

**Saltash Town Council**  
**Schedule of Payments over £500**  
**From 1 January 2021 to 31 March 2021**

Account Name	Date	Transaction	Reference	Gross	VAT	Net	Saltash Town Council
5190 Saltash Revitalisation Grant - Expenditure	23/02/2021	John Grimes Partnership Ltd - Waterfront Revitalisation Study Feasibility Study Fee	22945 (1226)	£1,980.00	£330.00	£1,650.00	Service Delivery
6008 BA Tree Survey & Tree Maintenance	26/03/2021	Glendale Grounds Management Ltd - Tree Survey carried out at: Church Town Farm Cemetery	GC421-3258 (774)	£509.99	£85.00	£424.99	Burial Authority
6108 BB Tree Survey & Tree Maintenance	26/03/2021	Glendale Grounds Management Ltd - Tree Survey carried out at: St Stephens Cemetery	GC421-3258 (774)	£1,529.98	£255.00	£1,274.98	Burial Board
6205 PR Insurance	1/03/2021	WPS Insurance Brokers & Risk Services - Fleet Rated Commercial Motor - Renewal - 06/03/21 - 05/03/22	505417090 (1243)	£1,870.76	£0.00	£1,870.76	P&F
6214 PR Health & Safety (6214)	12/02/2021	Fire Safety Cornwall Ltd - Fire Risk Assessments for all STC buildings	20256 (1063)	£1,100.00	£0.00	£1,100.00	P&F
6219 PR Covid 19 H&S Materials & Equipment	30/03/2021	Spot-On-Supplies - SRY Protect Auto Sensor Sanitiser Dispensers Qty x10	21514613 (1271)	£719.88	£119.98	£599.90	P&F
6222 PR Commissioning Youth Work (6222)	26/01/2021	The Core - Delivery of Youth Work for Sept - Dec 2020	INV-0362 (1165)	£5,000.00	£0.00	£5,000.00	P&F
6225 PR Neighbourhood Plan	2/02/2021	PlanSupport - Neighbourhood Plan Project Management - Additional project management and support from 1/04/2020to 31/3/21	01/2021 (1173)	£1,200.00	£0.00	£1,200.00	P&F
6274 PR EMF Internet Redevelopment	21/01/2021	Civica - Modern.Gov - MG V Year 1 on-order payment (50%)	C/MG210015 (918-A)	£5,400.00	£900.00	£4,500.00	P&F
6301 PO Stationery/Postage/Printing (6301)	5/02/2021	Deltor Creative Design & Print - Precept leaflet A3 folded to A6 - 10,500 Precept Leaflet printed - Leaflet A6 16pp 130 gsm gloss	42683 (1100)	£716.00	£0.00	£716.00	P&F
6302 PO Office & IT Equipment	15/02/2021	Royal Mail Group Ltd - Door to Door Mail delivery - Royal Mail - Precept leaflets	9062418827 (1201-B)	£882.47	£147.08	£735.39	P&F
6305 PO SAGE Accounts (6305)	1/01/2021	CF Corporate - Lease Rental01/01/2021	VI/0381743 Jan (115)	£600.00	£100.00	£500.00	P&F
6403 GH Electricity - Guildhall (6403)	13/01/2021	Zahara Systems - Zahara UK Annual - Business Edition + 5 Users	INV-0792 (1085)	£1,621.80	£270.30	£1,351.50	P&F
6412 GH Lift Service & Maintenance	19/03/2021	Lasert - Guildhall Electric - Guildhall Electric - 25/11/2020 to 28/02/2021	E7698673 (1378)	£795.19	£132.53	£662.66	Guildhall
6473 SA EMF Station Building (Purchase & Capital Works)	1/03/2021	Otis Ltd - 01/03/2021-31/05/2021 Contract Service of Lift at Guildhall	01416388 (1190)	£679.04	£113.17	£565.87	Guildhall
6503 SE Allotments	3/03/2021	Cormac Contracting Limited - Train Station -Refurbishment and conversion of Saltash Train Station	IC001312 (1305)	£1,448.94	£241.49	£1,207.45	Station
6506 SE Grounds Maintenance & Watering (6506)	26/03/2021	Glendale Grounds Management Ltd - Tree Survey carried out at:Church Town AllotmentsFairmead Road Allotments	GC421-3258 (774)	£509.99	£85.00	£424.99	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	30/03/2021	Glendale Grounds Management Ltd - Grounds Maintenance Contract Grass Cutting and General Maintenance - March 2021	GC089-01-4008 (1332)	£1,661.34	£276.89	£1,384.45	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	27/01/2021	Glendale Grounds Management Ltd - Grounds Maintenance Contract Grass Cutting and General Maintenance - January 2021	GC089-01-3933 (1146)	£1,661.34	£276.89	£1,384.45	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	25/02/2021	Glendale Grounds Management Ltd - Grounds Maintenance ContractGrass Cutting and General Maintenance - February 2021	GC089-01-3980 (1230)	£1,661.34	£276.89	£1,384.45	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	26/03/2021	Glendale Grounds Management Ltd - Tree Survey carried out at:Elmwoods Woods	GC421-3258 (774)	£692.41	£115.40	£577.01	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	26/03/2021	Glendale Grounds Management Ltd - Tree Survey carried out at:Pilmere	GC421-3258 (774)	£3,059.95	£509.99	£2,549.96	Service Delivery
6517 SE Cross (Maintenance)	25/02/2021	Underhill Engineering - Cornish Cross - Annual Tension Testing	22361 (1074)	£2,327.40	£387.90	£1,939.50	Service Delivery
6524 SE Vehicle Maintenance and Repair Costs	17/02/2021	DB Autos Ltd - Service for Vehicle Registration YA11 SVY including parts required	30911 (1195)	£736.65	£122.77	£613.88	Service Delivery
6525 GR Public Toilets (Repairs & Maintenance Costs)	21/02/2021	Budget Locksmiths Saltash - To Supply Cylinder Locks, and new padlocks for public toilets	625 (937)	£533.21	£0.00	£533.21	Service Delivery
6572 SE EMF Festive Lights (6572)	20/01/2021	The Christmas Decorators - Guildhall lights- Architectural lighting for Year-Round use on the Guildhall	SW2020/756/C (826-B)	£4,402.20	£733.70	£3,668.50	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	11/02/2021	DB Autos Ltd - Citroen Relay Double Cab Tipper with fully caged sides in white. Registration number: BX15 HWJ.	30884 (1181)	£18,442.32	£3,073.72	£15,368.60	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	3/03/2021	Lister Wilder - LED Lighting Kit (side lights, indicators, rear lights, brake lights)	209625 (1233)	£611.63	£101.94	£509.69	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	3/03/2021	Lister Wilder - Purchase of one ex-hire Kubota F3890 ride on mower - Reg: RO20 OTG	209625 (1233)	£23,520.00	£3,920.00	£19,600.00	Service Delivery
6661 ST P&R Finance Consultancy Fees	13/01/2021	Zahara Systems - Professional Services	INV-0792 (1085)	£1,020.00	£170.00	£850.00	P&F
6662 SNB HR Professional Fees	14/01/2021	Moorepay - HR/ Employment law Consultancy for Moorepays Professional Services for the Period 22/01/2020	IN0156872 (1114)	£1,019.95	£169.99	£849.96	Staffing New Budget
6676 ST Services Delivery Staff Training	18/03/2021	Institute of Cemetery & Crematorium Management - ICCM Cemetery Management & compliance online training Course for 4 x SDGA's	13255 (1270)   04302	£648.00	£108.00	£540.00	Staffing - Service Delivery
6676 ST Services Delivery Staff Training	24/03/2021	South West Assessment & Training - Domestic Electrical Installer Course & Assessment Registration	21-0272 (1182-B)	£738.00	£123.00	£615.00	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	19/03/2021	Pertemps Recruitment - SDGA - w/e 19/03/2021 - 30 hours worked	371p298267 (1316)	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	26/03/2021	Pertemps Recruitment - SDGA - w/e 26.03.2021 - 30 hours worked	371p298390 (1326)	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	26/03/2021	Pertemps Recruitment - SDGA - w/e 26.03.2021 - 30 hours worked	371p298407 (1327)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	12/03/2021	Pertemps Recruitment - SDGA - W/e 12/03/2021- 30 hours worked	371p298132 (1303)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	19/03/2021	Pertemps Recruitment - SDGA - w/e 19/03/2021 - 30 hours worked	371p298284 (1317)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	8/01/2021	Pertemps Recruitment - SDGA - W/e 08/01/21 - 37 hours worked	371p296960 (1133)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	15/01/2021	Pertemps Recruitment - SDGA - W/e 15/01/21 - 37 hours worked	371p297125 (1116)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	29/01/2021	Pertemps Recruitment - SDGA - W/e 29/01/2021- 30 hours worked	371P297381 (1168)	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	5/02/2021	Pertemps Recruitment - SDGA - W/e 05/02/2021- 37 hours worked	371p297692 (1170)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	5/03/2021	Pertemps Recruitment - SDGA - W/e 05/03/2021- 30 hours worked	371p298014 (1295)	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	12/03/2021	Pertemps Recruitment - SDGA - W/e 12/03/2021- 30 hours worked	371p298118 (1304)	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	19/02/2021	Pertemps Recruitment - SDGA - W/e 19/02/2021- 37 hours worked	371p297785 (1235)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	26/02/2021	Pertemps Recruitment - SDGA - W/e 26/02/2021- 33.5 hours worked	371p297894 (1273)	£658.08	£109.68	£548.40	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	8/01/2021	Pertemps Recruitment - SDGA - W/e 08/01/2021- 37 hours worked	371p296993 (1134)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	15/01/2021	Pertemps Recruitment - SDGA - W/e 15/01/2021- 37 hours worked	371p297156 (1115)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	22/01/2021	Pertemps Recruitment - SDGA - W/e 22/01/2021- 37 hours worked	371p297269 (1135)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	29/01/2021	Pertemps Recruitment - SDGA - W/e 29/01/2021- 37 hours worked	371p297410 (1167)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	5/02/2021	Pertemps Recruitment - SDGA - W/e 05/02/2021- 37 hours worked	371p297532 (1169)	£726.83	£121.14	£605.69	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	5/03/2021	Pertemps Recruitment - SDGA - W/e 05/03/2021- 30 hours worked	371p298028 (1296)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	19/02/2021	Pertemps Recruitment - SDGA - W/e 19/02/2021- 30 hours worked	371p297806 (1236)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	26/02/2021	Pertemps Recruitment - SDGA - W/e 26/02/2021- 30 hours worked	371p297959 (1272)	£581.40	£96.90	£484.50	Staffing - Service Delivery
6972 LI EMF Library Equipment & Furniture	9/02/2021	Furniture@Work - Furniture for Library office	428584 (1126-A)	£541.20	£90.20	£451.00	Library
7110 LO General Repairs & Maintenance - Longstone	23/02/2021	Phill Tennant Electrical - To supply and install New Lighting outside Longstone Depot	23/02/2021 (1102)	£825.00	£0.00	£825.00	Service Delivery