

**Services Committee - Service Delivery Budget**

 Saltash Town Council  
 As at 1st March 2021

| Account  | Actual<br>Received/<br>Spend<br>2019/20 | EMF<br>Balances<br>B/F<br>2019/20 | To/From Reserves &<br>Budget Virements<br>2020/21 | Budget<br>2020/21 | Actual<br>Received/Spend<br>YTD 2020/21 | Actual Funds To<br>Receive/<br>Available to<br>Date 2020/21 | Notes |
|--|---|-----------------------------------|---|-------------------|---|---|-------|
| <b>Operating Income</b>                                  |   |                                   |   |                   |   |   |       |
| <b>Service Delivery Income</b>                           |   |                                   |   |                   |   |   |       |
| <b>Grounds &amp; Premises Income</b>                     |   |                                   |   |                   |   |   |       |
| 4500 SE Allotment Rents                                  | 3,004                                   | 0                                 | 0   | 2,614             | 2,512                                   | 102   |       |
| 4510 SE Public Footpath Grant                            | 1,757                                   | 0                                 | 0   | 1,046             | 1,223                                   | (177)   |       |
| 4512 SE Misc Income Grounds & Premises                   | 31                                      | 0                                 | 0   | 0                 | 96                                      | (96)  |       |
| 4523 SE Income - Seagull Bags                            | 1,385                                   | 0                                 | 0   | 1,700             | 636                                     | 1,064   |       |
| <b>Total Grounds &amp; Premises Income</b>               | <b>6,177</b>                            | <b>0</b>                          | <b>0</b>  | <b>5,360</b>      | <b>4,466</b>                            | <b>894</b>  |       |
| <b>Town &amp; Waterfront Income</b>                      |   |                                   |   |                   |   |   |       |
| 4521 SE Waterfront Income - Annual Mooring Fees          | 7,838                                   | 0                                 | 0   | 7,568             | 6,095                                   | 1,473   |       |
| 4522 SE Waterfront Income - Daily Mooring Fees           | 2,781                                   | 0                                 | 0   | 6,240             | 50                                      | 6,190   |       |
| 4530 SE Waterfront Income - Dingy Park                   | 0                                       | 0                                 | 0   | 6,000             | 0                                       | 6,000   |       |
| 4531 SE Waterfront Income - Car Park                     | 0                                       | 0                                 | 0   | 1,500             | 0                                       | 1,500   |       |
| 4532 SE Contract Income                                  | 0                                       | 0                                 | 0   | 4,000             | 0                                       | 4,000   |       |
| 4311 SE Misc Income Town & Waterfront                    | 5,080                                   | 0                                 | 0   | 0                 | 0                                       | 0   |       |
| <b>Total Town &amp; Waterfront Income</b>                | <b>15,699</b>                           | <b>0</b>                          | <b>0</b>  | <b>25,308</b>     | <b>6,145</b>                            | <b>19,163</b>   |       |
| <b>Total Service Delivery Income</b>                     | <b>21,875</b>                           | <b>0</b>                          | <b>0</b>  | <b>30,668</b>     | <b>10,611</b>                           | <b>20,057</b>   |       |
| <b>Total Operating Income</b>                            | <b>21,875</b>                           | <b>0</b>                          | <b>0</b>  | <b>30,668</b>     | <b>10,611</b>                           | <b>20,057</b>   |       |
| <b>Operating Expenditure</b>                             |   |                                   |   |                   |   |   |       |
| <b>Service Delivery Expenditure</b>                      |   |                                   |   |                   |   |   |       |
| <b>Grounds &amp; Premises Expenditure</b>                |   |                                   |   |                   |   |   |       |
| 6209 PR Oyster Beds                                      | 1                                       | 0                                 | 0   | 1                 | 0                                       | 1   |       |
| 6501 SE Highways Weed Control (6501)                     | 40                                      | 0                                 | 0   | 0                 | 0                                       | 0   |       |
| 6503 SE Allotments                                       | 796                                     | 0                                 | 0   | 1,673             | 772                                     | 901   |       |
| 6506 SE Grounds Maintenance & Watering (6506)            | 23,285                                  | 0                                 | 0   | 28,660            | 18,052                                  | 10,608  |       |
| 6508 SE Public Toilets (Operational Costs)               | 7,227                                   | 0                                 | 0   | 12,000            | 6,253                                   | 5,747   |       |
| 6517 SE Cross (Maintenance)                              | 2,466                                   | 0                                 | 0   | 2,500             | 715                                     | 1,785   |       |
| 6521 SE Pillmere Estate (Maintenance)                    | 0                                       | 0                                 | 0   | 0                 | 152                                     | (152)   |       |
| 6525 GR Public Toilets (Repairs & Maintenance Costs)     | 387                                     | 0                                 | 0   | 2,040             | 301                                     | 1,739   |       |
| 6526 SE Tools, Equipment & Materials (Store & All Areas) | 0                                       | 0                                 | 0   | 5,000             | 3,372                                   | 1,628   |       |
| 6907 SE Seagulls Bags                                    | 1,620                                   | 0                                 | 0   | 1,763             | 480                                     | 1,283   |       |
| <b>Longstone Expenditure</b>                             |   |                                   |   |                   |   |   |       |
| 7100 LO Rates - Longstone                                | 0                                       | 0                                 | 0   | 2,091             | 0                                       | 2,091   |       |
| 7101 LO Water Rates - Longstone                          | 0                                       | 0                                 | 0   | 399               | 0                                       | 399   |       |
| 7103 LO Electricity - Longstone                          | 585                                     | 0                                 | 0   | 1,882             | (244)                                   | 2,126   |       |
| 7104 LO Fire & Security Alarm - Longstone                | 3,179                                   | 0                                 | 0   | 750               | 420                                     | 330   |       |
| 7105 LO Fire Extinguishers - Longstone                   | 104                                     | 0                                 | 0   | 261               | 217                                     | 44  |       |
| 7108 LO Cleaning Materials & Equipment - Longstone       | 322                                     | 0                                 | 0   | 1,133             | 265                                     | 868   |       |
| 7110 LO General Repairs & Maintenance - Longstone        | 2,143                                   | 0                                 | 0   | 729               | 466                                     | 263   |       |
| 7114 LO Replace Equipment - Longstone                    | 612                                     | 0                                 | 0   | 2,040             | 1,286                                   | 754   |       |

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|--|--------------------------------|--------------------------|---|------------------|-----------------------------------|--|-------|
| 7121 LO IT & Office Costs - Longstone                      | 1,276                          | 0                        | 0   | 1,000            | 818                               | 182  |       |
| 7120 LO Leigionella Risk Assessment - Longstone            | 105                            | 0                        | 0   | 410              | 0                                 | 410  |       |
| 6419 GH Longstone Depot                                    | (2,181)                        | 0                        | 0   | 0                | (1,992)                           | 1,992  |       |
| <b>Total Longstone Expenditure</b>                         | <b>6,146</b>                   | <b>0</b>                 | <b>0</b>                                    | <b>10,695</b>    | <b>1,236</b>                      | <b>9,459</b>                                       |       |
| <b>Total Grounds &amp; Premises Expenditure</b>            | <b>41,969</b>                  | <b>0</b>                 | <b>0</b>                                    | <b>64,332</b>    | <b>31,332</b>                     | <b>33,000</b>                                      |       |
| <b>Town &amp; Waterfront Expenditure</b>                   |                                |                          |   |                  |                                   |  |       |
| 6504 SE Street Furniture (Maintenance)                     | 917                            | 0                        | 0   | 3,137            | 1,274                             | 1,863  |       |
| 6505 SE Street Lighting                                    | 167                            | 0                        | 0   | 575              | 277                               | 298  |       |
| 6507 SE Community Toilet Scheme (6507)                     | 800                            | 0                        | 0   | 836              | 0                                 | 836  |       |
| 6510 SE Trailer (Repair & Maintenance)                     | 45                             | 0                        | 0   | 0                | 0                                 | 0  |       |
| 6511 SE Tourism & Signage                                  | 0                              | 0                        | 0   | 5,000            | 0                                 | 5,000  |       |
| 6512 SE Bus Shelters (Maintenance)                         | 0                              | 0                        | 0   | 627              | 0                                 | 627  |       |
| 6515 SE Festive Lights Maintenance & Electricity           | 698                            | 0                        | 0   | 1,000            | 774                               | 226  |       |
| 6519 SE Flags & Bunting                                    | 718                            | 0                        | 0   | 3,060            | 1,571                             | 1,489  |       |
| 6522 SE Pontoon (Maintenance Costs) (6522)                 | 10,074                         | 0                        | 0   | 5,445            | 3,239                             | 2,206  |       |
| 6524 SE Vehicle Maintenance and Repair Costs               | 3,537                          | 0                        | 5,000                                       | 5,000            | 9,947                             | 53   |       |
| 6527 SE Salt Bins Refill                                   | 0                              | 0                        | 0   | 1,000            | 314                               | 686  |       |
| 6528 SE Waterfront Accommodation                           | 0                              | 0                        | (5,000)                                     | 10,500           | 1,453                             | 4,047  |       |
| 6529 G&P Refuse Disposal                                   | 0                              | 0                        | 0   | 5,000            | 3,177                             | 1,823  |       |
| 6530 SE Contract Expenditure                               | 0                              | 0                        | 0   | 2,000            | 0                                 | 2,000  |       |
| <b>Total Town &amp; Waterfront Expenditure</b>             | <b>16,956</b>                  | <b>0</b>                 | <b>0</b>                                    | <b>43,180</b>    | <b>22,025</b>                     | <b>21,155</b>                                      |       |
| <b>Total Service Delivery Expenditure</b>                  | <b>58,925</b>                  | <b>0</b>                 | <b>0</b>                                    | <b>107,512</b>   | <b>53,356</b>                     | <b>54,156</b>                                      |       |
| <b>Service Delivery Staffing Expenditure</b>               |                                |                          |   |                  |                                   |  |       |
| Service Delivery Staffing Expenses                         | 2,745                          | 0                        | 0   | 4,800            | 1,705                             | 3,095  |       |
| 6676 ST Services Delivery Staff Training                   | 7,321                          | 0                        | 0   | 12,500           | (1,466)                           | 13,966   |       |
| Service Delivery Staffing Costs                            | 105,472                        | 0                        | (83,415)                                    | 196,515          | 100,723                           | 12,377   |       |
| <b>Total Service Delivery Staffing Expenditure</b>         | <b>115,538</b>                 | <b>0</b>                 | <b>(83,415)</b>                             | <b>213,815</b>   | <b>100,962</b>                    | <b>29,438</b>                                      |       |
| <b>Total Service Delivery Operating Expenditure</b>        | <b>174,464</b>                 | <b>0</b>                 | <b>(83,415)</b>                             | <b>321,327</b>   | <b>154,318</b>                    | <b>83,594</b>                                      |       |
| <b>Total Service Delivery Operating Surplus/ (Deficit)</b> | <b>(152,588)</b>               | <b>0</b>                 | <b>83,415</b>                               | <b>(290,659)</b> | <b>(143,707)</b>                  | <b>(63,537)</b>                                    |       |

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|---------|--------------------------------|--------------------------|---|----------------|-----------------------------------|--|-------|
|---------|--------------------------------|--------------------------|---|----------------|-----------------------------------|--|-------|

**1. EMF Expenditure**
**Service Delivery EMF Expenditure**

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|---|-------------------------------|--------------------------|---|----------------|-----------------------------------|--|-------|
| <b>Grounds &amp; Premises EMF Expenditure</b>       |                               |                          |   |                |                                   |  |       |
| 6471 GH EMF Heritage Centre                         | 996                           | 5,056                    | 0   | 0              | 0                                 | 5,056  |       |
| 6571 SE EMF Saltash Recreation Areas                | 7,145                         | 26,809                   | 0   | 0              | 0                                 | 26,809   |       |
| 6578 SE EMF Equipment and Vehicles (Capital Works)  | 7,864                         | 29,603                   | 0   | 10,000         | 29,254                            | 10,349   |       |
| 6585 EMF Grassmere Way & Honeysuckle Close          | 1,240                         | 0                        | 0   | 0              | 0                                 | 0  |       |
| 6586 EMF Ashton Way                                 | 3,396                         | 0                        | 0   | 0              | 0                                 | 0  |       |
| <b>Total Grounds &amp; Premises EMF Expenditure</b> | <b>20,641</b>                 | <b>61,468</b>            | <b>0</b>                                    | <b>10,000</b>  | <b>29,254</b>                     | <b>42,214</b>                                      |       |
| <b>Longstone EMF Expenditure</b>                    |                               |                          |   |                |                                   |  |       |
| 7170 LO EMF Longstone Depot Capital Works           | 740                           | 500                      | 0   | 0              | 0                                 | 500  |       |
| <b>Total Longstone EMF Expenditure</b>              | <b>740</b>                    | <b>500</b>               | <b>0</b>                                    | <b>0</b>       | <b>0</b>                          | <b>500</b>   |       |
| <b>Town &amp; Waterfront EMF Expenditure</b>        |                               |                          |   |                |                                   |  |       |
| 6570 SE EMF Notice Boards (Repair & Replace)        | 1,091                         | 851                      | 0   | 1,000          | 13                                | 1,838  |       |
| 6572 SE EMF Festive Lights (6572)                   | 4,515                         | 13,256                   | 5,000                                       | 5,000          | 17,675                            | 5,582  |       |
| 6573 SE EMF Public Art & Maintenance                | 2,043                         | 1,963                    | 0   | 0              | 520                               | 1,443  |       |
| 6574 SE EMF Salt Bins                               | 0                             | 7,728                    | (5,000)                                     | 0              | 0                                 | 2,728  |       |
| 6575 SE EMF Street Furniture (New & Replace)        | 0                             | 2,749                    | 0   | 0              | 0                                 | 2,749  |       |
| 6582 SE EMF Town War Memorial (6582)                | 0                             | 1,978                    | 0   | 0              | 0                                 | 1,978  |       |
| 6584 SE EMF Pontoon Maintenance Costs               | 0                             | 10,697                   | 0   | 0              | 0                                 | 10,697   |       |
| 6700 ST Services Delivery Staff Contingency         | 21,361                        | 147                      | 101,352                                     | 31,000         | 70,330                            | 62,169   |       |
| <b>Total Town &amp; Waterfront EMF Expenditure</b>  | <b>29,010</b>                 | <b>39,369</b>            | <b>101,352</b>                              | <b>37,000</b>  | <b>88,537</b>                     | <b>89,184</b>                                      |       |
| <b>Total Service Delivery EMF Expenditure</b>       | <b>50,391</b>                 | <b>101,337</b>           | <b>101,352</b>                              | <b>47,000</b>  | <b>117,791</b>                    | <b>131,898</b>                                     |       |
| <b>Total EMF Expenditure</b>                        | <b>50,391</b>                 | <b>101,337</b>           | <b>101,352</b>                              | <b>47,000</b>  | <b>117,791</b>                    | <b>131,898</b>                                     |       |

**Notes**

£5,000 transferred from 6528 Waterfront Accommodation to 6524 Vehicle Maintenance to cover van hire

£83,415 transferred from Service Delivery Staffing Costs to 6700 Service Delivery Staffing Contingency, £45,000 of which to be used for staffing costs in 2021/22.

£5,000 transferred from 6574 EMF Salt Bins to 6572 EMF Festive Lights

£101,352 Staffing Contingency virement consists of £83,415 from Service Delivery Staffing Costs as above, £7,000 from Station Staffing Costs, £10,937 from Burial Authority/Burial Board Staffing Costs