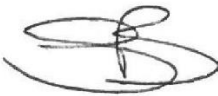


Risk Assessment Form - This risk assessment consists of three sections

Assessment Reference No.	BG/RA6/V1	Area or Activity Assessed	Beating the Bounds Event	Total no. of continuation sheets used:
Assessment Date	September 2022			
Persons who may be affected by the activity (i.e., are at risk)	Staff, General Public and Members			4

SECTION 1: Hazard and Risk Controls

No	Hazard/Work Description	Existing controls in place to reduce risk <i>(you must check that these controls are actually working)</i>	Residual Risk			Further action needed to reduce risks	Reduced Risk		
			S	P	R		S	P	R
1.	General Hazards	<ul style="list-style-type: none"> Briefing given at start of event, route information provided. Participants informed of potential hazards, distance, uneven ground, weather. Participants informed to wear suitable clothing for the prevailing weather including suitable footwear for uneven ground. Participants informed the event not suitable for persons with reduced mobility. First aid supplies available for use. Mobile phone available for emergencies. Route pre-assessed for specific hazards. 	3	2	6				
2.	Struck by vehicle	<ul style="list-style-type: none"> Pre-route assessment to be completed by senior manager. Staff will plan route to avoid busy traffic routes as far as is practical. Designated crossing areas to be used if available. Two volunteers and a member of staff will be positioned at the front, middle and rear of the group. Volunteers and staff will wear hi visibility clothing. Rotary volunteers to assist with crossings. Hi visibility clothing to be worn. 	5	2	10				

3.	Natural Hazards	<ul style="list-style-type: none"> The route will be surveyed, any areas which pose significant risk have been risk assessed and additional controls put in place where practical. Walkways have been strimmed and cleared of any natural hazards including low hanging branches. 	3	2	6					
No	Hazard/Work Description	Existing controls in place to reduce risk (you must check that these controls are actually working)	Residual Risk			Further action needed to reduce risks	Reduced Risk			
			S	P	R		S	P	R	
4.	Slips, trips and falls	<ul style="list-style-type: none"> Pre-route assessment completed. Potential obstacles removed if practical. Warning given by staff of potential hazards. All participants informed to wear stout footwear with good grip. Areas around boundary markers to be cleared to allow safe access and to provide suitable viewing area. 	3	2	6					
5.	Adverse weather conditions	<ul style="list-style-type: none"> The weather to be assessed prior to the event, if extreme weather conditions forecast event will be postponed. 	3	2	6					
6.	Animals	<ul style="list-style-type: none"> Route walked will be pre-assessed no area will be accessed with potentially dangerous live stock. All dogs to be kept on a lead. 	4	2	8					
7.	Welfare	<ul style="list-style-type: none"> Local welfare facilities available. Bus return from Notter Bridge. 	3	2	6					
7.	Manual Handling, lifting of participants	<ul style="list-style-type: none"> Person to be lifted to be consulted on pre-existing conditions. Lifters to be capable of safely lifting the person being lifted. Safe lifting/manual handling technique to be applied. Lift duration to be kept to a minimum. 	3	2	6					
Name of Assessor(s)		Shaun Webber	Signed	S. Webber			Position	Service Delivery Manager	Review date	N/A
Responsible Health and Safety Officer		Sinead Burrows	Signed				Position	Town Clerk		

I confirm that this risk assessment is an accurate reflection of the risks and controls in place and that the additional controls identified will be provided
YES

SECTION 2: ASSESSEMENT REVIEW RECORD

If significant changes are made a new risk assessment form must be completed.

Date of review	Name of Reviewer	Signature	Comments	Next review date

SECTION 3: Tables

Severity

CATEGORY	Example – <i>for guidance only</i>	Score
INSIGNIFICANT	None or only insignificant injuries, health effects, damage or disruption to work.	1
MINOR	Minor injuries or health effects - cuts, bruises, mild skin irritation, mild aches and pains – requiring first aid only. Minor property damage or disruption to work.	2
MODERATE	More serious injuries or ill-health requiring time off work or a hospital visit, e.g., burns, sprains, strains and short-term musculoskeletal disorders, cuts requiring stitches, back injuries, fractures to fingers or toes. More serious property damage or disruption. Short-term stress-related absence.	3
MAJOR	Broken limbs, amputations, long-term health problems or absence resulting from work. Acute illness requiring medical treatment. Loss of consciousness, serious electric shock, loss of sight. Major property damage, major disruption to work.	4
FATAL/ CATASTROPHIC	Injury or ill-health which leads to death either at the time or soon after the incident, or eventually, as in the case of certain occupational diseases, such as asbestos-related cancers. Catastrophic business losses.	5

Probability

CATEGORY	Example – <i>for guidance only</i>	Score
VERY UNLIKELY	Good control measures are in place. Controls do not rely on a person using them (i.e., personal compliance with safety rules). Controls are very unlikely to break down. People are very rarely in this area or very rarely engage in this activity.	1
UNLIKELY	Reasonable control measures are in place but they do rely on a person using them (some room for human error). Controls unlikely to breakdown. People are not often in this area / do not often engage in this activity / this situation is unlikely.	2
POSSIBLE	Inadequate controls are in place, or likely to breakdown if not maintained. Controls rely on personal compliance. People are sometimes in this area or sometimes engage in this activity / this situation sometimes arises.	3
LIKELY	Poor controls in place. Heavy reliance on personal compliance (lots of room for human error). People are often in this area / engage in this activity on a regular basis / this situation often arises.	4
ALMOST CERTAIN	No controls in place. Exposure to the hazard is expected to occur in most circumstances.	5

RISK SCORE = Severity X Probability

Risk Level	Low (1-5)	Medium (6-10)	High (11-15)	Very High (16-25)
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