

**Services Committee - Guildhall Budget**  
Saltash Town Council  
As at 1st March 2021

Account	Actual Received/Spend 2019/20	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds to Receive/ Available to Date 2020/21	Notes
<b>Operating Income</b>							
<b>Guildhall Income</b>							
4200 GH Income - Guildhall Bookings	10,329	0	0	10,200	6,106	4,094	
4201 GH Income - Guildhall Refreshments	252	0	0	255	0	255	
4202 GH Guildhall Piano	0	0	0	20	0	20	
4206 GH Income - Guildhall Misc Property Income	39	0	0	231	0	231	
<b>Total Guildhall Income</b>	<b>10,620</b>	<b>0</b>	<b>0</b>	<b>10,706</b>	<b>6,106</b>	<b>4,600</b>	
<b>Total Operating Income</b>	<b>10,620</b>	<b>0</b>	<b>0</b>	<b>10,706</b>	<b>6,106</b>	<b>4,600</b>	
<b>Operating Expenditure</b>							
<b>Guildhall Expenditure</b>							
6400 GH Rates - Guildhall (6400)	8,470	0	0	8,639	3,608	5,031	
6401 GH Water Rates - Guildhall (6401)	618	0	0	1,017	159	858	
6402 GH Gas - Guildhall (6402)	1,450	0	0	3,319	906	2,413	
6403 GH Electricity - Guildhall (6403)	3,745	0	0	4,925	2,527	2,398	
6404 GH Fire & Security Alarm - Guildhall (6404)	1,976	0	0	1,071	878	193	
6405 GH Fire Extinguishers - Guildhall (6405)	397	0	0	824	484	340	
6406 GH Window Cleaning - Guildhall (6406)	1,245	0	0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,162	0	0	2,409	751	1,658	
6409 GH Boiler Service & Maintenance	345	0	0	1,000	436	564	
6410 GH General Repairs & Maintenance	5,279	0	0	2,500	980	1,520	
6411 GH TV License & PRS	230	0	0	160	149	11	
6412 GH Lift Service & Maintenance	2,738	0	0	5,000	2,060	2,940	
6413 GH Refreshment Costs - Guildhall	306	0	0	374	0	374	
6414 GH Replace Equipment - Guildhall	306	0	0	1,713	30	1,683	
6418 GH Professional Fees	300	0	0	1,020	0	1,020	
6420 GH Legionella Risk Assessment (Guildhall)	315	0	0	440	245	195	
<b>Total Guildhall Expenditure</b>	<b>28,881</b>	<b>0</b>	<b>0</b>	<b>34,411</b>	<b>13,212</b>	<b>21,199</b>	
<b>Guildhall Staffing Expenditure</b>							
Guildhall Staffing Expenses	0	0	0	400	27	373	
6678 ST GH Staff Training (Guildhall)	135	0	0	1,000	0	1,000	
Guildhall Staffing Costs	32,764	0	0	25,842	24,281	1,561	
<b>Total Guildhall Staffing Expenditure</b>	<b>32,899</b>	<b>0</b>	<b>0</b>	<b>27,242</b>	<b>24,308</b>	<b>2,934</b>	
<b>Total Guildhall Operating Expenditure</b>	<b>61,780</b>	<b>0</b>	<b>0</b>	<b>61,653</b>	<b>37,520</b>	<b>24,133</b>	
<b>Total Guildhall Operating Surplus/ Deficit</b>	<b>(51,161)</b>	<b>0</b>	<b>0</b>	<b>(50,947)</b>	<b>(31,415)</b>	<b>(19,532)</b>	

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<b>1. EMF Expenditure</b>							
<b>Guildhall EMF Expenditure</b>							
6470 GH EMF Guildhall Maintenance	63	16,509	0	20,000	3,916	32,593	
6696 ST GH EMF Staff Contingency (Guildhall)	209	1,752	0	88	0	1,840	
<b>Total Guildhall EMF Expenditure</b>	<b>271</b>	<b>18,261</b>	<b>0</b>	<b>20,088</b>	<b>3,916</b>	<b>34,433</b>	
<b>Total EMF Expenditure</b>	<b>271</b>	<b>18,261</b>	<b>0</b>	<b>20,088</b>	<b>3,916</b>	<b>34,433</b>	

**Notes**

£6,000 Grant received from Cornwall Council for Loss of Income for the Guildhall not being operational during Lockdown

£5,000 Grant received from Cornwall Council towards Business Rates for the 2nd & 3rd lockdown periods.