

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 3rd March 2011 upon the rising of the Annual Meeting with Parishioners

PRESENT: Councillors A Killeya (Mayor, in the Chair), R Austin, R Bickford, P Clements, G Ellison, Mrs H Frank, M Gee, D Holley, M Killeya, C Oakes, W Phillips, B Reid, C Riches, P Stephens ISM and D Yates

ALSO PRESENT: Mr L Bradley – CIC, Rev J Howden – Mayors Chaplain, Mr S Foster - CNA Manager, 2 Members of the Press, 25 Members of the Public and Mr R Lane (Town Clerk).

APOLOGIES: Councillors Mrs S Hooper MBE, Councillor B Preston - Cornwall Council.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

PRAYERS Prayers were led by the Mayor's Chaplain.

304/10/11 DECLARATIONS OF INTEREST

The Mayor announced declarations of interest received from Councillors, related to the agenda.

<u>Councillor</u>	<u>Agenda Item</u>	<u>Personal/Prejudicial</u>	<u>Reason</u>
R Austin	CIC Matters	Prejudicial	CIC Director
H Frank	PA11/01099	Personal	Applicant/objectors known
	CIC Matters	Personal	CIC Member
R Bickford	CIC Matters	Prejudicial	CIC Director
	FROST Matters	Prejudicial	Member
M Killeya	FROST Matters	Personal	Wife of Acting Chairman
	CIC Matters	Personal	CIC Member
D Yates	CIC Matters	Personal	CIC Member
	PA11/01099	Personal	Speaker against known
D Holley	PA11/01099	Personal	Architect known
A Killeya	CIC Matters	Personal	CIC Member
	FROST Matters	Prejudicial	Acting Chairman

CHAIRMAN'S REPORT

The Chairman gave the following report:

“This month Merryn and I attended the Crafhole Table Tennis Club 25th Anniversary Cheese and Wine at Antony Village Hall, the Gala Concert of the Saltash Music, Speech and Drama Festival, Liskeard Civic Service and the St Austell Mayor's Ball. I also attended the Burraton Players Panto on my own, as the Mayoress was in it, along with Cllr Yates playing an

underhand, devious and conniving Mayor that I felt was a slur on Cllr Holley's impeccable character. Finally I attended the 103rd Birthday Party of Mrs Burden at St Barnabus.

In addition I have at several meetings on such diverse topics as CNA, 106 Money, Town Centre Regen, CALC AGM, Mayor's Ball, Staffing Structure and Cornish Identity.

A reminder that this Saturday is both the Showcase, and the Mayor's Ball. The VIP drinks, to which all cllrs, staff and partners are attended, being at 6:45 and dinner itself just after 7:30. There will be a raffle and entertainment as ever, and a piper to encourage us all in singing Trelawney for St Piran's Day..."

Deputy Mayor no report.

It was **RESOLVED** the report be noted.

POLICE REPORT

PCSO Bob Yates had provided the following report at the Annual Meeting and then departed due to duty requirements.

PCSO Bob Yates represented the police in the absence of Acting Inspector Andy Dunstan, who is covering for Inspector Martin Williams, who is on leave prior to retirement for some weeks prior to a new Inspector taking over a similar role.

Sgt Brett Phillips, the Neighbourhood Team leader from Callington, will be taking on some of Acting Inspector Andy Dunstan's Neighbourhood work, working out of Saltash.

PCSO Bob Yates gave an annual report and monthly update report of statistics.

From 4th February 2011 till 3rd March 2011 – 44 reported crimes, 11 less than last month.

5 - Burglaries 2 of these Burglaries were to garages. Both had the up and over doors damaged.

2 - Criminal Damages to motor vehicles

1 - Theft from Motor Vehicle

2 - Thefts of Marine Equipment, namely outboard engines from the sea front in Saltash.

Year to date

3rd March 2009 to 3rd March 2010

907 crimes

3rd March 2010 to 3rd March 2011

843 crimes

64 less crimes

It was **RESOLVED** the reports be noted.

REPORT BY CORNWALL COUNCIL

Councillor Colin Riches gave the following report:

"Government cut-backs are beginning to bite. The major subject which was discussed at Cornwall Council was the budget cuts, in particular the 40% cut in the funding for bought in providers for Adult Social Care. This will have a major effect on many of the sheltered home clients resident in Saltash (& throughout Cornwall) who rely on commercially bought in care providers. Part of the problem is that, like all other services, Cornwall Council has inherited different ways of supplying Adult Social Care from each of the previous councils so there

are varying schemes operating dependant on where the clients are residing. Caradon ran, by comparison, a Rolls Royce scheme & was able to do so by raising a subsidy on the client's rented accommodation & spending more of its revenue on care. Naturally Cornwall Council in straitened circumstances want to unify their service & to run it economically. They have chosen not necessarily the most economic way but the cheapest, there is a difference. In consequence there is the prospect of home visits for our clients receiving care being drastically cut. One visit a month being typical. When one considers that in extreme cases someone may be getting four or five visits a week it equates to a 80-95% cut in service - this from a 40% budget cut! I must point out that those services not bought in by Cornwall Council should not be affected to the same extent & in-house services are to be delivered as normally.

I believe that there are savings which could be made elsewhere in the budget without hitting the elderly & most vulnerable in this way. Ten million pounds proposed on the Penzance - Isles of Scilly link up grade has split that town & I'm sure there is a cheaper solution to be found; a million pound refurbishment of New County Hall this could wait, it is not about to fall down; sending the Chief Executive on a £5,000 training course in New York - yes, New York USA was it necessary? There are many ways we could save money & still provide services, it is all about priorities.

Unfortunately this present administration are subscribing to the philosophy of slashing spending now to gain further savings in the future not seeing that in many cases one pound spent now saves five in the future - this is most relevant for children in care where the management came in for some criticism in the OFSTED report for not making improvements fast enough (although they are slowly getting better).

You will be pleased to know that all four Saltash Cornwall councillors are united in their opposition to further cuts in library opening hours. A further reduction in opening hours has been proposed to accommodate longer opening times elsewhere in Cornwall. On looking at the number of visitors & book loanings in the areas concerned we feel that, Saltash being more busy in all concerns than the libraries demanding more hours, we should not lose any more time. In a perfect world, of course, we should not be fighting each other for the right to access books, computers, the One Stop Shop & the many services provided in our libraries but then you pays yer money & (in this case you don't) take yer choice.

On a less contentious issue the Longstone toilets have recently been closed & are being refurbished & should be re-opening soon the work is scheduled to only last a fortnight. Parking continues to be a thorny subject & the proposed scheme of charges has been called in for scrutiny by the Environment & Economy Scrutiny Committee to which I will be going as soon as I finished this report, so things may be different by the time you read this - watch out for flying pigs!"

It was **RESOLVED** the report be noted.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a)

Saltash Gateway CIC Monthly Brief to Saltash Town Council 3rd March 2011

FINANCE REPORT

Balances:	Current account	at 23.02.11	£ 4,265.50
	Business account	at 23.02.11	£ 4,494.11
	TOTAL		<u>£ 8,759.61</u>

Expenditure since January Board Meeting;

Payroll / LW (2mths) /Revenue	<u>£ 1,717.47</u>
TOTAL	<u>£ 1,717.47</u>

Invoices awaiting payment : **NIL**

Invoices outstanding reimbursement to CIC: £1,427.94

NB: Refunds will be requested for consultation costs above from 106 agreed balance and legal costs from STC.

Other matters:

1. Balance of costs incurred by CIC re Public Consultation to be requested for reimbursement from agreed 106 budget on completion of database (March 2nd meeting)
2. Confirmation received verbally that P&R have agreed £2K towards the Health project. Funds awaited
3. Finance Director role to pass to Peter Thistlethwaite for new financial year commencing 1st June 2011.

Business Development:

Christina Dixon has been appointed from 21st February to provide maternity leave cover for Kara Ord. Christina has completed a handover with Kara and joined us at the Board meeting on 23rd February. Our best wishes go with Kara who we expect to be back just before Christmas.

At the Board meeting on 19th February a number of decisions were made;

- The role of MD would be suspended on LW's departure at the end of June
- LW will hand over the lead on Town Centre regeneration to concentrate on finding an office base for the CIC in Fore Street and developing the companies public profile and long term stability. The structure of the Steering Group is under discussion post consultation together with the necessary arrangements for financial management of 106 funding.
- The role of Finance Director will pass to Peter Thistlethwaite for the new Financial year from 1st June 2011. Peter is already Treasurer
- Colin Brown will continue to lead the Community Transport project
- Peter Thistlethwaite will continue to lead the Health network project
- Bob Austin will continue to lead the Sports project
- LW will continue to liaise with Saltash College on the incubator project
- The CIC web site and public image needs urgent attention
- Recent developments in the CNA area require the CIC to establish new links with the PL12 Parishes (developing cluster groups for representation). LW to lead initially
- The CIC Memoranda and Articles will be review by LB / LW.
- LW / PTh will seek a meeting with P&R representatives to brief them on the CIC financial plans for the coming year

Project Work:

The Database of questionnaire responses has been completed and outcomes were reported to the Steering Group at 24th February meeting. This included feedback on the in shop questionnaires returned from Traders (34 so far). The Steering group agreed a strengthened structure, subject to STC agreement. A letter inviting further representatives from Traders has gone out. It was further agreed that the CIC would prepare a summary press release to report

the outcomes of consultation at the earliest opportunity. The Steering group meets next on Saturday 19th March am at the Guildhall.

On receipt of the £2K grant from STC towards the Health network project work will be initiated with Peter Thistlethwaite taking the lead Director role.

Colin Brown and Peter Thistlethwaite visited David Simpson of Ivybridge & District Community Transport Association (IDCTA), and reviewed their system. Colin and Peter are currently looking at the required infrastructure for providing a similar service for PL12, and also the possibilities of covering Rame and Torpoint. They have spoken with Colin Garrick at Truro, who works with Samantha Cleeve and Cornwall County and with Age Concern to discuss the requirements for running a co-ordinated plan. The next steps will be to contact local Health Centres to establish volunteer drivers, and to speak with local education establishments to understand the potential for using their transport resources during evening and weekends.

A new initiative to invest in our web site and public image is urgently required and Directors approval was given to proceed immediately with this, subject to reporting necessary expenditure once established being approved.

SEA have made representations to the CIC concerning recycling ideas for Broadmoor. A meeting to discuss this and their aims for Town Centre regeneration is being sought.

(b) Future management of Fore Street Regeneration

Members considered a paper submitted by the Mayor entitled 'Town Centre Regeneration- The Three Headed Approach' (copy on file).

It was **RESOLVED** that:

- (a) the paper be approved.
- (b) the Council appoint the following representatives to the Saltash Town Centre Improvement Group (STIG):
 - A Killea
 - C Oakes
 - D Holley
 - D Yates
 - Reserves - B Reid
 - H Frank

305/10/11 QUESTIONS

- (a) Teresa Craven, a resident of Pillmere Drive, asked if the bus shelter at Pillmere Drive was to be installed at the existing bus stop location or at the bus stop relocation site.

Councillor Yates responded that the bus shelter will go where the bus stop is to be installed.

Councillor Austin responded that agreement had been reached with Highways and that they are to install a hard standing to accommodate the shelter at the new site.

- (b) Audrey Miller thanked the Council for arranging the relocation of the bus stop on North Road next to the shelter.

- (c) Mrs Darnell enquired about repairs to Higher Port View.

Councillors Holley and Austin responded that repairs were programmed.

306/10/11 **MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on 3rd February 2011 and 15th February 2011 be confirmed and signed as a correct record.

307/10/11 **MATTERS ARISING**

- (a) **Keep Cornwall Whole Campaign report from the Mayor -**

The Mayor reported that the group had not been successful in its main objective and were now awaiting the outcome of the Boundary Commissions report.

It was **RESOLVED** the report be noted.

- (b) **CALC meeting report from the Mayor -**

The Mayor reported on the CALC General Meeting he had attended in February (copy on file).

It was **RESOLVED** that:

- i. The Council await further development with regard to the Code of Publicity, but the Clerk, Finance Officer and Administration Officer begin investigating how the relevant information can be published simply.
- ii. Changes to employment law be referred to the Staffing Committee.
- iii. Policy and Resources Committee consider membership of Vital Venues.
- iv. Policy and Resources Committee consider introducing a policy for Safeguarding.

- (c) **Cornwall Council, Assistant Chief Executive – Community Networks – reply to letter from the Mayor regarding the Community Network Area -**

Members considered the letter of response from Cornwall Council, Assistant Chief Executive – Community Networks relating to a letter from the Mayor regarding the Community Network Area (copy on file).

It was **RESOLVED** that Stephen Foster – Community Network Area Manager would clarify the future structure of the Community Networks.

- (d) **Cornwall Flood Planning report from Councillor Riches -**

Councillor Riches reported that the investigation and report were ongoing.

It was **RESOLVED** that Councillor Riches would report to a future meeting.

(e) **Department of Health – Healthy Lives, Healthy People report from the Mayor and Deputy Mayor**

The Mayor reported that this issue required further in depth investigation and consideration.

It was **RESOLVED** that further consideration be given and that no response be made at this time.

(f) **Cornwall Council – Public Convenience Review report from Councillor Austin**

Councillor Austin provided a report for members consideration (copy on file).

It was **RESOLVED** that the following response in priority order be made by the Mayor and Councillor Austin:

- i. The ring fenced budget allocated by Caradon D.C. for the refurbishment of toilets should be used to refurbish the Waterside toilets.
- ii. Keep Longstone Park toilet and at least one toilet in Belle Vue open.
- iii. The Council may consider taking on the responsibility for toilets on the basis that finance will follow function.

(g) **Proposed Plymouth Incinerator report from the Mayor**

The Mayor reported that, following a request, a consultation had taken place in Saltash for its community.

It was **RESOLVED** that:

- i. A letter be sent to the Environment Agency and the Health Protection Agency to determine what effect the incinerator will have on the town, due to relative altitude issues.
- ii. A letter be sent to the Plymouth City Council Planning Department to register a claim for section 106 funds in relation to the affect the development will have on the town.

308/10/11

FINANCE

(a) The following receipts in January/February 2011 were **NOTED:**

	£	p
Guildhall Hire	1579.90	Guildhall hire
Burial Board	2160.00	Burial fees
Mason	20.00	Returned fee Christmas event
Saltash Rotary	20.00	Refund of monies from Community Chest Grant

Allotment Hire	25.00	Allotment hire
ICCM	71.00	Part refund of subscription

(b) The following payments in January/February 2011 were **NOTED**:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Cornwall Council	590	.00			Guildhall rates - January
Cornwall Council	734	.55			Superannuation - December
Staff salaries	7333	.23			Staff salaries
Consortium	309	.57	263	.45	Stationery
Petty cash	250	.00			Petty cash
A Killeya	406	.00			Travel
ICCM	85	.00			Membership
IRQ Systems Ltd	118	.80	99	.00	IT support
Saltash Window Cleaning	135	.00			Guildhall windows & bus shelters
Saltash May Fair	3000	.00			Festival Fund
Hine Brothers	1000	.00			Grounds maintenance January
Saltash Music, Speech & Drama Festival	1000	.00			Festival Fund
Saltash Fire Cadets	3000	.00			Festival Fund
Cornwall Council	65	.55			Black bin bags
A Killeya	312	.56			Mayor's allowance
HMRC	2739	.89			PAYE & NIC Month 10
Tamar View Nurseries	39	.40	32	.83	Filters/gas bottle
SLCC Enterprises Ltd	78	.00	65	.00	Regional conference
SLCC Enterprises Ltd	25	.96			Book
SWW	893	.58	849	.30	New water supply at Churchtown Cemetery
Cornwall Council	734	.55			Superannuation January
Savills	1	.00			Oyster beds
RA McKee	141	.96	118	.30	Isolate/repair faulty light
Otis Ltd	452	.86			Lift maintenance
Cornwall Council	330	.00	275	.00	Tree survey at St Stephens cemetery
Deltor	277	.20	231	.00	Letterheads
Saltash Town Regatta	1000	.00			Festival Fund (first payment)
Excel	1140	.00	950	.00	Tables & chair
Public Works Loan Board	10692	.33			Loan repayment

(c) Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

The Clerk reported expenditure of £50 for safety items in relation to the flags in Fore Street.

It was **RESOLVED** that the report be noted.

- (a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor A Killea did not vote on planning issues.
- (b) It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email. In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.
- (c) Applications for consideration:

Date received	Application no.	Details of application
21.02.2011	PA11/01099	<p>Mr and Mrs D Bennetts – land at 17 Essa Road - construction of two dwellings and formation of new vehicular /pedestrian access.</p> <p>Ward: Essa</p> <p>It was RESOLVED to RECOMMEND REFUSAL for the following reasons on a priority basis:</p> <ol style="list-style-type: none"> 1. The properties design would not enhance or be in keeping with the historical character of the road. 2. Over development of the site and out of character with the area not in keeping with the street scene. 3. Essa Road already has parking and vehicle passing issues and additional properties would add to the problem. The change of entrances to the properties would result in further problems to an already dangerous junction at King Edward Road. 4. The size of the gardens would be insufficient to the size of the proposed properties. 5. The loss of green space and garden would severely damage the historical appeal of this villa style property and its appeal for future generations.

6. The removal of a large section of walling to the north of the site would further erode the character of this historic area.
7. Concerns that the excavations for the basement could severely compromise the condition of Port View Estate boundary wall. An engineer's report is recommended.
8. The south facing elevations of these properties have a lot of windows with balconies that overlook Higher Port View which would severely affect the privacy of the residents.

14.02.2011 PA11/00899

Mr N Ditcher – **40 Hillside Road** – Alterations to existing garage to provide utility/tool store. Construction of detached garage on existing hardstanding. Conversion of loft area to include installation of dormer windows on the north and east elevations and new window on south elevation.

Ward: Pill

It was RESOLVED to RECOMMEND APPROVAL subject to the officer investigating an overlooking issue with 38 Hillside Road.

16.02.2011 PA11/00973

Mr and Mrs D Armstrong- **2 Carrisbrooke Way, Latchbrook** – construction of single storey rear extension.

Ward: St Stephens

It was RESOLVED to RECOMMEND APPROVAL.

18.02.2011 PA11/01043

Ms K Leafe, Specsavers Optical Superstores – **27-29 Fore Street** – Installation of 3 outdoor AC condenser units to rear elevation at ground floor level.

Ward: Pill

It was RESOLVED to RECOMMEND APPROVAL.

18.02.2011 PA11/01046

Mr M Knipe – **Dartana Forder** – Section 211 Notification of intent to undertake a comprehensive

program of arboricultural works at Dartana. Works to include felling, coppicing, stem removal, crown raising and crown thinning works to numerous and various trees within garden of Dartana.

Ward: St Stephens

It was RESOLVED to RECOMMEND APPROVAL subject to the opinion of the county forester.

21.02.2011 PA11/01106

Mr and Mrs C Bryan - **Latchbrook Cottage, Liskeard Road** - construction of two storey extension to include balcony on south west elevation.

Ward: Burraton

It was RESOLVED to RECOMMEND APPROVAL subject to bridle way 42 remaining unobstructed during works.

- (d) Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA10/06056 – Land Adjacent To Southern Cross, Adit Lane

20th October 2010 – the Town Council recommended approval.

21st January 2011 – E-mail received from the Planning Officer asking for further comments from Saltash Town Councillors.

26th January 2011 – Comments supplied to Planning Officer.

10th February 2011 – Cornwall Council refused permission for the following reasons:

“The proposed dwelling, as a result of its siting, form and design, will result in overlooking and a loss of privacy to the private amenity areas of the adjoining neighbouring properties known as Victoria Cottages, to the detriment of the living conditions and amenities of the occupants of said properties. The proposal is thereby contrary to guidance within the Caradon Design Guide 2000, the Cornwall Design Guide 1995, to Planning Policy Statement 1 ‘Delivering Sustainable Development’ and Planning Policy Statement 3 ‘Housing’.

It was **RESOLVED** that the report be noted.

- (e) PA10/07846 – 21 Notter Mill Country Park – notice of appeal.

It was **RESOLVED** that the report be noted.

310/10/11 CORRESPONDENCE

(a) The Queen Elizabeth II Fields Challenge -

Members considered an invitation to participate in the challenge (copy on file).

It was **RESOLVED** that Councillor Gee will investigate further and report back.

(b) Saltash Live at Home Scheme -

Members considered an invitation to attend the Annual General Meeting (copy on file).

It was **RESOLVED** that Councillors Austin, Clements and Gee would attend.

(c) Change in NHS Public Meetings -

Members considered an invitation to attend a meeting (copy on file).

It was **RESOLVED** that Councillors Holley and Reid would attend.

311/10/11 CIVIC AMENITIES COMMITTEE 9TH FEBRUARY 2011

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 9th February 2011 be confirmed and signed as a correct record, subject to:

- i. Minute number 201/10/11 (b) - it was **RESOLVED** that spraying only be conducted up to a cost of £200.

312/10/11 POLICY AND RESOURCES COMMITTEE 15TH FEBRUARY 2011

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 15th February 2011 be confirmed and signed as a correct record, subject to the items under minutes numbered 176/10/11, 184/10/11 and 186/10/11 being referred back to the Policy and Resources Committee.

313/10/11 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE 28TH FEBRUARY 2011

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on 28th February 2011 be confirmed and signed as a correct record, subject to:

Minute number 150/10/11 - it was **RESOLVED** to note this item was discussed and further clarified during the time allocated for questions from the public (see above).

314/10/11 GRENFELL AVENUE

The Mayor informed members that Cornwall Council were now treating the issue as a capital asset transfer for which the Town Council were expected to

pay for the administrative and legal costs, however it was not yet known how much these costs would be.

It was **RESOLVED** to consider the issue at a future meeting when more information had been received.

315/10/11 CARADON SWIMMING CLUB

Members considered a letter from the swimming club (copy on file) relating to a Festival Fund Grant application.

It was **RESOLVED** that the item be referred to Civic Amenities Committee to consider funding up to £1000, if approved, from the 2011/12 budget.

316/10/11 MEET THE PEOPLE

(a) Feedback from Last Meeting

The Mayor reported there were no outstanding issues.

(b) Arrangements for Future Meetings

Councillors Oakes and Yates reported they would attend this weekend whilst also covering the Community Showcase and Fair Trade events respectively.

Councillors Reid and Yates volunteered to attend the meeting at Waitrose on 16th April 2011.

It was **RESOLVED** that the reports be noted.

317/10/11 BEWMAN'S KERNOW EVENT ON CORNISH IDENTITY

(a) Use of "Konsel An Dre Essa" as an addition on STC publications –

Members considered and debated the issue in detail.

It was **RESOLVED** that use of "Konsel An Dre Essa" as an addition on STC publications be approved and introduced onto new orders of stationary.

(b) Issues relating to Census -

Members considered the issue of costs related to people not completing a census return and the fact that it can be completed to reflect Cornish identity.

It was **RESOLVED** that a press release be issue to draw people's attention the cost implications of not completing the census and that it can be completed to reflect Cornish identity.

Prior to the next item the Mayor vacated the Chair and the Deputy Mayor took the Chair.

318/10/11 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

319/10/11 ITEMS REFERRED FROM MAIN PART OF THE AGENDA

The Chairman announced that he was taking an urgent item relating to Friends Restoring Our Station.

The Mayor and Councillor R Bickford declared a prejudicial interest and vacated the meeting.

Members considered a letter from the Acting Chairman of Friends Restoring Our Station (FROST) (copy on file).

It was **RESOLVED** that the letter be noted and:

- i. Councillor Ellison be appointed the Town Council representative to FROST.
- ii. Finance not be considered until a business plan has been received.

320/10/11 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

The Mayor and Councillor R Bickford returned to the meeting.

The Deputy Mayor vacated the Chair and the Mayor took the Chair.

321/10/11 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

322/10/11 PRESS RELEASES AND FUTURE ARTICLES

It was **RESOLVED** that the following press releases be issued:

- i. Items relating to the Census.
- ii. The use of “Konsel An Dre Essa” as an addition on STC publications.
- iii. The presentation to the Mayfair Princess and Attendants at the Annual Meeting.
- iv. A feature on ‘Transport’ compiled by Councillors Bickford and Yates.

323/10/11 DATE OF NEXT MEETING

Tuesday 15th March 2011 (Planning), Thursday 7th April 2011.

324/10/11

COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.20pm

DRAFT