



Saltash Town Council



Policy/Procedure:

**Advisory Dress Code for Councillors –
Full Council and Civic Occasions**

Date of Adoption:

May 2021

This is a Policy or Procedure document of Saltash Town Council to be followed by both Councillors and employees.

Current Status			
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Date	May 2021	Date of approval	20.05.2021
Responsible Officer	AJT	Minute reference	46/21/22f(i)
Responsible Committee	P&F	Review date	At start of new council.

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Date	Version	Author/Editor	Comments
April 2018	1	AJT	New
April 2021	1/2021	AJT	Reviewed for approval – new council

Review Record				
Date	Type of Review	Minute number	Summary of actions	Completed by
		07/18/19f		

Document Retention	
Document retention period	Until superseded

Saltash Town Council Advisory Dress Code for Councillors – Full Council and Civic Occasions

This is an advisory dress code for all Councillors and applies to meetings of the full Town Council and Civic Occasions.

1. All councillors are required to wear smart casual clothing with no slogans.
2. No baseball caps are to be worn in any meeting of the Council unless for health reasons.
3. No training clothes are to be worn in any meeting of the Council. The Chairman will have the discretion to excuse a councillor from complying with the advisory dress code upon receiving a satisfactory explanation from the councillor for not being appropriately dressed.
4. Councillors unable to comply with the advisory dress code due to a disability or health reason will be granted a dispensation for all meetings or Civic occasions for as long as the condition applies.
5. Male members are permitted to wear smart trousers and a smart jumper in place of a shirt but with no slogans.
6. At Civic functions in the presence of the Mayor all members are required to wear smart clothing.

Version History

Date	Details
September 2018	Note: Words importing the masculine gender only shall include all other genders and vice versa.