

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Christmas Lights and Town Events Sub Committee held on the virtual Zoom platform on Thursday 21<sup>st</sup> January 2021 at 4.00 p.m.

**PRESENT:** Councillors: G Challen, M Fox, J Peggs, A Pinckney, B Samuels – Vice Chairman.

**ALSO PRESENT:** R Lane - Town Clerk, D Joyce – Administration Officer, R Enticknap – Service Delivery Manager, M Cotton – Assistant Service Delivery Manager.

**APOLOGIES:** Councillors: S Miller, J Rance.

---

#### **ANNOUNCEMENTS**

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

#### **40/20/21 TO APPOINT A CHAIRMAN**

It was proposed by Councillor B Samuels, seconded by Councillor Fox and **RESOLVED** to appoint Councillor Peggs as Chairman.

#### **41/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

#### **42/20/21 DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

- c. To consider dispensations required.

None.

**43/20/21**      **QUESTIONS FROM THE PUBLIC**

None.

**44/20/21**      **HEALTH AND SAFETY**

No report.

**45/20/21**      **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

None.

**46/20/21**      **FINANCE AND BUDGET**

The Town Clerk informed Members of the available budget of £10,000 in EMF for 2021.

**47/20/21**      **TO RATIFY THE COVID-19 DELEGATED DECISION REGISTER**

Ref Nr.	Details	Decision Agreed	Committee	Sub Committee
	None			

**48/20/21**      **TO REVIEW THE CHRISTMAS LIGHT DISPLAY FOR THE YEAR 2020**

Members discussed the Christmas light display and feedback received from residents regarding the lights in place for the year 2020.

Members also discussed the maintenance of the lights and the requirement for additional checks in the lead up to Christmas to be made in following years.

**49/20/21**      **TO CONSIDER THE CHRISTMAS LIGHT DISPLAY FOR THE YEAR 2021**

It was proposed by Councillor B Samuels, seconded by Councillor Peggs and **RESOLVED** to give delegated authority to the Service Delivery Manager and Assistant Service Delivery Manager to:

1. Further explore costs for light installation and maintenance for 2021 Christmas lights.
2. Ascertain costs for Christmas trees to be installed on flag pole holders along Fore Street.

**50/20/21**      **TO CONSIDER PARTICIPATION IN THE WINDOW WANDERLAND FESTIVAL AT THE GUILDHALL FOR THE YEAR 2021**

It was proposed by Councillor B Samuels, seconded by Councillor Peggs and **RESOLVED** that Saltash Town Council participate, promote and encourage all businesses and residents to partake in the Window Wanderland 2021 Festival with prizes to be awarded to winners to attend the Theatre Royal Christmas Panto.

**51/20/21**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**52/20/21**      **AS REQUIRED OR IF NECESSARY**

None.

**53/20/21**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**54/20/21**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

None.

**55/20/21**      **PRESS AND SOCIAL MEDIA RELEASES**

It was proposed by Councillor B Samuels, seconded by Councillor Fox and **RESOLVED** to issue the following Press and Social Media release:

1. Window Wanderland participation for 2021.

**56/20/21**      **DATE OF NEXT MEETING**

To be confirmed.

Rising at 4:50pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_