

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 12th January 2011 at 7.00 pm

PRESENT: Councillors: R Bickford, P Clements (Chair), G Ellison, Mrs H Frank, A Killeya, C Riches.

ALSO PRESENT: Councillor: D Yates
Ray Lane - Town Clerk.

APOLOGIES: Councillors: M Gee, C Oakes, W Phillips, P Stephens ISM

The Chairman informed those present of the actions required in the event of a fire or emergency.

176/10/11 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/Prejudicial	Reason
J Ellison	5a	Prejudicial	Regatta Chair and Applicant
	7	Prejudicial	Project Leader
R Bickford	5a	Prejudicial	Regatta Applicant
	7	Prejudicial	SWRA Committee Member
A Killeya	8	Personal	SEA former member

177/10/11 PRECEPT 2011/12

Pursuant to Policy and Resources minute **150/10/11**, it was **RESOLVED** that:

1. The Committee work to a 5% increase in the precept and a drawdown of approximately £40,000 from unallocated reserves.
2. All Committees would produce proposals for reducing their net revenue budget.
3. The Committee adopt the principle of a medium term plan to equalise net revenue budget and precept, and reduced unallocated reserves to zero over a 6-7 year period.

Members gave consideration to budget savings.

It was **RECOMMENDED** that:

1. Festive lights maintenance £5000 be transferred to ICTT.
2. Christmas Event be reduced from £4000 to £2500.
3. CCTV be reduced from £20,000 to £0. A vote was taken and it was unanimous that the Town Council withdraw from CCTV as of 31st March 2011, subject to contract conditions.

4. Tree lights maintenance and tree £500 be transferred to ICTT.
5. Toilet scheme be increased from £800 to £1300 to fund three establishments and two signs.
6. Street Furniture (excl Fore St) be reduced from £1500 to £1000.
7. Notice Boards EMF be reduced from £1000 to £500.
8. Street Lighting be reduced from £1300 to £800.
9. Watering be reduced from £2000 to £1500.
10. Allotments be reduced from £4000 to £2000.

178/10/11

FOOTPATHS

(a) **Footpath Update**

The Chairman reported that the Planning Inspectorate is to hold a public enquiry into Anthony Passage, as two objections had been received to Cornwall Council's proposals to register the footpath on the definitive plan.

The Chairman reported that he had completed three footpath leaflets and it was intended that a total of eight would be produced for the web site.

It was **RESOLVED** that :

1. The reports be noted.
2. Footpath leaflets be made available in hard copy form at reception, in return for a voluntary donation to the Mayor's Charity.

Prior to the next item Councillors Ellison, Bickford and Gee declared a prejudicial interest and left the meeting.

179/10/11

FESTIVAL FUND

(a) **Saltash Town Regatta**

Members considered an application from the Saltash Town Regatta for a Festival Fund grant of £2,860.

It was **RECOMMENDED** that:

1. The application be approved, subject to funds being available and to any additional criteria made to funding eligibility.
2. The Clerk report to Full Council on the current status of funds available.

The agenda item having concluded Councillors Ellison, Bickford and Gee returned to the meeting.

180/10/11 **SHOWCASE EVENT**

The Chairman updated members on activity to date, which included invitations having been sent out and a request from the Bowls Club to provide the catering.

It was **RESOLVED** that the report be noted and that the Bowls Club be invited to provide the catering.

181/10/11 **ELWELL WOODS/ CELTIC CROSS**

Councillor Ellison reported that Groundwork require a number of documents by January 31st, or there is a possibility that the £450,000 award could be withdrawn. They are:

- Planning Approval for the Cross – already supplied to them.
- The under lease or sublease from STC to SWRA – already supplied to them.
- A Certificate of Title – this will come from the Land Registry. The Town Clerk is dealing with this through Nicholls & Sainsbury Solicitors.
- A Deed of Dedication between STC (as landowner), SWRA and the Big Lottery. The draft is with STC solicitors for examination prior to signature.
- Appendix A details of the bank account of our Accountable Body (Cornwall Council) - sent off to John Sawle, Chief Executive's Dept for signature today.

Therefore, we are totally confident that all documents will be in place by the deadline. At this point, the Project Team can begin to draw down Lottery funding and resume work.

In the meantime, substantive work has been at a standstill since October, when STC matched funding was allegedly exhausted. There is still a discrepancy to be resolved between the Project Team and STC calculations of expenditure amounting to over £6,000.

The finance officer is working on this and has acknowledged that a balance exists – if so we seek settlement of outstanding November and December invoices from our project managers, David Wilson Partnership.

Upon resumption of expenditure, the first tasks will be to commission a geotechnical survey of the Cross site and to go out to tender for the fabrication of the Cross.

It was **RESOLVED** that the report be noted.

182/10/11 **GROUNDS MAINTENANCE**

(a) **Phase IV and V**

The Clerk reported that work could commence as soon as confirmation as to the ownership of the land and agreement to conduct works had been received.

It was **RESOLVED** the report be noted.

The Chairman read out a letter received from the Rotary Club of Saltash (copy on file) regarding:

1. A request to replace the floral display boat with the Centenary Stone from Carkeel roundabout at the floral display, bottom of Fore Street.
2. A request to accept payment of £150 in settlement of arrears for 2009/10 and 2010/11 missed floral display payments, which had not been invoiced.

It was **RESOLVED** that the Centenary Stone relocation not be agreed to and that the Chairman, Councillor J Ellison, and Clerk meet with Rotary to discuss previous and future agreements and contracts.

It was **RECOMMENDED** that payment of £150 in settlement of arrears for 2009/10 and 2010/11 be accepted and that the agreement continue for a period of three years, for the sum of £100 per year, at which time it will be reviewed.

The Chairman read out a letter received from SEA Saltash (copy on file) regarding Veg in the Beds and a Community Garden for Saltash.

It was **RESOLVED** that the Mayor would liaise directly with SEA, on the basis that they be offered full support for the initiative concept, but informed the Council do not have the capacity to provide services at this time and do not own Victoria Gardens, and they should pursue the Community Garden with Cornwall Council.

183/10/11 **ALLOTMENTS**

(a) Grenfell Avenue

The Clerk reported that Cornwall Council would not be issuing a lease for the land, but were treating the proposed use of the land for allotments by the Town Council as an asset transfer.

It was **RECOMMENDED** that an asset transfer be accepted, subject to no cost to the Town Council and that it be **NOTED** the Town Council had a resolution in place to develop land for allotments.

184/10/11 **STREET LIGHTING**

(a) Moorland View

The Chairman read out a response from the District Housing Manager stating that, if the Town Council agreed to fund the maintenance and running costs of a street light, Housing would supply the lamp, fittings and labour. Consultation could then be conducted to determine the views of residents and Highways by Housing.

It was **RECOMMENDED** that the Council would maintain and pay for electricity in principle, subject to consultation.

(b) **Tincombe and Saltmill**

The Chairman reported that Councillor Holley is progressing the issue.

It was **RESOLVED** to note the report.

185/10/11 **SEATS**

(a) **Town Centre Benches**

The Chairman reported on feedback received from Meet the People with regard to the poor condition of benches in Fore Street.

It was **RECOMMENDED** that £300 be allocated to refurbish all benches in Fore Street.

186/10/11 **PARKS AT PILLMERE**

Councillor Riches reported that no progress had been made in conducting works due to insurance difficulties related to land ownership.

It was **RESOLVED** that Councillor Riches will pursue establishing a residents' action group to conduct the work.

187/10/11 **UPDATE ON CCTV**

(a) **Cornwall Council Town Centre CCTV Consultation**

No report.

188/10/11 **TOWN MESSENGER**

Members considered further copy that could be included in the document.

It was **RESOLVED** members forward any further copy to the Administration Officer.

189/10/11 **REPORTS OF OVERHANGING TREES AND PLANT GROWTH**

No report.

190/10/11 **BLUE PLAQUE SCHEME**

The Mayor reported that the scheme was ongoing and a report would be presented to a future meeting.

It was **RESOLVED** to note the report.

191/10/11 **COMMUNITY TOILET SCHEME**

The Chairman reported that the Cecil Arms had now joined the scheme, which also included the Railway and Brunel Arms.

It was **RESOLVED** to note the report.

192/10/11 **ONGOING REPORTS FOR NOTING**

(a) **Offer of Seats**

No report.

It was **RESOLVED** to remove the item from the agenda.

193/10/11 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

1. Royal Wedding.

The Mayor proposed that a community ‘bring and share’ picnic on the Jubilee Green be held.

It was **RECOMMENDED** that the initiative be supported and a budget of £500 be made available, subject to the availability of a volunteer to organise the event

2. 70th Anniversary Saltash Firefighters.

The Mayor reported to members on a group he is setting up to mark the 70th Anniversary of Saltash Firefighters who were killed in Plymouth.

It was **RESOLVED** that the report be noted and supported.

194/10/11 **PRESS RELEASES**

It was **RESOLVED** that no press releases are required.

195/10/11 **DATE OF NEXT MEETING**

Wednesday 9th February 2011.

Rising at 9.00 pm.

Signed: _____
Chairman

Dated: 3rd February 2011