

Minutes of the Annual Town Meeting with Parishioners held at The Guildhall, Saltash on Thursday 3rd March 2011

PRESENT: Councillors A Killeya (Mayor, in the Chair), R Austin, R Bickford, P Clements, G Ellison, Mrs H Frank, M Gee, D Holley, M Killeya, C Oakes, W Phillips, B Reid, C Riches, P Stephens ISM and D Yates

ALSO PRESENT:- Mr L Bradley – CIC, Rev G Howden – Mayors Chaplain, Mr S Foster - CNA Manager, 2 Members of the Press, 25 Members of the Public and Mr R Lane (Town Clerk).

APOLOGIES:- Councillors Mrs S Hooper MBE.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

PRAYERS Prayers were led by the Mayors Chaplain.

01/10/11 CHAIRMAN'S ANNUAL REPORT

(a) Presentation to May Fair Princess and Attendants –

The Mayor made a presentation to the May Fair Princess and Attendants.

(b) Annual Report –

The Mayor gave the following report:

“This has been a challenging year for the council with the departure of our clerk, and a period of some four months without a permanent stand-in. We now have our new clerk, Ray Lane, in place and much headway is being made on addressing a number of issues relating to finance, staffing, council procedures, and outstanding projects.

We have also taken on three other new staff: Larissa Stocker has filled the vacant Secretary position, Trefor Rosser-James has joined as Finance Officer, and Jo Bartlett has become our Casual Caretaker - a warm welcome to them. Our existing staff, Mandy, Julia, Jackie, Colin, Phil and Dave have worked very hard to keep things going this year, and to help our new staff settle in – many thanks to them. Thanks also to Sue Hooper and to Debbie Ashton who were interim Clerks before Ray's arrival.

We have continued and improved on our regular responsibilities including commenting on planning applications, responding to consultation documents, maintaining town council equipment and organising town council events.

A new staffing committee has been set up, and burial board expanded to handle the new cemetery expansion.

Major areas of focus for the council over the last year have been

- i) Completion of the very important Cemetery Extension project
- ii) Cornwall Council Cuts
- iii) The potential for taking on new services, including Grit Bins
- iv) Town Centre Regeneration
- v) Updating all our policies and procedures
- vi) Planning for the future in all aspects of our services, including bus shelters, footpaths, signage etc.
- vii) Funding and supporting existing and new festivals and community groups.

In summary I can report that we finish the year in better shape than we began, with the potential for even better next year.”

02/10/11 **MINUTES**

The minutes of the meeting held on 18th March 2010 were confirmed and signed as a correct record.

03/10/11 **POLICE ANNUAL REPORT**

PCSO Bob Yates represented the police in the absence of Acting Inspector Andy Dunstan, who is covering for Inspector Martin Williams, who is on leave prior to retirement for some weeks prior to the new policing arrangements being confirmed.

Sgt Brett Phillips, the Neighbourhood Team leader from Callington will be taking on some of Acting Inspector Andy Dunstan’s Neighbourhood work, working out of Saltash.

PCSO Bob Yates gave an annual report and monthly update report of statistics.

From 4th February 2011 till 3rd March 2011 – 44 reported crimes, 11 less than last month.

5 - Burglaries, 2 of these Burglaries were to garages. Both had the up and over doors damaged.

2 - Criminal Damages to motor vehicles.

1 - Theft from Motor Vehicle

2 - Thefts of Marine Equipment, namely outboard engines from the sea front in Saltash.

Year to date

3rd March 2009 to 3rd March 2010

907 crimes

3rd March 2010 to 3rd March 2011

843 crimes

64 less crimes

04/10/11

CORNWALL COUNCIL ANNUAL REPORT

Councillor Holley reported that the much anticipated news regarding the Cornwall Council budget cuts had proved to be not as severe as first anticipated, due to good chance and preemptive planning at an early stage. However, the budget reduction would still impact on all front line services.

It was **RESOLVED** to note the report.

05/10/11

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC) ANNUAL REPORT

Mr Liam Bradley gave the following report on behalf of CIC:

“Over the past twelve months, the CIC has continued to work alongside Councillors and members of the Chamber of Commerce to develop the Town Centre Regeneration projects. This has been managed through the Steering Group which has also been supported by Rob Freer of Space Design and other local stakeholders. Much work was completed early in the year on the three projects identified as priority namely, Markets, Fore Street Appearance and a Town Square. Work was then commissioned to create a 3D computer model of Fore Street and Alexandra square areas and a public consultation exercise completed. A strengthened Steering Group will now take this project forward.

Other projects progressed include a wider involvement with The Saltash Health Strategy Group (SHSG) and the creation of a Health Community Network based on the CHAT network established around Torpoint, Community Transport needs and comparison with solutions in neighbouring areas has been a focus along with the examination of the options for rationalisation and improvements to the Sports fields in Saltash. Empty properties in Fore Street have continued to be used for display purposes. A Director is also working as part of the development of Youth projects in the Town and the CIC has supported the planning for expansion of the Heritage facilities.

The year saw John Evans the longstanding Secretary of the MCTI / CIC retire and the appointment of a Managing Director. Due to the MD's forthcoming departure to foreign parts in July and the absence on maternity leave of the project co-ordinator, temporary measures for the ongoing management of business have been agreed and put in place. Christina Dixon now provides project coordination and administrative support.

The total expenditure since 1st June, that is the 5th trading year for the CIC, has been £22,252. This comprises two main parts, commissions with Space design in support of Town Centre regeneration projects including consultation and the Sports Field project together with continuing project support costs for the Managing Director and Project Coordinator. Just under £10,000 of reimbursable work has been agreed through the 106 Committee and Town Council from the Waitrose funds. Most of this has now been received. In addition Saltash Town Council continue to support the CIC project coordination resources. A balance of some

£10K is available at time of writing plus further STC funds ring fenced for projects on a case by case basis.

The CIC looks forward to another busy year supporting The Town Council, the Health Authority and the local community and also developing once more links with the Parishes within the PL12 area.”

06/10/11

REPORTS FROM REPRESENTATIVES

Age Concern

Councillor M Killeya reported that it had been a great year of achievement through hard work and that a new Chairman had now been appointed. She thanked all of those involved, particularly the outgoing Chairman Mr. Arthur Allen and Committee.

At national level the new title for the organisation, Age UK, was being used but this had not yet been adopted at local level.

K3

Councillor Mrs Hilary Frank gave the following report as the Council’s representative:

“Youth Project Manager Gillian Furse has reported that the year ahead will be a challenging one given Cornwall Council’s position and their intention that K3 develops as a Young People’s Centre. Gillian however feels K3 is well placed with its Management Committee being able to apply for funding in its own right to ensure young people in Saltash continue to get a first class service with respect to positive activities, information, advice and support. K3 youth workers are especially pleased in their success in delivering a range of youth work with partners and for other community based organisations on a regular basis.

One example of a partnership is that an employee of Waitrose has been successful in being awarded a community placement with K3 for two days a week as part of her paid work in Waitrose. K3 is hopeful that this will give Waitrose a better understanding of the needs of young people in Saltash.

Numbers were low over the Christmas period and early January, which was a cause for concern, but with better weather and various ideas being discussed to encourage young people to participate, numbers have much improved.

An encouraging development is that a group of young members has recently formed themselves into a K3 Reps group involving themselves in the design and the delivery of youth work within the centre. They are proactive and keen to advertise K3 in the community. Currently K3 is open from 9.30am – 2pm on 3 days a week and 9.30am to 5.15pm on 2 days a week with a further 5 evenings 7pm – 10pm and a Saturday morning.”

Road Safety

Councillor Derek Holley gave the following report:

“Road Safety Committee: attended by Saltash Town and Cornwall councillors (Peter Clements often represents Town), parish councils of St Germans, Landulph, Botus Fleming, Landrake. Pillaton tend to write in with queries, for example seeking our help on advisory signage issues. Police nearly always attend, usually PCSO's and the county fire and road safety officer always attends. Mr Malcolm Batten attends to represent heavy haulage. Most of the business remains Saltash based but the parishes are well-versed in Saltash matters and contribute usefully. Ongoing issues at the moment are Tamar View Garden Centre access/egress and advertising, other roadside advertising issues on A38 and A388, the bus stops at Notter Bridge, St Stephens Road Garage parking, St Stephens School issues, footbridge at Carkeel, Gilston Road parking, speeding in Carkeel, bus speeds within Saltash, overhanging trees at Roods Corner, Waitrose mini-roundabout, Polbathic garage parking, issues along roads to Cargreen and Botus Fleming, footbridge at Landrake, gritting and grit bins around area.

Town Councillors and the public are welcome to attend.”

Saltash Heritage

Councillor Peter Clements gave the following report:

“Saltash Heritage had another good year - after a lot of hard work it's been awarded 'Accreditation' by the Museums, Libraries and Archives Council.

The 2010 exhibition 'Pastimes in Past Times' was successful - visitor numbers were up again. Now work is in progress to prepare the 2011 exhibition in time for opening on 2nd April and will be about 'education' called 'Please Sir!' any education artifacts suitable for this display would be very welcome.

Volunteers for a variety of jobs are as always very welcome.

Space for exhibition and storage is an ongoing problem

A neighbouring development intention to site air-conditioning extra fans outlets in the passageway did look like being a major problem and did cause worry - but it now seems that those fans are being sited on an outside wall and not in the passageway.

The possibility of enclosing the open to air part of the passageway is being considered as this would give more display space but this is at a very early of consideration. Permission has yet to be sought and obtained from the owners of the property - Saltash Town Council.

It's been a very good year.”

Livewire

Councillor Riches reported it had been a difficult year but the club was thriving with 250 – 300 visits a week.

There had been a number of notable and excellent performances this year and the centre had released its own single in aid of the Haiti appeal.

The centre continues to provide an excellent musical, social and health education service to the community going from strength to strength.

Youth Council

Councillor Mrs Sue Hooper MBE gave the following report as the Council's representative:

“Under the excellent chairmanship of Peter Stephens the SYC is a very worthy platform for the youth of Saltash.

The Youth Council is able to share knowledge and resources and has proved to be a very worthwhile platform for young people and their leaders.

Ben Rowe of Saltash.net Community School represents all the schools in Saltash and plays a very active role in the success of the YC – with young people in mind.

Most youth organisations in Saltash are represented and funding to worthy groups and individual young people is still being distributed in accordance to confirmed needs.

Beneficiaries are also invited to attend the meetings to give presentations on their projects.

Saltash Youth Council most appreciates the support given by the Saltash Town Council – and can assure the Council that the annual grant afforded to the Youth Council is spent carefully and prudently.”

May Fair Committee

Councillor Gee reported that it had been a very successful year which had seen stalls increase by 30% and that he expected an even better year this year.

He congratulated the committee, particularly Councillor Peter Stephens who is the Chair.

Cornwall Association of Local Councils & Larger Local Councils

Councillor Ellison reported that they are very useful organisations to be a member of, as they act as lobbying bodies on behalf of councils to Cornwall Council.

Saltash Gateway CIC Review Board

Cllr D Yates gave the following report:

“As well as attending CIC directors and members meeting on behalf of the Council, I was a member of the review board.

This started up a couple of years ago and effectively completed its main work in the spring of last year.

It was one of the mechanisms involved in producing the agreed priority list of projects such as markets, Fore Street appearance, the town square and so on, that Liam has just described.

What we set out to do was to look at the various ideas put forward during the early public consultations and sift them into various project areas.

We then sorted them into those activities that required effort to carry them out, or were achievable:

- (i) Now (at that time).
- (ii) Within about two years, and which therefore needed to be considered for funding in the next financial year.
- (iii) Needed to be considered in the future, but required no significant action or funding in the immediate future.
- (iv) And finally a category of ideas that were unlikely to be needed or achievable in the foreseeable future.

Having assisted in the process of setting up the various projects, the review board work is now complete, but is now available, if required, in the event of a major change in priorities.”

Saltash Gateway CNA

The Mayor gave the following report:

“The Deputy Mayor and I represent STC on the Steering Group, of which the Cornwall Cllrs are also members. This group receives regular reports from the CNA Manager and discusses issues affecting the whole CNA, including the Core Strategy, Affordable Housing, Sustainable Community Strategy etc. However its formal powers are minimal and the current position regarding a permanent CNA manager is unclear as positions are cut Cornwall-wide; therefore it is difficult to predict how the CNA will develop in the future.”

Section 106 Steering Group

The Mayor gave the following report:

“The Deputy Mayor and I represent STC on the Steering Group, of which the Cornwall Cllrs and two CIC directors are also members. This group makes recommendations on spending both LIDL and Waitrose 106 money. Most of the meetings this year have been focused on agreeing terms of reference and discussing potential 106 funding from the current Tesco’s planning application (without prejudice). We have also received some applications for consideration of funding, but these are not far advanced – one difficulty is that the group has no permanent chair, which limits its ability to move forwards and organise informal discussions between meetings. It is likely that a large part of the group’s focus over the next year will be on responding to requests for funding for town centre regeneration and other projects.”

Saltash Salute Event

The Mayor reported that the event was still being formulated however Councillor Mrs S Hooper MBE had been nominated as the Council’s representative for the event and progress reports would follow its development.

Mayor’s Panel of Youth

The Mayor gave the following report:

“The panel has met twice since its formation, on the themes of ‘improving the town centre’ and ‘anti-social behaviour’, with a third meeting scheduled for 4th March (‘the environment’) – saltash.net, Burraton, St Stephen’s and Bishop Cornish have all sent representatives, and other schools and colleges have been invited. The meetings so far have proved very useful, with a potential weekend youth project being identified, that would be run by older students for the benefit of the younger. I chaired the first two meetings but will be handing over to a young person from the third.”

07/10/11 QUESTIONS FROM THE PUBLIC

Mr L Bradley enquired why Cornwall Council had commenced grass cutting so early in the season.

Councillor Holley reported that this was due to a schedule issue.

Rising at 7.40pm