

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 9th March at 7.00 pm

PRESENT: Councillors: C Oakes (Chair), R Bickford, P Clements (Vice-Chair), G Ellison, Mrs H Frank, A Killeya, W Phillips,

ALSO PRESENT: Councillor: R Austin, Ray Lane - Town Clerk.

APOLOGIES: Councillors: M Gee, C Riches, P Stephens ISM

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

216/10/11 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/Prejudicial	Reason
J Ellison	7	Personal	Chair Project Team
	21	Personal	Vice Chairman SWRA

217/10/11 QUESTIONS FROM THE PUBLIC

None.

218/10/11 FOOTPATHS

(a) Footpath Update

Councillor Clements updated members on footpath issues and that he had now completed five walk leaflets, four of which were now on the website, and that he was working on the sixth.

He also reported that he had discovered additional footpaths but had learnt, as they are used as Cycle-track / Footways, they can't be recorded on the Definitive Map as a Public Footpaths.

Members considered a modification order consideration of order public enquiry to take place on 21st September 2011 with regard to footpath 17 (copy on file).

It was **RESOLVED** that:

1. Councillor Clements be thanked for his work in producing the walk leaflets.
2. Footpath 17 be a regular agenda item for ongoing business.
3. A representative to attend the public inquiry be appointed at the July meeting of the committee.

(b) Gate at Gilston Road and Badgers Walk

Councillor Phillips reported that he had made a site visit and had learnt from some residents that incidents of trespass and vandalism had taken place since the removal of the gate.

It was **RESOLVED** that a letter be written, for Councillors to distribute to residents and businesses in the vicinity, to canvass the overall view with regard to the removal of the gate.

(c) Footway/cycletrack bridges between Pillmere Housing Estate and Wain Homes Estate/Berry Park

It was **RESOLVED** that in the absence of Councillor Riches the item be deferred and a written report be requested for the next meeting.

Footbridge/Cycletrack Bridge across the A38 at Carkeel

It was **RESOLVED** that a response was awaited from the Section 106 meeting.

(d) Proposed Modification of Definitive Map of Public Rights of Way of an Addition

Councillor Clements informed members that Yellow Tor Lane was now subject to a modification order (copy on file).

It was **RESOLVED** that the report be noted.

219/10/11 SHOWCASE EVENT

The Chairman informed members that 32 organisations had attended, including four new on last year, and that, although very few members of the public had attended, it was considered to have been a successful networking tool for the community organisations attending.

It was **RESOLVED** that:

1. internet access should be made available for future events.
2. the report be noted.

220/10/11 ELWELL WOODS/ CELTIC CROSS

Councillor Ellison reported that funds had now been made available from Groundwork, however all procurement would need to be made through the accountable body, Cornwall Council and, due to their procurement policy, tenders would not be issued until May for the ground works and July for the cross construction.

It was hoped that a target date for completion would be St Piran's day, 5th March 2012.

It was **RESOLVED** that the report be noted.

221/10/11 **GROUNDS MAINTENANCE**

(a) **Phase IV and V**

Members considered progress for phase IV and V.

It was **RESOLVED** that:

1. a meeting be held with Rotary, to be attended by the Chairman, Councillor Ellison and the Clerk, to progress matters.
2. a quote be sourced to relocate the floral boats.
3. Cornwall Council be re-contacted, with an update of the Mayor's correspondence, to ascertain the legal ownership of the land at Lower Fore Street and a transfer to the Town Council of the triangle to the rear of the Co-op be sought.

222/10/11 **ALLOTMENTS**

(a) **Grenfell Avenue**

The Mayor reported that, due to Cornwall Council now regarding the issue as a capital asset transfer, it had extended the anticipated completion date.

It was **RESOLVED** that a meeting be arranged with the Community Area Manager to be attended by the Mayor, Chairman and Clerk.

(b) **Churchtown Allotments**

Councillor Austin reported that the new regulations did not include the exclusion of dogs from the site.

It was **RESOLVED** that the regulations be updated to include the exclusion of dogs from the site.

(c) **Allotment Development**

The Mayor reported that he had received an enquiry from the office of Sheryll Murray MP with regard to possible additional allotment land.

It was **RESOLVED** that the issue would be considered when further information, including a location, had been received.

Councillor Clements reported that there was a possibility of land at Manor Farm, Trematon.

It was **RESOLVED** that a letter to ascertain further details be sent to the land owner.

Councillor Austin reported that there was a possibility of land being made available adjacent to Churchtown Cemetery.

It was **RESOLVED** that a letter to ascertain further details be sent to the land owner.

223/10/11 **STREET LIGHTING**

(a) **Moorland View**

The Clerk reported that a response was awaited from Cornwall Council with regard to the consultation.

It was **RESOLVED** that the Clerk contact Cornwall Council for an update.

(b) **Tincombe and Saltmill**

In the absence of Councillor Holley the item was deferred to the next meeting.

Members considered an issue that had been reported, with regard to the movement of light positions at Saltmill affecting neighbouring residential property.

It was **RESOLVED** that a letter be sent to the Groundwork Management Committee to request the realignment of the lights.

224/10/11 **PARKS AT PILLMERE**

In the absence of Councillor Riches, the item was deferred to the next meeting.

225/10/11 **TOWN MESSENGER**

(a) **Update**

The Chairman reported that the latest edition had been successfully produced and 7000 copies distributed. Members considered the costs and production of colour for the next copy.

It was **RESOLVED** that consideration be given by Councillors as to articles for the next issue to be distributed in May.

(b) **Costs of including colour photographs in future editions**

Members considered the use of colour photographs in the next issue.

It was **RESOLVED** that:

1. that the next copy be in black and white.
2. PDF photographs be used by the printers to enhance image quality.

226/10/11 **REPORTS OF OVERHANGING TREES AND PLANT GROWTH**

No report.

227/10/11 **BLUE PLAQUE SCHEME**

No report.

228/10/11 **COMMUNITY TOILET SCHEME**

The Chairman read out a letter from a local resident promoting the use of portable toilet provision (copy on file).

It was **RESOLVED** that any consideration be made upon the outcome of the Cornwall Council Public Convenience Review report.

229/10/11 **BENCHES**

(a) **Repairs to Fore Street benches**

The Clerk reported that repairs to the two benches outside the National Westminster Bank had been ordered, however it had been necessary to conduct urgent health and safety repairs, first to a bench outside Piglets, which would also be refurbished at the same time.

It was **RESOLVED** to note the report.

Pursuant to ICTT minute 153/10/11

BENCHES

(a) **Quote for repair and painting –**

Members considered refurbishing all benches in Fore Street from the Saltash Re-generation fund.

It was **RECOMMENDED** to Full Council that approval be granted for the sum of £2000 to be allocated from the Saltash Re-generation fund to the Civic Amenities Committee, and approval be given for Civic Amenities to conduct the work.

It was **RECOMMENDED** to Full Council that, subject to confirmation of costs, that Civic Amenities Committee proceed with repairs and refurbishment of benches up to a value of £2000.

230/10/11 **PROPOSED “BRING AND SHARE” PICNIC ON JUBILLE GREEN TO CELEBRATE THE ROYAL WEDDING**

Councillor Frank gave a detailed report on activities being organised for the event in Longstone Park on 29th April 2011 from 2pm – 5pm.

It was **RESOLVED** that the report be noted.

231/10/11 **BANNERS**

(a) **Victoria Gardens site**

The Clerk reported that a response was awaited from Cornwall Council.

It was **RESOLVED** that the report be noted.

232/10/11

URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

Play Equipment.

Councillor Ellison reported that the play item 'Brunel Train' on the waterfront was in need of repair and refurbishment. He proposed that, although Cornwall Council had a statutory responsibility for its repair, he wished to establish tripartite funding between Cornwall Council, Saltash Water Front Residents Association and Saltash Town Council to fund the repair and refurbishment.

It was **RESOLVED** that the proposal be agreed to in principal, pending further details and costs.

Land Ownership

Councillor Austin raised the issue of improvement and maintenance of a piece of land adjacent to the Tamar Bridge and the South West Water building on Lower Fore Street.

It was **RESOLVED** that Councillor Austin determine ownership of the land.

Caradon Swimming Club

Members considered a letter of request for funding from the club (copy on file).

It was **NOTED** that this item was on the next Full Council agenda and it was the feeling of this meeting that Full Council should approve the sum of £1000, as requested, by funding from the remainder of the Festival Fund budget 2010/11 and any further sum necessary to achieve £1000 from the general reserves.

CCTV

Members considered an invitation to attend a meeting in Liskeard with the Community Safety Officer and other interested parties to be held on either 15th or 16th March 2011.

It was **RESOLVED** that Councillor Austin will attend if held on the 15th and Councillor Clements if held on the 16th and all Council members be invited to attend.

233/10/11

PRESS RELEASES

It was **RESOLVED** that a press release be issued for the Bring and Share Picnic to celebrate the Royal Wedding.

234/10/11 **DATE OF NEXT MEETING**

Wednesday 13th April 2011.

Rising at 8.40 pm.

DRAFT