

Saltash Town Council  
For the period 1 September 2021 to 30 September 2021

Description	NET	VAT	GROSS
1st Office Equipment - Copier Charge 26/04/21 to 20/07/21 & Quarterly Maintenance 20/07/21 to 19/10/21	26.13	5.23	31.36
Abalone Graphics Ltd - Staff Uniforms	20.02	4.00	24.02
Acas - Staff & Councillor Training	860.00	172.00	1,032.00
Alexandra - Staff Uniforms	27.18	5.44	32.62
All Seasons Window Cleaning - Station Building	70.00	-	70.00
Alpha Flag - Flags	110.00	-	110.00
Amazon - Cleaning Materials	12.49	2.50	14.99
Amazon - Recycling Bins	141.60	28.30	169.90
Animal Encounters With Chris Johnson - Library Activities	280.00	-	280.00
AO Retail Ltd - Kitchen Equipment - Station	107.50	21.50	129.00
ASG Security - Annual Fee Security Alarm - Guildhall	294.93	58.99	353.92
ASG Security - Annual Fee Security Alarm - Library	160.16	32.03	192.19
Avansas - Stationery P&F	39.09	7.82	46.91
Bank Transfer from Barclays Business Current Account to Barclays Active Saver - Precept Transfer	250,000.00	-	250,000.00
Bank Transfer from Barclays Business Current Account to Barclays Active Saver - Precept Transfer	100,000.00	-	100,000.00
Bank Transfer from Barclays Business Current Account to Cornwall Council Deposit Account - Precept Transfer	50,000.00	-	50,000.00
Bank Transfer from Barclays Business Current Account to Cornwall Council Deposit Account - Precept Transfer	50,000.00	-	50,000.00
Bank Transfer from Barclays Business Current Account to Cornwall Council Deposit Account - Precept Transfer	50,000.00	-	50,000.00
Bank Transfer from Barclays Business Current Account to Cornwall Council Deposit Account - Precept Transfer	25,000.00	-	25,000.00
Barclays Bank Charge	6.61	-	6.61
BBB Printing - Staff Uniform	5.79	0.90	6.69
Cormac Contracting Limited - Community and Councillor Training	315.00	63.00	378.00
Cornwall Council - Legal Fees For June 2021	102.00	20.40	122.40
Cornwall Council - Longstone Depot Monthly Rent - August 2021	375.00	-	375.00
Cornwall Council - Longstone Depot Monthly Rent - October 2021	375.00	-	375.00
Cornwall Council - Longstone Depot Monthly Rent - September 2021	375.00	-	375.00
Cornwall Council - S106 Phase 1 Works Fore Street	85.00	-	85.00
Cornwall Council Rates - 2021/22 Monthly Instalment - Guildhall	861.00	-	861.00
Cornwall Council Rates - 2021/22 Monthly Instalment - Library	1,347.00	-	1,347.00
Cornwall Council Rates - 2021/22 Monthly Instalment - Station Building	354.00	-	354.00
Cornwall Pensions Fund Payment - September 2021	10,759.28	-	10,759.28
Cornwall Pride CIC - Festival Fund Grant	500.00	-	500.00
Corserv Limited - Staff Training	250.00	50.00	300.00
Dainton Group Services - Portacabin Hire For Waterfront - September 2021	321.42	64.28	385.70
Denmans - Electrical Materials for Maintenance	83.71	16.74	100.45
Denmans - Electrical Tool for Maintenance	428.50	85.70	514.20
Door Care South West - Maintenance - Library	142.00	28.40	170.40
DVLA Vehicle Tax - 12 Months Reg YA11 SVY	277.50	-	277.50
EE - Grounds Mobile Phones & Waterfront Broadband - September 2021	288.67	57.73	346.40
Efficient Comms Ltd - Call Charges - September 2021	110.64	22.13	132.77
Furniture@Work - Office Furniture - Service Delivery	84.00	16.80	100.80
Galleon Supplies - Covid Safety Cleaning Supplies	163.50	32.70	196.20
Glendale Grounds Management Ltd - Grounds Maintenance Saltash Train Station	767.67	153.53	921.20
Heart Safe AED Locator - Annual Monitoring Charge 27/09/21 to 26/09/22	315.00	63.00	378.00
HMRC NIC Payment - September 2021	9,378.76	-	9,378.76
ICS Industrial Component Supplies - Tools, Equipment & Maintenance Materials	224.71	44.94	269.65
Ink N Toner - Stationery Service Delivery	177.65	35.53	213.18
Institute of Cemetery & Crematorium Management - Staff Training	125.00	25.00	150.00
IRQ Systems Ltd - IT Equipment Service Delivery & P&F	232.00	46.40	278.40
IRQ Systems Ltd - Monthly IT Maintenance & Broadband Fee - September 2021	1,063.50	212.70	1,276.20
Laser - Cemetery Electric 03/02/21 to 15/06/21	80.98	4.05	85.03
Laser - Christmas Light Electric Supply Point 6 - 20/02/21 to 31/05/21	38.57	1.93	40.50
Laser - Guildhall Gas 30/06/21 to 31/07/21	56.77	2.84	59.61
Laser - Library Gas 30/06/21 to 31/07/21	56.85	2.84	59.69
Laser - Unmetered Supply - 01/07/21 to 31/07/21	8.60	0.43	9.03
Manutan UK - Cleaning Equipment Station Building	107.25	21.45	128.70
Michaels Civic Robes - Cleaning & Repair Regalia	57.50	11.50	69.00
MJ Drains - Public Toilets Repairs	155.00	-	155.00
Moorepay - HR / Employment Law Consultancy - 22/08/21 to 21/09/21	70.83	14.17	85.00
Moorepay - Health & Safety And Employment Law - 09/08/21 to 08/09/21	262.83	52.57	315.40
Moorepay - HR / Employment Law Consultancy - 20/07/21 to 19/08/21	318.75	63.75	382.50
Moorepay - HR / Employment Law Consultancy - 20/08/21 to 19/09/21	318.75	63.75	382.50
Moorepay - Payroll & HR Software Services - 01/07/21 to 31/07/21	173.56	34.71	208.27
NALC - Councillor Training	97.32	19.47	116.79
NHS Charity Donations - Big Tea Party at The Library 02/09/21	129.80	-	129.80
Nisbets - Kitchen Utensils Guildhall	96.74	19.34	116.08
Nub Sound - Induction Loop Investigation Guildhall	75.00	15.00	90.00
Number 62 - Councillor Training Expenses	76.80	-	76.80
Opayo (Previously Sage) Card Machine Charges - September 2021	14.99	-	14.99
Opayo (Previously Sage) Card Machine Charges - August 2021	18.60	3.72	22.32
Otis Ltd - Contract Service Lift Guildhall 01/06/20 to 31/08/20	565.87	113.17	679.04
Otis Ltd - Contract Service Lift Guildhall 01/09/21 to 30/11/21	577.18	115.44	692.62
People Safe - Annual Subscription	2,100.00	420.00	2,520.00
Pertemps Recruitment - Service Delivery Recruitment Fee	1,000.00	200.00	1,200.00
Pertemps Recruitment - Service Delivery Temp Fees - August 2021	4,059.76	811.95	4,871.71

Description	NET	VAT	GROSS
Pertemps Recruitment - Service Delivery Temp Fees - July 2021	982.20	196.44	1,178.64
Pertemps Recruitment - Service Delivery Temp Fees - September 2021	1,153.32	230.66	1,383.98
PKF Littlejohns LLP - External Audit Year End 31/03/21	2,000.00	400.00	2,400.00
Post Office - Postage	111.30	-	111.30
Royal British Legion - Remembrance Wreath	25.00	-	25.00
Saltash & District Observer Town Messenger - July 2021	300.00	-	300.00
Saltash Window Cleaning Guildhall - 17/07/21 & 14/08/21	90.00	-	90.00
Shaun Libby Building Solutions Ltd - Station Building Completion Internal Refurbishment Works	5,392.00	1,078.40	6,470.40
Solar Centre - Lighting Pontoon Maintenance	199.93	39.99	239.92
South West Hygiene - Cleaning Equipment Longstone 03/08/21 to 06/07/22	60.20	12.04	72.24
Spot-On-Supplies - Cleaning Supplies and Covid H&S Equipment	326.42	65.28	391.70
Staff Expenses - Library Activities - August 2021	51.81	-	51.81
Staff Expenses - Staff Training	159.00	-	159.00
Staff Mileage & Expenses - August 2022	11.26	-	11.26
Staff Mileage & Expenses - July 2021	37.80	-	37.80
Staff Salaries - September 2021	35,537.33	-	35,537.33
Stamps 4 U - Stationery P&F	28.83	5.77	34.60
Station Events - Refund Cancelled Event - Murder Mystery	137.50	27.50	165.00
Tartendown Nursery - Landscape Sales	1,300.00	260.00	1,560.00
Thirsty Work - Bottled Water & Water Dispensers Hire For 6 Sites - August 2021	171.00	34.20	205.20
Trade UK Account - Tools & Equipment	26.74	5.35	32.09
Travis Perkins Trading Company Ltd - Materials & Equipment	869.95	173.99	1,043.94
UK Fuels Ltd - Vehicle & Machinery Fuel - September 2021	416.35	83.27	499.62
Vortex Designs - Staff Uniforms	210.00	42.00	252.00
Westcare Supply Zone - Stationery P&F	82.58	16.52	99.10
Westcare Supply Zone - Stationery Service Delivery	6.95	1.39	8.34
Westcountry Skip Hire - Green Waste Disposal	64.29	12.86	77.15
Westcountry Skip Hire - Skip Removal	540.00	108.00	648.00
WesternWeb Ltd - Website Maintenance	340.00	68.00	408.00
Xero Accounting Software Monthly Subscription - September 2021	24.00	4.80	28.80