

Saltash Town Council
Schedule of Payments over £500
From 1 October 2021 to 31 December 2021

Account Name	Date	Transaction	Reference	Gross	VAT	Net	Cost Centre
7114 LO Replace Equipment - Longstone	17/11/2021	Alarmco Security Ltd - Supply, install & program a single way IP video intercom system as per received quotation for the Longstone Depot	45174 (2056) 04757	£690.00	£115.00	£575.00	Service Delivery
6303 PF Copier Maintenance	01/10/2021	CF Corporate - Contract Number - C244150 New Olivetti MF254 W/Booklet Finisher. Lease Rental 01/10/21	454400 (1348-B)	£600.00	£100.00	£500.00	P&F
6271 PF EMF Election	03/12/2021	Cornwall Council - Essa Ward - contested by election 9th September 2021 recharge	8100202319 (2216) 04855	£9,738.76	£0.00	£9,738.76	P&F
6676 ST Services Delivery Staff Training	11/11/2021	Corsevir Limited - 1 day Brushcutter Operative Course for 5 Service Delivery candidates. Course date 2nd November 2021	2790 (1874) 04650	£660.00	£110.00	£550.00	Staffing - Service Delivery
6676 ST Services Delivery Staff Training	01/10/2021	Corsevir Limited - 1/2 day Manual Handling course for 5 Service Delivery candidates. 1/2 day Hedge Trimmer Operative Course for 6 Service delivery candidates. Course date is 23/09/2021	IG002664 (1873) 04649	£600.00	£100.00	£500.00	Staffing - Service Delivery
6302 PF Office & IT Equipment	02/12/2021	Credit Card Purchases - Atlas mini desk - P&F	4744 (2213) Ergo Desks 04819	£774.00	£129.00	£645.00	P&F
6279 PF EMF Restart Business Support Gant	21/12/2021	Credit Card Purchases - CO2 monitor - 4 for Guildhall, 5 for Library, 1 for Longstone Depot Office and 1 for Waterside Office	1000080802 (2188) Test meter group 04843	£726.00	£121.00	£605.00	P&F
6529 G&P Refuse Disposal	15/11/2021	Devon Contract Waste Ltd - DCW Blue Large Waste Bags (For All Areas)	P779538 (2021) 04732	£624.00	£104.00	£520.00	Service Delivery
6279 PF EMF Restart Business Support Gant	22/12/2021	Discount Displays Ltd - COVID-19 Portable Hygiene Protection Screen - 1200mm	REF210474/1 (2210) 04850	£1,764.00	£294.00	£1,470.00	P&F
6676 ST Services Delivery Staff Training	20/12/2021	Envico - IOSH Working Safely - 1 day course in Plymouth for 5 Service Delivery delegates. Held on 3rd March 2022.	1208381639390728 (2179) 04823	£1,200.00	£200.00	£1,000.00	Staffing - Service Delivery
6972 LI EMF Library Equipment & Furniture	28/10/2021	FLEXIBITIONS LTD - 1200 x 2100 Jix A Wall panel	16060 (1900) 04657	£691.20	£115.20	£576.00	Library
6870 SA EMF Isambard House	29/10/2021	Furniture Cloud Limited - GOPAK Contour Plus Folding Table Top 1830w x 685d mm. Table height 689mm. Colour: Alisa Grey	100005866 (1981) 04717	£994.56	£165.76	£828.80	Station
6201 PF Audit (6201)	06/10/2021	Hudson Accounting Ltd - 2021/22 Interim Audit	588 (1987)	£600.00	£0.00	£600.00	P&F
6676 ST Services Delivery Staff Training	04/10/2021	Institute of Cemetary & Crematorium Management - ICCM - Cemetery Management and Compliance Course 14 & 15 Dec 2021 - 4 Service delivery candidates.	14074 (1886) 04681	£648.00	£108.00	£540.00	Staffing - Service Delivery
6302 PF Office & IT Equipment	14/10/2021	IRQ Systems Ltd - Dell Latitude Notebook - P&F	2550 (1801) 04610	£822.00	£137.00	£685.00	P&F
6222 PF Commissioning Youth Work (6222)	16/11/2021	Junkyard Skate Park CIC - First invoice 2021/22 - PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22	16/11/2021 (2137-A) 04803	£4,333.33	£0.00	£4,333.33	P&F
5590 S106 Quora Funding - Expenditure	15/12/2021	Kernow Installations Limited - Clever Acoustics MH50 watt music horn speakers [12No.] location Fore Street - Town Team S106 Funding	27865 (2078) 04763	£1,152.00	£192.00	£960.00	P&F
5590 S106 Quora Funding - Expenditure	15/12/2021	Kernow Installations Limited - Cloud CA2250 2 x 250 watt 100v line slave amplifier	27865 (2078) 04763	£948.00	£158.00	£790.00	P&F
5590 S106 Quora Funding - Expenditure	15/12/2021	Kernow Installations Limited - Hire charges for scissor lift for the installation of the Loud Speakers in Fore Street	27866 (2180) 04837	£648.60	£108.10	£540.50	P&F
5590 S106 Quora Funding - Expenditure	15/12/2021	Kernow Installations Limited - Installation & Commissioning (including running speaker cable)	27865 (2078) 04763	£3,240.00	£540.00	£2,700.00	P&F
5590 S106 Quora Funding - Expenditure	15/12/2021	Kernow Installations Limited - Sundries: incl. 400m speaker cable, brackets, etc	27865 (2078) 04763	£720.00	£120.00	£600.00	P&F
6903 LI Electricity - Library	15/12/2021	Laser - Library Electric - 02/09/2021 to 30/11/2021 - actual meter readings- Smart meter	E8015470 (2248)	£657.42	£109.57	£547.85	Library
7103 LO Electricity - Longstone	22/12/2021	Laser - Longstone park depot Electric 01/06/21 to 31/08/2021 - meter readings checked and corrected	E8054677 (2253)	£660.65	£110.11	£550.54	Service Delivery
6403 GH Electricity - Guildhall (6403)	15/12/2021	Laser - Guildhall Electric - Guildhall Electric - 01/09/2021 to 30/11/2021- Smart Meter	E8015527 (2246)	£1,071.31	£178.55	£892.76	Guildhall
6222 PF Commissioning Youth Work (6222)	05/11/2021	Livewire Youth Music Project - Delivery of youth work 2021-2022 - First instalment of total agreed of £15,000	LW619 (2081)	£5,000.00	£0.00	£5,000.00	P&F
6694 ST PR EMF Staff Contingency (P&F)	26/11/2021	Locum Town CiLCA - For duties carried out for the period 1st to 26th November 2021 as a Locum Town Clerk as instructed by the Chairman of the Personnel Committee. Work schedule attached as a Locum Clerk working 30 hours per week – Budget, Precept and Committee administration.	26/11/21 (2108)	£922.40	£0.00	£922.40	P&F
6694 ST PR EMF Staff Contingency (P&F)	31/10/2021	Locum Town Clerk CiLCA - For duties carried out for the period 1st to 31st October 2021 as a Locum Town Clerk as instructed by the Chairman of the Personnel Committee. Work schedule attached as a Locum Clerk working 30 hours per week – Budget, Precept and Committee administration.	31st October 2021 (2060)	£1,360.54	£0.00	£1,360.54	P&F
6412 GH Lift Service & Maintenance	25/11/2021	Otis Ltd - 01/12/2021-28/02/2022 Contract Service of Lift at Guildhall	21060538 (2160)	£692.64	£115.44	£577.20	Guildhall
6225 PF Neighbourhood Plan	28/12/2021	Parish Online - Annual subscription - DEC 28, 2021 – DEC 28, 2022	00HE121-0004 (2234)	£630.00	£105.00	£525.00	P&F
6700 ST Services Delivery Staff Contingency	03/12/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 03/12/21	371P304251 (2178) 04846	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	05/11/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 05/11/21	371P303480 (2090) 04780	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	08/10/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 08/10/21	371p302822 (1990) 04721	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	10/12/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 10/12/21	371P304750 (2214) 04853	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	12/11/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 12/11/21	371p303621 (2121) 04794	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	17/12/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 17/12/21	371p304751 (2227) 04859	£589.32	£98.22	£491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	26/11/2021	Pertemps Recruitment - SDGA 30 hrs worked w.e 26/11/21	371p304133 (2150) 04806	£589.32	£98.22	£491.10	Staffing - Service Delivery
6225 PF Neighbourhood Plan	04/10/2021	PlanSupport - Neighbourhood Plan Project Management - Additional project management and support from 01/04/21 to end of Referendum and end of project.	02/2021 (1985) 04730	£1,200.00	£0.00	£1,200.00	P&F
6208 PF Subscriptions (6208)	12/11/2021	PPL PRS Ltd. - Background Music - to allow for instrumental music to be played	1895620 (2098) 04773	£1,465.92	£244.32	£1,221.60	P&F
6208 PF Subscriptions (6208)	12/11/2021	PPL PRS Ltd. - Live music with no admission charges - To allow STC to play buskers along Fore Street	1895620 (2098) 04773	£809.28	£134.88	£674.40	P&F
6208 PF Subscriptions (6208)	12/11/2021	PPL PRS Ltd. - PPL / PRS Licence - This music licence is required by law to play music to the public. This licence will allow STC to play music from the Loud Speakers for the period of one year in Fore Street. It includes the following breakdown: Background Music - Miscellaneous - This is to play recorded music such as CD's etc	1895620 (2098) 04773	£842.48	£140.41	£702.07	P&F
6870 SA EMF Isambard House	13/10/2021	Richer Sounds PLC - Installation, commissioning & set up	Q47108890-01 Proforma (1980) 04716	£559.99	£93.32	£466.67	Station
6870 SA EMF Isambard House	13/10/2021	Richer Sounds PLC - Samsung 85" 4K Ultra HD Smart Qled TV	Q47108890-01 Proforma (1980) 04716	£2,499.00	£416.50	£2,082.50	Station
6870 SA EMF Isambard House	13/10/2021	Richer Sounds PLC - Samsung Sound Bar & Wireless Subwoofer	Q47108890-01 Proforma (1980) 04716	£799.00	£133.17	£665.83	Station
6220 PF Festival Fund & Event Expenditure	30/10/2021	Royal British Legion - Saltash & District Royal British Legion - Festival fund - Festival of Remembrance 2021	20/21/22b RBL (1698)	£700.00	£0.00	£700.00	P&F

6206 PF Youth Council (6206)	02/10/2021	Saltash Youth Council - Award of Precept Funding to be distributed to Saltash and district Youth Groups and young individuals in accordance with the Constitution, Rules and aims of the Saltash Town Youth Council	001/2021 (2044) 04755	£4,000.00	£0.00	£4,000.00	P&F
6508 SE Public Toilets (Operational Costs)	01/10/2021	South West Water - Waterside - Water charges and Sewerage charges - Waterside public toilets- 22/06/21 to 30/09/21	2075615248 (1998)	£638.74	£0.00	£638.74	Service Delivery
6214 PF Health & Safety (6214)	02/12/2021	Spot-On-Supplies - 3 x XXL Polyco HexArmor® Hercules NSR 3041 Needle-Proof Gloves	21530540 (2093) 04776	£617.40	£102.90	£514.50	P&F
6676 ST Services Delivery Staff Training	08/12/2021	St John Ambulance - First Aid At Work Training - 1 day course - 4 Service delivery staff .	2100183486 (2208) 04848	£693.02	£115.50	£577.52	Staffing - Service Delivery
6676 ST Services Delivery Staff Training	08/12/2021	St John Ambulance - First Aid At Work Training - 1 day course - 4 Service delivery staff.	2100183493 (2209) 04849	£792.00	£132.00	£660.00	Staffing - Service Delivery
6571 SE EMF Saltash Recreation Areas	11/11/2021	Tamar Tree Care - Quote Ref 21071 -Adjacent to 23 Grassmere Way - Fell one semi mature ash tree to ground level adjacent to no 23 Grassmere Way. Fell one ash tree behind the tree above which projecting over the industrial estate. Monitor the health of the trees along Grassmere Way and assess the trees vitality during the summer months before making an informed decision on the best approach going forward.	21272 (1681) 04542	£750.00	£0.00	£750.00	Service Delivery
6506 SE Grounds Maintenance & Watering (6506)	11/12/2021	Tartendown Nursery - Plants for the town - Winter Bedding Plants	4454 (2158) 04809	£1,013.70	£168.95	£844.75	Service Delivery
6222 PF Commissioning Youth Work (6222)	24/11/2021	The Core (THECORE) - First Payment -PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22	436 (2130-A) 04797	£5,000.00	£0.00	£5,000.00	P&F
6870 SA EMF Isambard House	21/10/2021	Trent Furniture Ltd - Harrow Steel Stacking Chair with Black Frame, GRAPHITE 109C, Black	96775 (2008) 04728	£1,176.00	£196.00	£980.00	Station
6524 SE Vehicle Maintenance and Repair Costs	14/10/2021	Vincent Tractors Ltd - Kubota RTV transmission repairs - labour	305568 (1657) 04515	£1,180.80	£196.80	£984.00	Service Delivery
6972 LI EMF Library Equipment & Furniture	04/11/2021	WF Education Group Ltd - low level kindersshelf (multi colour) - Library	068684 (1719-B) 04548	£500.40	£83.40	£417.00	Library
6205 PF Insurance	01/12/2021	WPS Insurance Brokers & Risk Services - Everard Insurance Brokers Ltd Policy Number: C907371 Period: 14/12/21 - 13/12/22 - Pontoon insurance renewal	511504745 (2147)	£1,837.50	£0.00	£1,837.50	P&F
6305 PF Finance Software (6305)	07/12/2021	Zahara Systems - Zahara Business Edition including 5 extra users (total 30 users) Annual Subscription Renewal 14/01/2022 - 13/01/2023	1633 (2258)	£2,029.80	£338.30	£1,691.50	P&F
				£76,399.68	£6,719.72	£69,679.96	