



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

24th February 2021

Dear Councillor,

I write to summon you to a meeting of the **Extra Ordinary Personnel Committee** to be held on the virtual Zoom platform on **Tuesday 2nd March 2021 at 6:30 p.m.**

There will be no public attendance or participation at meetings of the Personnel Committee.

Yours sincerely,

R Lane
Town Clerk

To Councillors:

J Dent	Other members of the council for information
M Fox	
S Martin	
J Peggs	
J Rance – Vice Chairman	
B Samuels - Chairman	

AGENDA

1. Announcements:
 - a. To confirm that all present can hear the proceedings.
 - b. Roll call of Members present.
 - c. To confirm the meeting is quorate.
 - d. Meeting procedure.
2. Recording of meetings – Due to GDPR recording of the meeting is not permitted.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
5. To receive and consider the STC Services and Operational Recovery Report.
6. Staffing:
 - a. Human Resources support update
 - b. Staffing structure.
7. To consider any items referred from the main part of the agenda.
8. Reports on exercise of delegated powers under policy.
9. Any other urgent staffing matters at the discretion of the Chairman.
10. Press and social media releases.
11. Date of next meeting: Tuesday 30th March 2021 at 6:30 p.m.