TOWN MESSENGER**

The Town Clerk reported that members were submitting their articles to the Administration Officer and that the most effective and economic production and distribution methods were being sourced.

It was **RESOLVED** that the report be noted.

**170/10/11      REPORTS OF OVERHANGING TREES AND PLANT GROWTH**

No report.

**171/10/11      BLUE PLAQUE SCHEME**

No report.

**172/10/11      COMMUNITY TOILET SCHEME**

The Chairman reported that the recently re-opened Railway pub was keen to join the scheme and that the Cecil Arms were keen, but had yet to finally decide.

There was a query over the exact amount payable to the scheme participants, for which the committee had budgeted £200 per year.

It was also identified that none of the pubs or the Guildhall had baby changing facilities.

It was **RESOLVED** that:

1. Confirmation be ascertained as to the annual amount payable for scheme participants.
2. A baby changing unit and installation cost be sought for the Guildhall disabled toilet.

**172/10/11      ONGOING REPORTS FOR NOTING**

(a) **Offer of Seats**

No report.

**173/10/11      URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

The Chairman read out a letter received from the Rotary Club of Saltash regarding floral planting schemes.

It was **RESOLVED** that the letter be referred to Full Council.

**174/10/11      PRESS RELEASES**

It was **RESOLVED** there be no press releases.

**175/10/11      DATE OF NEXT MEETING**

Wednesday 12<sup>th</sup> January 2010.

Rising at 8.30 pm.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 6<sup>th</sup> January 2011