

## Explanation of variances – pro forma

Name of smaller authority: **Saltash Town Council**

County area (local councils and parish meetings only): **Cornwall**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	20xx/xx £	20xx/xx £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	636,179	878,258				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	1,156,981	1,304,083	147,102	12.71%	YES		Devolution of Assets planned in 2020-21, increase in staffing costs and additional works being undertaken to the library building
3 Total Other Receipts	604,720	288,064	-316,656	52.36%	YES		Explanation on separate sheet
4 Staff Costs	486,525	556,104	69,579	14.30%	NO		
5 Loan Interest/Capital Repayment	21,385	21,385	0	0.00%	NO		
6 All Other Payments	1,011,712	647,053	-364,659	36.04%	YES		Explanation on separate sheet.
7 Balances Carried Forward	878,258	1,245,863			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	971,960	1,285,851				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,562,681	2,614,160	51,479	2.01%	NO		
10 Total Borrowings	106,514	88,579	-17,935	16.84%	YES		More of the principal amount being paid off as the loan is near being repaid.

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

# Explanation of Variance - Box 3

Saltash Town Council

Other Income

Account Code	Account	Account Type	31-Mar-21	31 Mar 2020		
4001	4001 EMF Income - Station Building Grant refurbishment funding received in 2019-20	Revenue	-156368	(463,298.71)	Decrease	306,930.71
4102	4102 LDF Maurice Huggins - Refurbishment Funding received in 2019-20	Revenue	0	(8,812.00)	Decrease	8,812.00
4110	4110 Saltash Waterfront Revitalisation Grant - New Code	Revenue	-25000	0.00	Increase	-25,000.00
4120	4120 ERDF Funding Reopening of High street Funding - Income - New code - Covid funding	Revenue	-4021.63	0.00	Increase	-4,021.63
4200	4200 GH Income - Guildhall Bookings - No bookings made in 2020-21 due to covid restrictions/ Local restrictions grant received	Sales	-5841.6	(10,328.50)	Decrease	4,486.90
4201	4201 GH Income - Guildhall Refreshments - No bookings made in 2020-21 due to covid restrictions	Sales	0	(252.00)	Decrease	252.00
4206	4206 GH Income - Guildhall Misc. Property Income - Local restrictions grant received against business rates due to covid restrictions)	Sales	-8143	(39.00)	Increase	-8,104.00
4311	4311 SE Misc. Income Town & Waterfront - No external works undertaken due to covid	Sales	0	(5,080.00)	Decrease	5,080.00
4500	4500 SE Allotment Rents - Discount to allotment holders was given in April & May 2020 due to covid restrictions	Sales	-2511.57	(3,003.98)	Decrease	492.41
4510	4510 SE Public Footpath Grant - Part of the grant income reallocated to a new code.	Sales	-1222.89	(1,757.04)	Decrease	534.15
4512	4512 SE Misc. Income Grounds & Premises	Sales	-95.78	(30.64)	Increase	-65.14
4517	4517 LI Library - Fines (Collected on behalf of CC) - No Library fines charged during 2020-21 due to covid	Sales	-5.17	(1,448.20)	Decrease	1,443.03
4518	4518 LI Library - Photocopying Fees - No fees charged during 2020-21 due to covid	Sales	0	(831.05)	Decrease	831.05
4519	4519 LI Hire of Video, DVDs & Books (Collected on behalf of CC) - No fees charged during 2020-21 due to covid	Sales	0	(143.91)	Decrease	143.91
4521	4521 SE Waterfront Income - Annual Mooring Fees - Discount given for April& May 2020 due to covid restrictions	Sales	-6094.56	(7,838.08)	Decrease	1,743.52
4522	4522 SE Waterfront Income - Daily Mooring Fees - Fees not charged due to covid and broken access gates	Sales	-50.01	(2,780.74)	Decrease	2,730.73
4523	4523 SE Service Delivery Income - Seagull Bags - Less sold due to covid restrictions	Sales	-676.82	(1,385.09)	Decrease	708.27
4524	4524 LI Library Book Sales - Increase in sale of 2nd hand books on online website	Sales	-306.54	(176.15)	Increase	-130.39
4525	4525 Library - Miscellaneous Income - SSP Income received for Covid related illness	Sales	-352.55	(111.46)	Increase	-241.09
4545	4545 S106 Waitrose Income from Cornwall Council - S106 Grant received in 2019-20	Revenue	0	(8,620.00)	Decrease	8,620.00
4600	4600 BB Cemetery Fees (St. Stephens) - Increase in deaths	Sales	-13299	(8,426.00)	Increase	-4,873.00
4605	4605 BB SLA Payment Grass Cutting - New code	Sales	-550	0.00	Increase	-550.00
4612	4612 BA Cemetery Fees (Churchtown) - Increase in deaths	Sales	-24183	(17,269.00)	Increase	-6,914.00
4613	4613 BB Memorial Bench Income - St. Stephens - Donation made towards a bench in 2020-21	Sales	-689.21	0.00	Increase	-689.21
4901	4901 PR Bank Interest Received - Less interest received due to low interest rates in 2020-21 & less income	Sales	-5610.74	(8,517.89)	Decrease	2,907.15
4908	4908 PR Misc. Income - Course training held for other councils in 2019-20 unable to run in 2020-21 due to Covid	Sales	-169.65	(1,421.67)	Decrease	1,252.02
4960	4960 Precept - CTS Grant - Increase in CTS Grant in 2020-21	Revenue	-32872.17	(24,398.97)	Increase	-8,473.20
4970	Precept - Other Income - Grant received from the Cornwall Council for takeover of library -Grant given for the takeover of the library in 2019-20	Revenue	0	(28,750.00)	Decrease	28,750.00
<b>Total</b>			<b>(288,063.89)</b>	<b>(604,720.08)</b>	<b>Decrease</b>	<b>316,656.19</b>

# Explanation Of Variance - Box 6

Saltash Town Council  
Other Payments

Account Code	Account	Account Type	31-Mar-21	31 Mar 2020	Diff
5000	5000 General Reserve Expenditure - Additional projects taken place this year	Direct Costs	11,529.81	1,201.50	10,328.31 Increase
5187	5187 LDF Maurice Huggins Expenditure - Grant funding used Last year	Direct Costs	0.00	8,812.00	-8,812.00 Decrease
5190	5190 Saltash Revitalisation Grant - Expenditure - Waterfront Revitalisation Grant funding used this year	Direct Costs	22,918.50	0.00	22,918.50 Increase
5200	5200 ERDF Funding - Reopening of the High Street - Expenditure - Expenditure for grant received for Covid Reopening of High Street	Direct Costs	6,648.62	0.00	6,648.62 Increase
5599	5599 S106 Waitrose expenditure (STIG) - Funding expenditure for 2019-20	Direct Costs	0.00	999.00	-999.00 Decrease
6000	6000 BA Petrol - Less works undertaken due to Covid Lockdown	Direct Costs	99.46	222.69	-123.23 Decrease
6001	6001 BA Machinery Maintenance Costs - Additional Repair work undertaken on machinery.	Direct Costs	317.04	231.12	85.92 Increase
6003	6003 BA Health & Safety - New staff - additional PPE needed	Direct Costs	55.95	36.65	19.30 Increase
6004	6004 BA General Site Maintenance - Less work undertaken due to Covid Lockdown	Direct Costs	241.44	584.84	-343.40 Decrease
6005	6005 BA Fire Extinguishers - New Contract undertaken	Direct Costs	-4.54	0.00	-4.54 Decrease
6006	6006 BA Miscellaneous Costs - Code no longer used	Direct Costs	0.00	14.99	-14.99 Decrease
6007	6007 BA Hand Tool Costs - Code no longer used	Direct Costs	0.00	60.36	-60.36 Decrease
6008	6008 BA Tree Survey & Tree Maintenance - Additional work undertaken	Direct Costs	424.99	90.00	334.99 Increase
6009	6009 BA Electricity Costs - New Contract not set-up with actual readings last year	Direct Costs	417.00	250.57	166.43 Increase
6013	6013 BA Security Alarm Maintenance - Increase in Charge	Direct Costs	175.03	151.13	23.90 Increase
6014	6014 BA Cemetery Software Subscription - New Expenditure Code	Direct Costs	290.00	0.00	290.00 Increase
6070	6070 BA EMF Churchtown Cemetery Capital Works - Repair to Cemetery Fence in 2020-21	Direct Costs	1,578.00	0.00	1,578.00 Increase
6072	6072 BA EMF Burial Administration - Code no longer used for cemetery software subscription	Direct Costs	0.00	285.03	-285.03 Decrease
6073	6073 BA EMF Memorial Garden - Majority of refurbishment of memorial garden took place in 2019-20	Direct Costs	548.32	1,954.15	-1,405.83 Decrease
6100	6100 BB Petrol	Direct Costs	232.11	247.22	-15.11 Decrease
6101	6101 BB Machinery Maintenance Costs - Additional repair work undertaken on machinery	Direct Costs	620.31	389.00	231.31 Increase
6103	6103 BB Health & Safety - New staff additional PPE needed	Direct Costs	304.12	0.00	304.12 Increase
6104	6104 BB General Site Maintenance - Less work undertaken due to Covid Lockdown	Direct Costs	567.79	718.67	-150.88 Decrease
6105	6105 BB Fire Extinguishers - New contract taken out in 2020-21	Direct Costs	84.81	0.00	84.81 Increase
6106	6106 Miscellaneous Costs - Code no longer used	Direct Costs	0.00	13.99	-13.99 Decrease
6107	6107 BB Hand Tool Costs - code no longer used	Direct Costs	0.00	113.97	-113.97 Decrease
6108	6108 BB Tree Survey & Tree Maintenance - Additional work undertaken	Direct Costs	1,274.98	198.00	1,076.98 Increase
6170	6170 BB EMF Repairs to Cemetery Wall - Repair work undertaken in 2019-20	Direct Costs	0.00	14,580.00	-14,580.00 Decrease
6200	6200 PR Bank Charges (6200)	Direct Costs	734.59	762.70	-28.11 Decrease
6201	6201 PR Audit (6201) - VAT Audit face to face Consultation unable to take place in 2020-21	Direct Costs	2,900.00	3,290.25	-790.25 Decrease
6202	6202 PR Civic Occasions (including Road Closures) (6202) - Extra civic expenses due to London Bridge Preparations	Direct Costs	1,415.41	1,092.77	322.64 Increase
6203	6203 PR Mayors' Allowance	Direct Costs	4,809.00	4,715.00	94.00 Increase
6204	6204 PR Councillors' Allowance	Direct Costs	2,556.00	2,508.00	48.00 Increase
6205	6205 PR Insurance - New contract undertaken in 2020-21	Direct Costs	12,412.88	16,614.35	-4,201.47 Decrease
6206	6206 PR Youth Council (6206)	Direct Costs	3,000.00	3,000.00	0.00
6208	6208 PR Subscriptions (6208)	Direct Costs	3,890.90	3,523.26	367.64 Increase
6209	6209 PR Oyster Beds - Invoice not received	Direct Costs	0.00	1.00	-1.00 Decrease
6210	6210 PR Community Chest (6210) - More community project expenditure due to Covid impact	Direct Costs	5,600.00	3,630.00	1,970.00 Increase
6211	6211 PR Website Maintenance (6211) - New website redesign	Direct Costs	632.50	302.50	330.00 Increase
6212	6212 PR Councillor Expenses - No expenses in 2020-21	Direct Costs	0.00	97.35	-97.35 Decrease
6213	6213 PR Councillor Training & Expenses (6213) - Less training undertaken in 2020-21 due to Covid	Direct Costs	735.08	2,495.38	-1,760.30 Decrease
6214	6214 PR Health & Safety (6214) - Increase in PPE expenditure due to Covid and New Staff	Direct Costs	5,883.96	3,355.06	2,528.90 Increase
6216	6216 PR Miscellaneous - Code no longer used	Direct Costs	0.00	24.95	-24.95 Decrease
6217	6217 PR Data Protection (6217)	Direct Costs	55.00	55.00	0.00
6218	6218 PR Mayors Badges - Code no longer used	Direct Costs	0.00	45.19	-45.19 Decrease
6219	6219 PR Covid 19 H&S Materials & Equipment - Covid H&S Expenditure 2020-21	Direct Costs	13,412.58	0.00	13,412.58 Increase
6220	6220 PR Festival Fund & Event Expenditure - No Festival activities taken place in 2020-21 due to Covid	Direct Costs	0.00	1,300.00	-1,300.00 Decrease
6221	6221 PR Town Messenger (6221)	Direct Costs	3,957.00	3,880.00	77.00 Increase
6222	6222 PR Commissioning Youth Work (6222)	Direct Costs	40,000.00	40,000.00	0.00
6224	6224 PR Professional Costs - Less work undertaken in 2020-21 due to Covid	Direct Costs	848.41	1,010.00	-161.59 Decrease
6225	6225 PR Neighbourhood Plan - New Code	Direct Costs	2,604.34	0.00	2,604.34 Increase
6271	6271 PR EMF Election - No elections in 2020-21	Direct Costs	0.00	190.33	-190.33 Decrease
6272	6272 PR EMF Robes & Civic Regalia - No new items purchased	Direct Costs	0.00	76.05	-76.05 Decrease
6273	6273 PR EMF Legal Fees - No legal work required in 2020-21	Direct Costs	0.00	951.00	-951.00 Decrease
6274	6274 PR EMF Internet Redevelopment - New website software add on for Meetings	Direct Costs	6,125.00	0.00	6,125.00 Increase
6275	6275 PR EMF Neighbourhood Plan - Old code for operational expenditure	Direct Costs	915.00	6,543.01	-5,628.01 Decrease
6300	6300 PO Telephone - Increase in mobile phones for office staff during lockdown	Direct Costs	1,678.26	1,385.41	292.85 Increase
6301	6301 PO Stationery/Postage/Printing (6301)	Direct Costs	3,480.07	4,038.80	-558.73 Decrease
6302	6302 PO Office & IT Equipment	Direct Costs	5,021.76	4,938.41	83.35 Increase
6303	6303 PO Copier Maintenance - Less photocopying undertaken due to pandemic	Direct Costs	2,994.20	4,587.50	-1,593.30 Decrease
6304	6304 PO Broadband (6304)	Direct Costs	553.64	635.50	-81.86 Decrease
6305	6305 PO SAGE Accounts (6305) - New Accounting software add on purchased for Xero	Direct Costs	3,847.17	2,233.53	1,613.64 Increase
6306	6306 PO IT Maintenance - Less work required during Covid	Direct Costs	7,972.03	10,058.27	-2,086.24 Decrease
6400	6400 GH Rates - Guildhall (6400)	Direct Costs	8,607.75	8,469.75	138.00 Increase
6401	6401 GH Water Rates - Guildhall (6401) - Building not used during lockdown	Direct Costs	271.28	0.00	271.28 Increase
6402	6402 GH Gas - Guildhall (6402)	Direct Costs	1,538.38	1,450.08	88.30 Increase
6403	6403 GH Electricity - Guildhall (6403)	Direct Costs	3,406.25	3,744.76	-338.51 Decrease
6404	6404 GH Fire & Security Alarm - Guildhall (6404) - New alarm system installed during 2019-20	Direct Costs	757.64	1,975.53	-1,217.89 Decrease
6405	6405 GH Fire Extinguishers - Guildhall (6405)	Direct Costs	360.81	396.84	-36.03 Decrease
6406	6406 GH Window Cleaning - Guildhall (6406) - Code no longer used	Direct Costs	0.00	1,245.00	-1,245.00 Decrease
6408	6408 GH Cleaning Materials & Equipment - Guildhall (6408)	Direct Costs	1,132.19	1,162.47	-30.28 Decrease
6409	6409 GH Boiler Service & Maintenance - Boiler repairs undertaken in 2020-21	Direct Costs	609.43	344.91	264.52 Increase
6410	6410 GH General Repairs & Maintenance - Refurbishment of Guildhall Civic display undertaken in 2019-20	Direct Costs	1,153.81	5,278.59	-4,124.78 Decrease
6411	6411 GH TV License & PRS - TV licence not required in 2020-21	Direct Costs	127.73	230.44	-102.71 Decrease
6412	6412 GH Lift Service & Maintenance - Essential repairs undertaken in 2019-20	Direct Costs	1,684.57	2,738.26	-1,053.69 Decrease
6413	6413 GH Refreshment Costs - Guildhall - No bookings in 2020-21 due to Covid	Direct Costs	0.00	305.89	-305.89 Decrease
6414	6414 GH Replace Equipment - Guildhall - Less equipment required replacing in 2020-21	Direct Costs	29.76	305.88	-276.12 Decrease
6417	6417 GH Belle Vue Office Costs - Office is no longer rented as at December 20	Direct Costs	4,141.71	6,094.42	-1,952.71 Decrease
6418	6418 GH Professional Fees - No works undertaken in 2020-21 due to Covid	Direct Costs	0.00	300.00	-300.00 Decrease
6419	6419 GH Longstone Depot - Rent payable from March 20	Direct Costs	495.00	(2,181.00)	2,676.00 Increase
6420	6420 GH Legionella Risk Assessment (Guildhall)	Direct Costs	280.00	315.00	-35.00 Decrease
6470	6470 GH EMF Guildhall Maintenance - Kitchen Refurbishment in 2020-21	Direct Costs	3,915.91	62.55	3,853.36 Increase
6471	6471 GH EMF Heritage Centre - Works undertaken in 2019-20	Direct Costs	0.00	995.90	-995.90 Decrease
6472	6472 EMF Maurice Huggins Room - Works undertaken in 2019-20	Direct Costs	0.00	8,833.48	-8,833.48 Decrease
6473	6473 SA EMF Station Building (Purchase & Capital Works) - Majority of the refurbishment works undertaken in 2019-20	Direct Costs	143,271.90	549,729.31	-406,457.41 Decrease
6474	6474 LI EMF Saltash Library - Library takeover costs in 2019-20	Direct Costs	0.00	14,275.72	-14,275.72 Decrease
6501	6501 SE Highways Weed Control (6501) - Code no longer used	Direct Costs	0.00	40.12	-40.12 Decrease
6503	6503 SE Allotments - Increase in maintenance works in 2020-21	Direct Costs	1,162.11	796.39	365.72 Increase
6504	6504 SE Street Furniture (Maintenance) - Refurbishment of town benches in 2020-21	Direct Costs	1,119.27	917.32	201.95 Increase
6505	6505 SE Street Lighting - Increase in cost	Direct Costs	302.07	166.60	135.47 Increase
6506	6506 SE Grounds Maintenance & Watering (6506)	Direct Costs	24,760.60	23,285.38	1,475.22 Increase
6507	6507 SE Community Toilet Scheme (6507) - Scheme no longer in operation	Direct Costs	0.00	800.00	-800.00 Decrease
6508	6508 SE Public Toilets (Operational Costs)	Direct Costs	6,402.63	7,227.29	-824.66 Decrease
6510	6510 SE Trailer (Repair & Maintenance) - Code no longer in use	Direct Costs	0.00	45.00	-45.00 Decrease
6515	6515 SE Festive Lights Maintenance & Electricity - More Christmas light displays in 2020-21	Direct Costs	1,363.68	697.86	665.82 Increase
6517	6517 SE Cross (Maintenance)	Direct Costs	2,727.72	2,465.71	262.01 Increase
6519	6519 SE Flags & Bunting - New & Replacement of flags	Direct Costs	1,830.59	718.00	1,112.59 Increase
6522	6522 SE Pontoon (Maintenance Costs) (6522) - Costs reapportioned	Direct Costs	2,431.44	10,074.31	-7,642.87 Decrease
6524	6524 SE Vehicle Maintenance and Repair Costs - Increase in 3 new vehicles & hire costs in 2020-21	Direct Costs	10,359.68	3,537.29	6,822.39 Increase
6525	6525 GR Public Toilets (Repairs & Maintenance Costs) - Vandalism repairs	Direct Costs	1,552.65	387.17	1,165.48 Increase

6526	6526 SE Tools, Equipment & Materials (Store & All Areas) - New code	Direct Costs	5,594.86	0.00	5,594.86	Increase
6527	6527 SE Salt Bins Refill - New Code	Direct Costs	628.80	0.00	628.80	Increase
6528	6528 SE Waterfront Accommodation - New Code	Direct Costs	1,775.64	0.00	1,775.64	Increase
6529	6529 G&P Refuse Disposal - New Code	Direct Costs	3,705.94	0.00	3,705.94	Increase
6570	6570 SE EMF Notice Boards (Repair & Replace) - Notice boards replaced in 2019-20	Direct Costs	12.62	1,090.60	-1,077.98	Decrease
6571	6571 SE EMF Salthash Recreation Areas - Works carried out in 2019-20	Direct Costs	0.00	7,145.00	-7,145.00	Decrease
6572	6572 SE EMF Festive Lights (6572) - New lights purchased.	Direct Costs	17,674.50	4,515.13	13,159.37	Increase
6573	6573 SE EMF Public Art & Maintenance - Refurbishment works undertaken in 2019-20	Direct Costs	520.00	2,042.78	-1,522.78	Decrease
6578	6578 SE EMF Equipment and Vehicles (Capital Works) - Purchase of 3 new vehicles	Direct Costs	49,815.50	7,863.58	41,951.92	Increase
6585	6585 EMF Grassmere Way & Honeysuckle Close - Works undertaken in 2019-20	Direct Costs	0.00	1,240.16	-1,240.16	Decrease
6586	6586 EMF Ashton Way - Works undertaken in 2019-20	Direct Costs	0.00	3,396.27	-3,396.27	Decrease
6650	6650 ST P&R Parking Space - Reduced charge due to Covid	Direct Costs	174.93	270.72	-95.79	Decrease
6651	6651 ST P&R Staff Insurance - No longer require a separate policy combined with Main Policy	Direct Costs	234.74	416.12	-181.38	Decrease
6653	6653 ST P&F Staff Clothing - New code	Direct Costs	282.59	0.00	282.59	Increase
6655	6655 ST P&R Staff Travelling Expenses - Less travelling expenses due to covid	Direct Costs	27.12	876.29	-849.17	Decrease
6656	6656 ST P&R Staff Training - Increase admin staff virtual training during covid	Direct Costs	3,484.99	2,911.17	573.82	Increase
6657	6657 ST SNB Staff Recruitment Advertising - Less recruitment expenses due to advertising on website & agencies	Direct Costs	153.00	6,754.36	-6,601.36	Decrease
6659	6659 ST P&R Town Sergeant & Mace Bearer Fees - Less civic events due to covid	Direct Costs	150.00	786.21	-636.21	Decrease
6661	6661 ST P&R Finance Consultancy Fees - Cover for Finance Assistant recruitment in 2019-20	Direct Costs	1,325.00	7,437.58	-6,112.58	Decrease
6662	6662 SNB HR Professional Fees - New consultancy contract	Direct Costs	3,409.21	1,304.37	2,104.84	Increase
6663	6663 ST BA Cemetery Staff - Clothing (Churchtown) - Not required in 2020-21	Direct Costs	0.00	21.00	-21.00	Decrease
6664	6664 ST BA Cemetery Staff - Mobile Phones (Churchtown)	Direct Costs	103.46	112.86	-9.40	Decrease
6666	6666 ST BA Staff Training (Churchtown) - Less training taken place due to covid	Direct Costs	11.66	348.46	-336.80	Decrease
6667	6667 ST BB Cemetery Staff - Clothing (St. Stephens) - not required in 2020-21	Direct Costs	0.00	42.78	-42.78	Decrease
6668	6668 ST BB Cemetery Staff - Mobiles (St. Stephens) - reduction in staff	Direct Costs	229.07	270.04	-40.97	Decrease
6670	6670 ST BB Staff Training (St. Stephens) - less training taken place due to covid	Direct Costs	27.21	579.73	-552.52	Decrease
6673	6673 ST Services Delivery - Clothing - Less required	Direct Costs	719.01	1,131.04	-412.03	Decrease
6674	6674 ST Services Delivery - Mobiles - New mobile phone contracts	Direct Costs	1,974.72	1,454.59	520.13	Increase
6675	6675 ST Services Delivery Staff Travelling Expenses - Less travelling expenses due to covid	Direct Costs	85.45	159.50	-74.05	Decrease
6676	6676 ST Services Delivery Staff Training - Less training undertaken due to covid restrictions	Direct Costs	3,667.67	7,321.40	-3,653.73	Decrease
6678	6678 ST GH Staff Training (Guildhall) - No training undertaken due to covid	Direct Costs	0.00	135.38	-135.38	Decrease
6679	6679 ST GH Staff Clothing (Guildhall) - New code	Direct Costs	27.18	0.00	27.18	Increase
6680	6680 ST LI Staff Clothing (Library) - New code	Direct Costs	263.59	0.00	263.59	Increase
6681	6681 ST LI Staff Travelling Expenses (Library) - No staff travel due to covid	Direct Costs	0.00	36.54	-36.54	Decrease
6682	6682 ST LI Staff Training (Library) - Less training undertaken due to covid	Direct Costs	340.34	625.76	-285.42	Decrease
6690	6690 ST EMF Staff Contingency Reserve - Not required in 2020-21	Direct Costs	0.00	525.00	-525.00	Decrease
6694	6694 ST PR EMF Staff Contingency (P&F) - Increase in Admin temp staff in 2020-21	Direct Costs	13,117.41	7,260.84	5,856.57	Increase
6696	6696 ST GH EMF Staff Contingency (Guildhall) - Not required in 2020-21	Direct Costs	0.00	208.93	-208.93	Decrease
6698	6698 ST LI EMF Staff Contingency (Library) - Library temp staff needed in 2019-20	Direct Costs	0.00	1,386.89	-1,386.89	Decrease
6700	6700 ST Services Delivery Staff Contingency - Used agency staff until recruitment could take place due to covid	Direct Costs	76,998.56	21,361.44	55,637.12	Increase
6800	6800 SA Rates - Station	Direct Costs	3,583.10	3,578.40	4.70	Increase
6801	6801 SA Water Rates - Station - First year of operation	Direct Costs	53.00	0.00	53.00	Increase
6802	6802 SA Gas - Station - First year of operation	Direct Costs	159.00	0.00	159.00	Increase
6803	6803 SA Electricity - Station - First year of operation	Direct Costs	159.00	0.00	159.00	Increase
6804	6804 SA Fire & Security Alarm - Station - First year of operation	Direct Costs	77.00	0.00	77.00	Increase
6805	6805 SA Fire Extinguishers - Station - New Contract	Direct Costs	184.48	56.64	127.84	Increase
6810	6810 SA General Repairs & Maintenance - First year of operation	Direct Costs	299.75	0.00	299.75	Increase
6814	6814 SA Replace Equipment - Station - First year of operation	Direct Costs	80.74	0.00	80.74	Increase
6818	6818 SA Professional Costs - Station - First year of operation	Direct Costs	250.00	0.00	250.00	Increase
6900	6900 LI Rates - Library	Direct Costs	13,473.00	13,257.00	216.00	Increase
6902	6902 LI Gas - Library - Less energy consumption due to covid lockdown & New Contract	Direct Costs	1,250.77	1,922.87	-672.10	Decrease
6903	6903 LI Electricity - Library - Less energy consumption due to covid lockdown & New Contract	Direct Costs	1,742.20	2,129.39	-387.19	Decrease
6904	6904 LI Fire & Security Alarm - Library - New alarm system installed in 2019-20	Direct Costs	504.35	2,119.77	-1,615.42	Decrease
6905	6905 LI Fire Extinguishers - Library - New Contract	Direct Costs	227.42	185.17	42.25	Increase
6907	6907 SE Seagulls Bags - Reduction due to covid	Direct Costs	780.00	1,620.00	-840.00	Decrease
6908	6908 LI Cleaning Materials & Equipment - Library - Reduction due to covid lockdown	Direct Costs	337.21	598.71	-261.50	Decrease
6909	6909 LI Boiler Service & Maintenance - Library - Boiler repairs in 2019-20	Direct Costs	205.18	2,341.48	-2,136.30	Decrease
6910	6910 LI General Repairs & Maintenance - Library - Repairs undertaken in 2019-20	Direct Costs	692.26	1,399.03	-706.77	Decrease
6911	6911 LI TV License & PRS - Library - Reduction in cost due to not required during covid	Direct Costs	282.93	679.92	-396.99	Decrease
6913	6913 LI Refreshment Costs - Library - No library events due to covid	Direct Costs	0.00	101.88	-101.88	Decrease
6914	6914 LI Replace Equipment - Library - Replacement of equipment in 2020-21	Direct Costs	978.51	154.00	824.51	Increase
6918	6918 LI Professional Fees (Private Contractors) - Less works undertaken during 2020-21 due to covid.	Direct Costs	945.20	1,981.00	-1,035.80	Decrease
6920	6920 LI Legionella Risk Assessment - Library - Not undertaken during covid lockdown	Direct Costs	280.00	210.00	70.00	Increase
6921	6921 LI IT & Office Costs - Library	Direct Costs	4,118.30	4,798.26	-679.96	Decrease
6922	6922 LI Library Activities - New code	Direct Costs	575.20	0.00	575.20	Increase
6971	6971 LI EMF Salthash Library Property Maintenance (from CC) - Repairs to the roof undertaken in 2019-20	Direct Costs	11,297.89	54,760.40	-43,462.51	Decrease
6972	6972 LI EMF Library Equipment & Furniture - New furniture purchased in 2020-21	Direct Costs	583.00	0.00	583.00	Increase
7000	7000 MA Rates - Maurice Huggins - Empty building 2020-21	Direct Costs	-268.41	407.21	-675.62	Decrease
7003	7003 MA Electricity - Maurice Huggins - Overpayment of electricity in 2019-20	Direct Costs	-191.51	276.14	-467.65	Decrease
7004	7004 MA Fire & Security Alarm - Maurice Huggins - New alarm system installed in 2019-20	Direct Costs	157.16	1,259.30	-1,102.14	Decrease
7005	7005 MA Fire Extinguishers - Maurice Huggins - New contract	Direct Costs	43.91	35.46	8.45	Increase
7018	7018 MA Professional Costs - Maurice Huggins - Works undertaken in 2019-20	Direct Costs	0.00	1,115.00	-1,115.00	Decrease
7020	7020 MA Legionella Risk Assessment - Maurice Huggins	Direct Costs	280.00	280.00	0.00	
7071	7071 MA EMF Maurice Huggins (Furniture & Sundry Items) - New furniture purchased in 2020-21	Direct Costs	394.10	0.00	394.10	Increase
7103	7103 LO Electricity - Longstone	Direct Costs	573.59	584.86	-11.27	Decrease
7104	7104 LO Fire & Security Alarm - Longstone - New alarm system installed in 2019-20	Direct Costs	265.16	3,178.79	-2,913.63	Decrease
7105	7105 LO Fire Extinguishers - Longstone - New contract	Direct Costs	141.71	104.16	37.55	Increase
7108	7108 LO Cleaning Materials & Equipment - Longstone	Direct Costs	326.01	322.14	3.87	Increase
7110	7110 LO General Repairs & Maintenance - Longstone - costs reapportioned	Direct Costs	1,512.70	2,143.38	-630.68	Decrease
7114	7114 LO Replace Equipment - Longstone - New equipment purchased in 2020-21	Direct Costs	1,352.46	612.41	740.05	Increase
7120	7120 LO Legionella Risk Assessment - Longstone - No longer required in building	Direct Costs	0.00	105.00	-105.00	Decrease
7121	7121 LO IT & Office Costs - Longstone - Reduction in costs	Direct Costs	1,057.04	1,276.16	-219.12	Decrease
7170	7170 LO EMF Longstone Depot Capital Works - Works undertaken 2019-20	Direct Costs	0.00	740.00	-740.00	Decrease
<b>Total</b>			<b>647,053.26</b>	<b>1,011,712.03</b>	<b>(364,658.77)</b>	