

Saltash Town Council
Schedule of Payments over £500
For the period 1 April 2022 to 30 June 2022

| Account | Invoice Date | Contact | Reference | Description | Gross | VAT | Net | Cost Centre |
|----------------------------------------------------------|--------------|----------------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------|-----------|------------|-----------------------------|
| 6208 PF Subscriptions (6208) | 01 Apr 2022 | Cornwall Association of Local Councils | 2223_120 (2579) | Annual Subscription to CALC 2022-2023 | £ 2,402.82 | £ 400.47 | £ 2,002.35 | P&F |
| 6208 PF Subscriptions (6208) | 01 Apr 2022 | Cornwall Association of Local Councils | 2223_120 (2579) | Annual Subscription to NALC 2022-2023 | £ 950.26 | £ - | £ 950.26 | P&F |
| 6205 PF Insurance | 01 Apr 2022 | Bailey Partnership | PS107237 (2542) 05130 | Reinstatement Cost Assessments as fee proposal dated 26 November 2021 | £ 5,760.00 | £ 960.00 | £ 4,800.00 | P&F |
| 6208 PF Subscriptions (6208) | 05 Apr 2022 | Civica - Modern.Gov | C/MG240472 (2242) 04862 | Annual renewal Subscription 01/04/22 to 31/03/23 | £ 9,510.48 | £1,585.08 | £ 7,925.40 | P&F |
| 6676 ST Services Delivery Staff Training | 13 Apr 2022 | Lynher Training Limited | 8314X0722 (2533) 05032 | Ladder & WAHR - 1 day course - 7th July 2022 | £ 550.00 | £ - | £ 550.00 | Staffing - Service Delivery |
| 6676 ST Services Delivery Staff Training | 13 Apr 2022 | Lynher Training Limited | 8308X0522 (2535) 05034 | Pole Pruner – one day course - 29th June 2022. | £ 540.00 | £ - | £ 540.00 | Staffing - Service Delivery |
| 6676 ST Services Delivery Staff Training | 13 Apr 2022 | Lynher Training Limited | 8309X0622 (2536) 05035 | Pole Pruner – one day course - 30th June 2022. | £ 540.00 | £ - | £ 540.00 | Staffing - Service Delivery |
| 6676 ST Services Delivery Staff Training | 13 Apr 2022 | Lynher Training Limited | 8310X0422 (2534) 05033 | Mower – Ride on & Pedestrian – full day course - 13th April 2022. | £ 540.00 | £ - | £ 540.00 | Staffing - Service Delivery |
| 6676 ST Services Delivery Staff Training | 13 Apr 2022 | Lynher Training Limited | 8313X0722 (2532) 05031 | Ladder & WAHR - 1 day course - 6th July 2022. | £ 550.00 | £ - | £ 550.00 | Staffing - Service Delivery |
| 6220 PF Festival Fund & Event Expenditure | 19 Apr 2022 | Saltash Fair Committee | 186/21/22 (2634) | Mayfair (Community Chest) Minute No. 186/21/22 | £ 2,976.72 | £ - | £ 2,976.72 | P&F |
| 6220 PF Festival Fund & Event Expenditure | 22 Apr 2022 | Saltash Fair Committee | 186/21/22 (2625) | Big Lunch - 5th July 2022 - Festival fund | £ 1,500.00 | £ - | £ 1,500.00 | P&F |
| 6500 SE Tree Survey and Tree Maintenance | 25 Apr 2022 | Tamar Tree Care | INV-0024 (2480) 04996 | Works to be carried out identified on tree survey and explained on quotation ref: 22030 (Huntley Gardens) | £ 600.00 | £ 100.00 | £ 500.00 | Service Delivery |
| 6470 GH EMF Guildhall Maintenance | 25 Apr 2022 | Brunel Window Cleaning | 1 (2627) 05071 | Guild Hall soft washing | £ 620.00 | £ - | £ 620.00 | Guildhall |
| 6108 BB Tree Survey & Tree Maintenance | 25 Apr 2022 | Tamar Tree Care | INV-0022 (2491) 04993 | Works to be carried out identified on tree survey and explained on quotation ref: 22031 (St Stephens Cemetery) | £ 1,344.00 | £ 224.00 | £ 1,120.00 | Burial Board |
| 6008 BA Tree Survey & Tree Maintenance | 25 Apr 2022 | Tamar Tree Care | INV-0023 (2492) 04994 | Works to be carried out identified on tree survey and explained on quotation ref: 22028 (Churchtown Allotments & Cemetery) | £ 861.60 | £ 143.60 | £ 718.00 | Burial Authority |
| 6303 PF Copier Maintenance | 26 Apr 2022 | PEAC Finance | 006/23/0020440 (2630) 05128 | Photocopier Lease Rental - 26/04/2022 - 25/07/2022 | £ 722.75 | £ 120.46 | £ 602.29 | P&F |
| 6302 PF Office & IT Equipment | 29 Apr 2022 | SOS Consultancy | INV-11658 (2599) 05056 | Dell Business Desktop - 8gb, 256gb SSD - 3yr Warranty | £ 750.00 | £ 125.00 | £ 625.00 | P&F |
| 6971 LI EMF Saltash Library Property Refurbishment | 29 Apr 2022 | Bailey Partnership | SD107559 (2778) 05182 | In accordance with our fee proposal dated 1st December 2021, we set out below our interim fee account. The minute no is 336/21/22 | £ 4,140.00 | £ 690.00 | £ 3,450.00 | Library |
| 6222 PF Commissioning Youth Work (6222) | 01 May 2022 | Junkyard Skate Park CIC | Final Invoice 21/22 (2137-C) 04803 | PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22 | £ 4,333.34 | £ - | £ 4,333.34 | P&F |
| 6519 SE Flags & Bunting | 02 May 2022 | Mike Titford | Invoice 6 (2685) 05102 | Hire of MEWP with Operator for 2 days to install Bunting in Fore Street & Waterside | £ 600.00 | £ - | £ 600.00 | Service Delivery |
| 6661 ST P&R Finance Consultancy Fees | 06 May 2022 | Rosevale Accountants Ltd | 01062 (2675) 05097 | Professional Fees - w/c 02.05.2022 - 28.5 hours | £ 906.30 | £ 151.05 | £ 755.25 | Staffing - P&F |
| 6222 PF Commissioning Youth Work (6222) | 13 May 2022 | Livewire Youth Music Project | LW661 (2080-C) 04811 | PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22 | £ 5,000.00 | £ - | £ 5,000.00 | P&F |
| 6661 ST P&R Finance Consultancy Fees | 16 May 2022 | Rosevale Accountants Ltd | 01064 (2705) 05131 | Professional Fees - w/c 09/05/2022 - 38.5 hours | £ 1,224.30 | £ 204.05 | £ 1,020.25 | Staffing - P&F |
| 6524 SE Vehicle Maintenance and Repair Costs | 18 May 2022 | DB Autos Ltd | 34979 (2752) 05139 | Vehicle Maintenance & Repair Costs | £ 927.36 | £ 154.56 | £ 772.80 | Service Delivery |
| 6661 ST P&R Finance Consultancy Fees | 23 May 2022 | Rosevale Accountants Ltd | 01065 (2706) 05135 | Professional Fees - w/c 16th May 2022 | £ 954.00 | £ 159.00 | £ 795.00 | Staffing - P&F |
| 6201 PF Audit (6201) | 23 May 2022 | Hudson Accounting Ltd | 641 (2753) | 2021/22 Year-End Internal Audit | £ 600.00 | £ - | £ 600.00 | P&F |
| 6210 PF Community Chest (6210) | 24 May 2022 | The Tamar Protection Society | 162223 (2735) | Replace unsafe garden furniture (04/04/2022) - Minute Number: 16/22/23 | £ 500.00 | £ - | £ 500.00 | P&F |
| 6412 GH Lift Service & Maintenance | 25 May 2022 | Otis Ltd | 22036538/U1 (2903) | Contractual Maintenance - 01/06/2022-31/08/2022 | £ 718.96 | £ 119.83 | £ 599.13 | Guildhall |
| 6500 SE Tree Survey and Tree Maintenance | 25 May 2022 | Tamar Tree Care | INV-0030 (2494) 04997 | Works to be carried out identified on tree survey and explained on quotation ref: 22032 (Pillmere Estate) | £ 2,520.00 | £ 420.00 | £ 2,100.00 | Service Delivery |
| 6500 SE Tree Survey and Tree Maintenance | 25 May 2022 | Tamar Tree Care | INV-0029 (2943) 04995 | Works to be carried out identified on tree survey and explained on quotation ref: 22029 (Ellwell Woods) | £ 1,860.00 | £ 310.00 | £ 1,550.00 | Service Delivery |
| 6661 ST P&R Finance Consultancy Fees | 30 May 2022 | Rosevale Accountants Ltd | 01084 (2765) 05151 | Professional Fees - w/c 23/05/2022 - 30 hours | £ 954.00 | £ 159.00 | £ 795.00 | Staffing - P&F |
| 6222 PF Commissioning Youth Work (6222) | 10 Jun 2022 | Livewire Youth Music Project | LW669 (2782-A) 05169 | DELIVERY OF PROFESSIONAL YOUTH WORK IN SALTASH FOR THE YEAR 2022-23 - First Instalment | £ 5,877.33 | £ - | £ 5,877.33 | P&F |
| 6222 PF Commissioning Youth Work (6222) | 13 Jun 2022 | The Core (THECORE) | INV-0511 (2782-A) 05170 | DELIVERY OF PROFESSIONAL YOUTH WORK IN SALTASH FOR THE YEAR 2022-23 - First Payment | £ 5,961.66 | £ - | £ 5,961.66 | P&F |
| 6661 ST P&R Finance Consultancy Fees | 13 Jun 2022 | Rosevale Accountants Ltd | 01108 (2814) 05172 | Professional Services - w/c 6th June 2022 - 30.5 hours | £ 969.90 | £ 161.65 | £ 808.25 | Staffing - P&F |
| 6662 SNB HR Professional Fees | 13 Jun 2022 | BrightHR | U002161352 (2860) 05206 | HR software for 24 employees (billed bi-annually) | £ 648.00 | £ 108.00 | £ 540.00 | Staffing - Personnel |
| 6303 PF Copier Maintenance | 14 Jun 2022 | PEAC Finance | 006/23/0033061 (2770) | Photocopier Lease 26/07/2022 - 25/10/2022 | £ 779.14 | £ 129.86 | £ 649.28 | P&F |
| 6202 PF Civic Occasions (including Road Closures) (6202) | 15 Jun 2022 | Diverse Events | MO6928 (2795) 05156 | Jubilee 2nd June event | £ 1,969.30 | £ - | £ 1,969.30 | P&F |
| 6412 GH Lift Service & Maintenance | 15 Jun 2022 | Otis Ltd | 22041015 (2805) 05148 | Otis 2000 COP Car Lighting LED Conversion including Emergency Lighting (single COP) Total cost £1313.55 exclusive of tax. | £ 840.00 | £ 140.00 | £ 700.00 | Guildhall |
| 6412 GH Lift Service & Maintenance | 15 Jun 2022 | Otis Ltd | 22041015 (2805) 05148 | Otis 2000 COP Car Lighting LED Conversion including Emergency Lighting (single COP) Total cost £1313.55 exclusive of tax. | £ 736.26 | £ 122.71 | £ 613.55 | Guildhall |
| 6691 ST EMF Legal Fees (Staffing) | 16 Jun 2022 | South West Councils | 68660 (2850) 05178 | Facilitation of Mediation & Travel | £ 1,285.92 | £ 214.32 | £ 1,071.60 | |
| 6471 GH EMF Heritage Centre | 16 Jun 2022 | Devon & Cornwall Maintenance Solution | SI-1704 (2893) 05207 | Hire in Scaffolding (Hire item) | £ 660.00 | £ 110.00 | £ 550.00 | Service Delivery |

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| 6471 GH EMF Heritage Centre | 16 Jun 2022 | Devon & Cornwall Maintenance Solution | SI-1704 (2893) 05207 | 37 Hours charged (Hours) | £ 1,243.20 | £ 207.20 | £ 1,036.00 | Service Delivery |
| 6903 LI Electricity - Library | 17 Jun 2022 | Laser - Library Electric | E8263789 (2794) | 09/06/2022 Period: 01/03/2022 to 31/05/2022 | £ 673.09 | £ 112.18 | £ 560.91 | Library |
| 6661 ST P&R Finance Consultancy Fees | 20 Jun 2022 | Rosevale Accountants Ltd | 01109 (2815) 05190 | Professional Fees - w/c 13th June 2022 - 20.5 hours | £ 651.90 | £ 108.65 | £ 543.25 | Staffing - P&F |
| 6410 GH General Repairs & Maintenance | 22 Jun 2022 | TJ Electrical | INV000603 (2831) 05075 | Electrical Installation Condition Report - Guildhall | £ 650.00 | £ - | £ 650.00 | Guildhall |
| 6506 SE Grounds Maintenance & Watering (6506) | 22 Jun 2022 | Tartendown Nursery | 4644 (3005) 05280 | Landscape Sales - 60 hanging baskets - red/white/blue | £ 2,052.00 | £ 342.00 | £ 1,710.00 | Service Delivery |
| 6971 LI EMF Saltash Library Property Refurbishment | 22 Jun 2022 | Cornwall Council | 22062022 (2874) 05180 | Pre-Application for Library Refurbishment Works | £ 568.00 | £ 94.67 | £ 473.33 | Library |
| 6971 LI EMF Saltash Library Property Refurbishment | 27 Jun 2022 | Bailey Partnership | SD107810 (2892) 05218 | Progress to date - proposals and pre app submission for refurbishment works | £ 2,760.00 | £ 460.00 | £ 2,300.00 | Library |
| 6661 ST P&R Finance Consultancy Fees | 27 Jun 2022 | Rosevale Accountants Ltd | 01110 (2817) 05192 | Professional Fees - w/c 20th June 2022 - 40 hours | £ 1,272.00 | £ 212.00 | £ 1,060.00 | Staffing - P&F |
| 6522 SE Pontoon (Maintenance Costs) (6522) | 28 Jun 2022 | Underhill Engineering | 23829 (3029) 05051 | To supply skilled labour, plant, tools & equipment for repair work to the Pontoon as per quotation S32055 | £ 7,152.00 | £1,192.00 | £ 5,960.00 | Service Delivery |
| 6220 PF Festival Fund & Event Expenditure | 28 Jun 2022 | Saltash Regatta | 16/22/23 (2859) | Saltash Regatta - Project Description: Funding Event - 16/22/23 | £ 2,943.00 | £ - | £ 2,943.00 | P&F |
| 6210 PF Community Chest (6210) | 28 Jun 2022 | Saltash Sailing Club | 16/22/23 (2928) | Brief Description of Project: Boat Trolleys | £ 1,000.00 | £ - | £ 1,000.00 | P&F |
| | | | | | £96,649.59 | £9,741.34 | £86,908.25 | |