



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

26th February 2021

Dear Councillor

I write to summon you to the meeting of **Saltash Town Council** to be held on the virtual Zoom platform on **Thursday 4th March 2021 at 7:00 p.m.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

Web link:

<https://us02web.zoom.us/j/87569238235?pwd=a2MvVjlwM2tGWU01c0VWMzFqeGVQT09>

Meeting ID: 875 6923 8235

Password: 962382

Dial by your location: 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	R Bullock	J Dent
W Phillips	S Martin	J Rance – Vice Chairman	S Miller
B Samuels	A Pinckney	P Samuels – Chairman	D Yates

Agenda

1. Announcements:
 - a. To confirm that all present can hear the proceedings.
 - b. Roll call of Members, Public and Press present.
 - c. To confirm the meeting is quorate.
 - d. Meeting procedure.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNP report for noting or matters arising.
10. CNP action points for reports.
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from Cornwall Councillors.
13. To consider Risk Management reports as may be received.

14. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

15. To note and receive the Minutes of the Full Town Council Meeting held on Thursday 4th February 2021 and the Extra Ordinary Full Town Council meeting held on Thursday 18th February 2021 as a true and correct record.

16. Finance:

- a. To advise the following receipts in:
 - i. January 2021.
- b. To advise the following payments in:
 - ii. January 2021.
- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
- d. To note that bank reconciliations up to 31st January 2021 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

17. To ratify the COVID-19 Delegated Decision Register:

Ref Nr.	Details	Decision Agreed	Committee	Sub Committee
	None.			

18. Correspondence:

- a. Helly Hansen (global leader in technical sailing and performance ski apparel) – Campaign with the RNLI to demonstrate the importance of lifejackets and safety at sea.
- b. Cornwall Council - Climate Emergency DPD Consultation.

19. To note and receive the minutes of the following Committees and consider any recommendations:

- a. Joint Burial Board held on Tuesday 9th February 2021
- b. Services held on Wednesday 10th February 2021
- c. Planning and Licensing held on Tuesday 16th February 2021
- d. Extra Ordinary Personnel held on Tuesday 2nd March 2021.

20. To receive and note the Town Teams Terms of Reference.
21. To receive, consider and approve the submission of the Town Vitality Funding application.
22. To note and receive the minutes of the following Sub Committees and consider any recommendations:
 - a. Town Centre Vision Sub Committee held on Thursday 25th February 2021.
23. To consider COVID-19 updates.
24. To review the Services and Operational Recovery Report - Phase 5 Version 1.1.
25. To consider a lease to adopt the land from Network Rail on which the existing red phone box sits located at the Station building.
26. To appoint a Member to the following Sub Committees:
 - a. Town Centre Vision
(Composition 10. Currently 8 Members in place)
27. Planning:
 - a. Applications for consideration:

PA21/00266
Mr & Mrs Read – **1 Back Hill St Stephens PL12 4DJ**
Single storey side extension
Ward: West
Date Received: 19/02/21
Response Date: 09/03/21
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMTT4SFGJEK00>
 - b. Tree applications/notifications: None.
28. Consideration of License Applications: None.
29. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
30. To consider any items referred from the main part of the agenda.
31. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
32. To consider urgent non-financial items at the discretion of the Chairman.
33. Press and social media releases.

34. Date of next meeting: Thursday 1st April 2021 at 7:00 p.m.

35. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.