

Risk Assessment Form

Activity: Outdoor Working

Assessment Date: 20th July 2021

**Review Date: 20th
September 2021**

Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Risk Level	Target date & by whom
High Temperatures <ul style="list-style-type: none"> • Heat • Exhaustion • Dehydration • Sunburn 	Employees		<ul style="list-style-type: none"> • Staff have good access to water / welfare facilities to take breaks as necessary • Hats worn in sunny conditions • Staff instructed to regularly check skin for new moles / discolouration and for any growths on face and hands • Long sleeved shirts in sunny conditions • Sunblock used if particularly sensitive • Heavy manual work restricted in hot weather • Staff trained to recognise symptoms of dehydration, heat exhaustion etc. 		Low	

<p>Low Temperatures</p> <ul style="list-style-type: none"> • Frostbite • Slips / Trips 	<p>Employees / public</p>	<p>Good lighting in slippery areas</p>	<ul style="list-style-type: none"> • Suitable PPE used • Adequate heating in welfare facilities • Suitable area for drying wet clothes • Outdoor work in extreme conditions restricted • Work access / egress gritted • Handrails provided in high risk areas 		<p>Low</p>	
<p>Wet Weather</p> <ul style="list-style-type: none"> • Ill health / colds / flu 	<p>Employees / public</p>	<p>Good lighting in slippery areas</p>	<ul style="list-style-type: none"> • Suitable PPE used • Adequate heating in welfare facilities • Suitable area for drying wet clothes • Outdoor work in extreme conditions restricted • Work access / egress gritted • Handrails provided in high risk areas 		<p>Low</p>	

Windy Conditions <ul style="list-style-type: none"> • Dust inhalation • Falls 	Employees / public		<ul style="list-style-type: none"> • Work creating dusty conditions minimised • Working at height restricted • Public access to working areas restricted 		Low	
Poor Visibility	Employees / public		<ul style="list-style-type: none"> • High visibility clothing worn • Staff instructed not to work on highway in adverse weather conditions • 'Men at Work' or similar signs sited where they do not create obstructions 		Low	
Poor Light	Employees		<ul style="list-style-type: none"> • Adequate lighting available to work safely, especially in storage areas and for when using equipment • Any lighting source is well maintained 		Low	
Electrical Storms	Employees		<ul style="list-style-type: none"> • No outdoor working in electrical storms 		Low	

<p>Biological Agents</p>	<p>Employees</p>	<p>Inoculation for Leptospirosis</p>	<ul style="list-style-type: none"> • Rodent control • PPE • Provision of First Aid kits to ensure all cuts and abrasions are covered • Adequate washing facilities • Refuse and food control waste management 		<p>Low</p>	
<p>COVID - 19</p>	<p>Employees Members of public</p>	<p>Closure of premises with notices to that effect</p> <p>Reduced service</p>	<p>All staff to follow Public Health England guidance.</p> <p>Employees to minimise congregation at Longstone Depot or the Pontoon Cabin or any other town council building or site. Please refer to the STC Premises Specific Covid-10 Risk Assessment</p> <p>All staff must maintain a minimum of 2 meters apart from members of the public and co-workers.</p> <p>Employees using a works vehicle must open windows for ventilation and wear a face mask (unless medically exempt</p> <p>No staff permitted in work that show any Covid-19 symptoms.</p> <p>All surfaces, door handles, bins, machinery, equipment, property, vehicles, and points of contact to be cleaned with antibacterial surface cleaner.</p> <p>All staff to wash hands with warm water and soap before entering any vehicle.</p> <p>Exterior and interior door handles to be cleaned with antibacterial spray or wipes at the start and the end of the day.</p> <p>Interior hard surfaces and seatbelts must be cleaned at the start and the end of the day.</p>	<p>Follow Government guidelines Monitor situation closely</p>	<p>High</p>	

			<p>Anti-bacterial surface wipes to be provided in offices, toilets and vehicles.</p> <p>All staff to wear COVID-19 PPE at all times i.e. gloves and approved face masks.</p> <p>Wash COVID-19 PPE and uniform regularly.</p> <p>Wash your hands with warm water and soap on a more regular basis and for 20 seconds, particularly after coughing, sneezing and blowing your nose, or after being in public areas where other people are doing so.</p> <p>Use antibacterial hand gel as often as possible.</p> <p>Wash hands with warm water and soap or hand gel before and after smoking and touching any part of the face especially around eyes and mouth.</p> <p>Notify your line manager of possible contamination where the infected person has visited.</p> <p>Handle all waste possibly contaminated material with arms covered and wearing disposable rubber gloves.</p> <p>Staff to be unobtrusive as possible and have minimal contact with members of the public at a social distance of 2m minimum.</p> <p>If members of the public are really not happy with us being on site, then politely leave and report to your line manager immediately.</p> <p>Notices to ask members of the public to respect social distancing of staff carrying out essential work.</p> <p>Minimal staff on site at any one time, and social distancing adhered to at all times.</p>			
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			<p>PPE to be used at all times.</p> <p>Stagger start, finish and break times for staff.</p> <p>Staff to be placed in work 'bubbles' with a dedicated vehicle where ever possible.</p>			
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Assessor's signature: Richard Enticknap - Service Delivery Manager

Date: 14/04/2021

Clerk's signature:

Date: