

## Saltash Town Council Fees and Charges

Description	2022/2023 Charge
<b>Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)</b>	
<b>Guildhall</b>	
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.30
Casual ph - weekends & evenings (Community Rate)	£21.50
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£25.90
<b>Council Chamber</b>	
Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.30
Casual ph - weekends & evenings (Community Rate)	£15.40
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£18.50
<b>20% Discount for regular bookers evenings and weekends</b>	
<b>Room Hire Extras (VATable)</b>	
Tea/coffee per cup with biscuits (Community)	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00
Photocopying	20p black 35p colour
<b>Room Hire (min of 2 hour booking) (VATable)</b>	
<b>Isambard House (Station Building)</b>	<b>Including VAT</b>
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00
Casual ph - weekends & evenings (Community Rate)	£15.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£30.00
<b>20% Discount for regular bookers evenings and weekends</b>	
<b>Room Hire Extras (VATable)</b>	
Tea/coffee per cup with biscuits (Community)	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00
<b>Other Charges (VATable)</b>	
Freedom of Information Charge (first 18 hours free of charge)	<b>Including VAT</b> £25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour
<b>Mooring Fees (VATable)</b>	
	<b>Including VAT</b>
Pontoon (Berth) per metre - permanent users, charge per annum, minimum <b>£900</b> (Non Commercial)	£155.00
Pontoon (Berth) per metre - permanent users, charge per annum, minimum <b>£1,300</b> (Commercial)	£235.00
Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£25.00
Visiting boats - (2 hours free);charge for 24 h (Commercial)	£37.50
Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)	£50.00
Trusted boated scheme - (casual users); charge for period of 1st September - 31st March	£40.00
Trusted boated scheme - (casual users); charge for period of 1st April - 31st August	£75.00
<b>Library Charges</b>	
	Set by Cornwall Council
<b>Replacement membership cards:</b>	
Adult members	£1.50
Concessions, Access, Young Adult	£1.00
Under 16s	£0.50
<b>Hire Charges:</b>	
	from £0.50 to £3.00 per week
DVDs :	
Access Member limited to 2 at a time	Free
Non-fiction	Free
CDs:	£1.00
Access Member	Free
Computer games (where available)	£3.00 per week
Audiobook CDs per 3 week loan	
Adults	Free
Children	Free
Access members, housebound member and looked after children	Free
<b>Reservations:</b>	
Adults and Concessionary users	£1.00 per item if placed by staff member
Online reservations	Free with a limit of 6 at any one time
Access and Housebound members	Free
Under 18s	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free
Books on Prescription	Free
<b>Performing Arts collection:</b>	
Vocal and Orchestral sets	no charge
<b>Vocal and orchestral sets requested from outside Cornwall</b>	
Vocal scores	10 Scores at £4 per month
Orchestral sets	£10.00 per set per three months

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Description	2022/2023 Charge	
Postage charge (please note this charge may vary, ask staff for details)	£7.00 per 20 copies	
Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	
Reservation charge from library authorities outside South West Region (non-refundable)	£12.05	
<b>Renewals will be charged at the rates and time periods as listed above</b>		
Late returns charge applies	£10.00	
Missing part charged, unless a new copy is supplied by customer	at cost plus £5.00 administration fee	
<b>Out of County Inter Library Loan Requests:</b>		
Adults	£10.10	
Concessions, Young Adults	£9.10	
Children	£4.10	
British library book loan request	£19.00	
British Library periodical request	£13.25	
British Library Loan Renewal	£5.10 per 3 week renewal period	
<b>Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.</b>		
<b>Use of public computers (subject to availability):</b>		
Cornwall library members	Free for two hours Free for one hour	
Other library members (English and Welsh Library Authorities on production of a library card)		
Non-members	Free for half an hour - no extension	
Access to Wi-Fi	Free	
<b>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</b>		
<b>Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes</b>		
<b>Printing from any source:</b>		
<b>1-29 sheets (price per sheet)</b>		
Monochrome A4	£0.10	
Monochrome A3	£0.20	
Colour A4	£0.50	
Colour A3	£1.00	
<b>30 plus sheets (price per sheet)</b>		
Monochrome A4	£0.08	
Monochrome A3	£0.16	
Colour A4	£0.40	
Colour A3	£0.80	
High gloss colour printing on customer's own paper	£1.00	
High gloss colour printing on library paper	£1.25 per sheet	
<b>Commission rates:</b>		
Requires signed agreement in place between artist and relevant Council	30%	
<b>Additional Library Charges</b>	<b>Set by Saltash Town Council</b>	
<b>Merchandise Items with logo</b>	<b>2022/23</b>	
Jute Bags (Each)	£1.90	
Coffee Mugs (Each)	£1.99	
Writing Kits (Each)	£5.99	
<b>Activities</b>	Price to be given on application	
<b>Description</b>	<b>2022/2023</b>	<b>2023/2024</b>
<b>Allotments</b> Grenfell Avenue pa	£30.00	£30.00

## Saltash Town Council Fees and Charges

Description	2022/2023 Charge	
(Non VATable) Fairmead Road pa	£40.00	£45.00
Churchtown pa	£40.00	£50.00
Grenfell Avenue New Site pa	£30.00	£30.00
Water pa	£10.00	£10.00

### Notes

Inflationary rate used for fees and charges increase is CPI 2.5% based on June 2021