



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

17th March 2021

Dear Councillor

I write to summon you to an **Extraordinary Meeting of the Christmas Lights & Town Events Sub Committee** to be held on the Virtual Zoom Platform on **Tuesday 23rd March 2021 at 5:00 p.m.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

**Web link:**

<https://us02web.zoom.us/j/81639988377?pwd=T3dCbVM1TlI3cWNOUnhhdS9QeWZpQT09>

**Meeting ID:** 816 3998 8377

**Password:** 660349

**Dial by your location:** 0131 460 1196 United Kingdom

Yours sincerely,

R Lane  
Town Clerk

**To Councillors:**

G Challen M Fox S Miller J Peggs (Chairman)	A Pinckney J Rance B Samuels (Vice- Chairman) P Samuels	All other Councillors for information
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## Agenda

1. Announcements:
  - a. To confirm that all present can hear the proceedings.
  - b. Roll call of Members, Public and Press present.
  - c. To confirm the meeting is quorate.
  - d. Meeting procedure.
2. Recording of meetings - please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.
3. Apologies
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
5. To note and receive the minutes of the Christmas Lights and Town Events Sub Committee held on Thursday 21st January 2021 as a true and correct record.
6. Date of next meeting: To be confirmed