

Saltash Town Council
Schedule of Payments over £500
From 1 July 2021 to 30 September 2021

Account Name	Date	Type	Transaction	Reference	Gross	VAT	Net	Cost Centre
6213 PR Councillor Training & Expenses (6213)	04/08/2021	INV	Acas - Personnel Committee - ACAS for Beginners Training	04/08/21 (1527) 04434	£ 562.90	£ 93.82	£ 469.08	P&F
6303 PO Copier Maintenance	01/07/2021	INV	CF Corporate - Contract Number - C244150New Olivetti MF254 W/Booklet Finisher. Lease Rental 07/07/21	454400 (1348-A)	£ 600.00	£ 100.00	£ 500.00	P&F
6213 PR Councillor Training & Expenses (6213)	12/07/2021	INV	Cornwall Association of Local Councils - Training for Councillors	2122-337 (1727) 04551	£ 1,260.00	£ 210.00	£ 1,050.00	P&F
6220 PR Festival Fund & Event Expenditure	20/07/2021	INV	Cornwall Pride CIC - Cornwall Pride CIC - minute number 20/21/22c	20/21/22c (1857)	£ 500.00	£ -	£ 500.00	P&F
6526 SE Tools, Equipment & Materials (Store & All Areas)	08/07/2021	INV	Denmans - Megger PAT150R 10003-428 PAT Testing Multi-Function Tester (Item No 2500683617)	418377580 (1653) 04496	£ 514.20	£ 85.70	£ 428.50	Service Delivery
6220 PR Festival Fund & Event Expenditure	22/08/2021	INV	Friends of Tincombe - Tincombe Tea Party 22/08/21 - minute number 153/21/22	153/21/22 (1777)	£ 648.00	£ -	£ 648.00	P&F
6528 SE Pontoon Accommodation	23/07/2021	INV	Furniture@Work - economy 1 door locker nest of 3 - cam lock - colour blue - size is 30w x 45d x 180h (cm)	465157 (1666) 04525	£ 523.20	£ 87.20	£ 436.00	Service Delivery
6808 SA Cleaning Materials & Equipment - Isambard House	05/08/2021	INV	Glendale Grounds Management Ltd - Quote 0321.STC.Station - To remove Ivy from wall at Saltash Train Station	GC421-3319 (1649) 04508	£ 921.20	£ 153.53	£ 767.67	Station
6657 ST SNB Staff Recruitment Advertising	20/07/2021	INV	Hays Specialist Recruitment Ltd - Agency Fee Mayor's Secretary / Receptionist commencement date 19.07.21	1011489085 (1726) 04529	£ 3,837.96	£ 639.66	£ 3,198.30	Staffing - Personnel
6302 PO Office & IT Equipment	12/07/2021	INV	IRQ Systems Ltd - Dell PC for SDD Part Time Admin assistant including installation	2490 (1656) 04519	£ 720.00	£ 120.00	£ 600.00	P&F
6302 PO Office & IT Equipment	20/07/2021	INV	IRQ Systems Ltd - Dell PC, Mirco format & Installation- Sonia - Finance	2491 (1677) 04536	£ 720.00	£ 120.00	£ 600.00	P&F
6403 GH Electricity - Guildhall (6403)	17/09/2021	INV	Laser - Guildhall Electric - Guildhall Electric - 01/06/2021 to 31/08/2021 - Smart Meter	E7896501 (1938)	£ 850.51	£ 141.75	£ 708.76	Guildhall
6694 ST PR EMF Staff Contingency (P&F)	24/09/2021	INV	Locum Town Clerk - September 2021	24/09/2021 (1952)	£ 1,060.76	£ -	£ 1,060.76	P&F
6578 SE EMF Equipment and Vehicles (Capital Works)	24/09/2021	INV	Medland Sanders and Twose - HT133 36.3CC P/Pruner	865412 (1282-D) 04284	£ 762.00	£ 127.00	£ 635.00	Service Delivery
6412 GH Lift Service & Maintenance	01/09/2021	INV	Otis Ltd - 01/09/2021-30/11/2021 Contract Service of Lift at Guildhall	01435295 (1788)	£ 692.62	£ 115.43	£ 577.19	Guildhall
6214 PR Health & Safety (6214)	24/08/2021	INV	People Safe - G24 Roaming SIM Charge 24Mth (Annual)	29184 (1841)	£ 504.00	£ 84.00	£ 420.00	P&F
6214 PR Health & Safety (6214)	24/08/2021	INV	People Safe - MicroGuard Mandown Subscription 24Mth Contract (Annual)	29184 (1841)	£ 2,016.00	£ 336.00	£ 1,680.00	P&F
6657 ST SNB Staff Recruitment Advertising	06/09/2021	INV	Pertemps Recruitment - SDGA - Recruitment Fee	371p302109p (1879) 04656	£ 1,200.00	£ 200.00	£ 1,000.00	Staffing - Personnel
6700 ST Services Delivery Staff Contingency	02/07/2021	INV	Pertemps Recruitment - SDGA W/E 02/07/21	371p300486 (1684) 04543	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	06/08/2021	INV	Pertemps Recruitment - SDGA W/E 06/08/21	371p301371 (1815) 04625	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	06/08/2021	INV	Pertemps Recruitment - SDGA W/E 06/08/21	371p301149 (1814) 04624	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	09/07/2021	INV	Pertemps Recruitment - SDGA W/E 09/07/21	371p300598 (1697) 04546	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	13/08/2021	INV	Pertemps Recruitment - SDGA W/E 13/08/21	371p301335 (1824) 04631	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	13/08/2021	INV	Pertemps Recruitment - SDGA W/E 13/08/21	371p301372 (1760) 04632	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	16/07/2021	INV	Pertemps Recruitment - SDGA W/E 16/07/21	371p300723 (1710) 04550	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	16/07/2021	INV	Pertemps Recruitment - SDGA W/E 16/07/21	371p300657 (1709) 04549	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	17/09/2021	INV	Pertemps Recruitment - SDGA W/E 17/09/21	371p302354 (1950) 04701	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	20/08/2021	INV	Pertemps Recruitment - SDGA W/E 20/08/21	371p301469 (1847) 04638	£ 746.47	£ 124.41	£ 622.06	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	20/08/2021	INV	Pertemps Recruitment - SDGA W/E 20/08/21	371p301495 (1846) 04637	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	23/07/2021	INV	Pertemps Recruitment - SDGA W/E 23/07/21	371p300840 (1723) 04564	£ 608.96	£ 101.49	£ 507.47	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	23/07/2021	INV	Pertemps Recruitment - SDGA W/E 23/07/21	371p300826 (1724) 04565	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	27/08/2021	INV	Pertemps Recruitment - SDGA W/E 27/08/21	371p301663 (1854) 04640	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	27/08/2021	INV	Pertemps Recruitment - SDGA W/E 27/08/21	371p301646 (1855) 04641	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	30/07/2021	INV	Pertemps Recruitment - SDGA W/E 30/07/21	371p301036 (1770) 04598	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	30/07/2021	INV	Pertemps Recruitment - SDGA W/E 30/07/21	371p301012 (1771) 04599	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	10/09/2021	INV	Pertemps Recruitment - SDGA W/E10/09/21	371p301984 (1911) 04684	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6528 SE Pontoon Accommodation	10/07/2021	INV	Phill Tennant Electrical - Supply And Install New Electrical Supply To New Porta Cabin at Waterfront	10/07/2021 (1660) 04518	£ 694.35	£ -	£ 694.35	Service Delivery
6201 PR Audit (6201)	12/09/2021	INV	PKF Littlejohns LLP - External audit -Limited assurance review of Annual Governance & Accountability Return for yearended 31 March 2021	20212111 (1866)	£ 2,400.00	£ 400.00	£ 2,000.00	P&F
6010 BA PWLB Loan Repayment & Interest	30/07/2021	PAY	Public Works Loan Board - Payment to PWLB - 30/07/2021 payment - Ref: PW497615	PWLB 30/07/21	£ 10,692.33	£ -	£ 10,692.33	Burial Authority
6220 PR Festival Fund & Event Expenditure	28/09/2021	PAY	Royal British Legion - Event cancelled - Festival fund refund- 28.09.21- Festival of Remembrance 2021	REFUND	-£ 700.00	£ -	-£ 700.00	P&F
6220 PR Festival Fund & Event Expenditure	31/07/2021	INV	Saltash May Fair Committee (SALTMAYF) - Saltash May Fair Committee - Salt Fest 31/07/21 - Festival fund	20/21/22b SMF (1699)	£ 1,477.75	£ -	£ 1,477.75	P&F
6220 PR Festival Fund & Event Expenditure	04/09/2021	INV	Saltash Regatta - Annual Saltash Regatta 2021 - Minute number 20/21/22b	20/21/22b Salt R (1703)	£ 2,929.43	£ -	£ 2,929.43	P&F
6473 SA EMF Station Building (Purchase & Capital Works)	21/09/2021	INV	Shaun Libby Building Solutions Ltd - Station Building - Plaster walls and ceiling to a smooth finish	316 (1720-A) 04554	£ 2,832.00	£ 472.00	£ 2,360.00	Station
6473 SA EMF Station Building (Purchase & Capital Works)	21/09/2021	INV	Shaun Libby Building Solutions Ltd - Station Building - Paint walls and ceiling using a white emulsion undercoat and gloss	316 (1720-A) 04554	£ 667.20	£ 111.20	£ 556.00	Station
6473 SA EMF Station Building (Purchase & Capital Works)	21/09/2021	INV	Shaun Libby Building Solutions Ltd - Station Building - supply and fit 10 x double sockets in new positions, 4x cat media cables	316 (1720-A) 04554	£ 1,776.00	£ 296.00	£ 1,480.00	Station
6473 SA EMF Station Building (Purchase & Capital Works)	21/09/2021	INV	Shaun Libby Building Solutions Ltd - Station Building - Supply and fit a rustic timber coffee bar into cafe' room	316 (1720-A) 04554	£ 816.00	£ 136.00	£ 680.00	Station
6522 SE Pontoon (Maintenance Costs) (6522)	29/09/2021	INV	Sovereign Fire and Security Ltd - Pontoon Gate Access Control rewire	9006146 (1350) 04314	£ 1,217.42	£ 202.90	£ 1,014.52	Service Delivery
6473 SA EMF Station Building (Purchase & Capital Works)	21/09/2021	INV	Spectrum floor-site Ltd - Station Building - Flooring & Underlay	ON 710636 (1913) 04666	£ 1,049.67	£ 174.94	£ 874.73	Station
6506 SE Grounds Maintenance & Watering (6506)	08/08/2021	INV	Tartendown Nursery - Landscape Sales	4287 (1755) 04584	£ 1,320.00	£ 220.00	£ 1,100.00	Service Delivery
6222 PR Commissioning Youth Work (6222)	21/07/2021	INV	The Core (THECORE) - Delivery of youth work for 2020/2021 final payment	382 (1708)	£ 5,000.00	£ -	£ 5,000.00	P&F
6519 SE Flags & Bunting	03/08/2021	INV	The Cotton Bunting Company TA Little Eskimo Ltd. - Neopolitan Bunting 10m	51500 (1750) 04579	£ 1,560.00	£ 260.00	£ 1,300.00	Service Delivery
6205 PR Insurance	07/09/2021	INV	Zurich Municipal - Insurance - 10/10/2021-09/10/2022- Policy YLL-2720862183	509487477 (1960)	£ 7,440.69	£ -	£ 7,440.69	P&F
6205 PR Insurance	07/09/2021	INV	Zurich Municipal - Insurance - 10/10/2021-09/10/2022- Inspection contract	509487477 (1960)	£ 685.87	£ 114.31	£ 571.56	P&F
6205 PR Insurance	07/09/2021	INV	Zurich Municipal - Insurance - 10/10/2021-09/10/2022- Insurance Premium tax	509487477 (1960)	£ 892.90	£ -	£ 892.90	P&F
					£ 71,429.51	£ 6,798.86	£ 64,630.65	