

**Saltash Town Council**  
Schedule of Payments over £500  
For the period 1 January 2022 to 31 March 2022

Account	Invoice Date	Contact	Reference	Description	Gross	VAT	Net	Cost Centre
6224 PF Professional Costs	02 Feb 2022	Breakthrough Communications	20210401 (2352)   04912	GDPR continued compliance support plus one-off legal advice (if required at an additional cost of no more than £400, separate PON to be raised if required) for 12 months	£ 1,374.00	£ 229.00	£ 1,145.00	P&F
6526 SE Tools, Equipment & Materials (Store & All Areas)	22 Mar 2022	Budget Locksmiths Saltash	1119 (2530)   05010	To supply Padlocks with Half euro cylinder locks (keyed alike same suite)	£ 510.00	£ -	£ 510.00	Service Delivery
6202 PF Civic Occasions (including Road Closures) (6202)	19 Feb 2022	Celebration Pyrotechnics	Booking 02/02/2022 (2392)   049	Fireworks for 2 June 2022 - Queen's Jubilee - Town Council Civic Event	£ 960.00	£ 160.00	£ 800.00	P&F
6303 PF Copier Maintenance	01 Jan 2022	CF Corporate	454400 (1348-C)	Contract Number - C244150 New Olivetti MF254 W/Booklet Finisher. Lease Rental 01/01/22	£ 600.00	£ 100.00	£ 500.00	P&F
6691 ST EMF Legal Fees (Staffing)	09 Feb 2022	Cornwall Association of Local Councils	2122-742 (2377)   04935	Support in respect of HR matters, including Member Panel HR support.	£ 1,458.00	£ 243.00	£ 1,215.00	Staffing - Personnel
6271 PF EMF Election	07 Jan 2022	Cornwall Council	8100215157 (2268)	May 2021 Election Recharges	£ 3,120.39	£ -	£ 3,120.39	P&F
6271 PF EMF Election	01 Feb 2022	Cornwall Council	8100218543 (2349)	2nd December 2021 Election Recharges	£10,693.60	£ -	£10,693.60	P&F
6301 PF Stationery/Postage/Printing (6301)	17 Feb 2022	Credit Card Purchases	9064522424 (2332) Royal Mail   0	Royal Mail - Door to Door Campaign PL12 4, 5 and 6 postcodes	£ 828.22	£ 138.04	£ 690.18	P&F
6301 PF Stationery/Postage/Printing (6301)	01 Feb 2022	Deltor Creative Design & Print	44018 (2331)   04902	Printing for 10,500 Precept leaflets 2022-2023	£ 795.00	£ -	£ 795.00	P&F
6202 PF Civic Occasions (including Road Closures) (6202)	23 Jan 2022	Diverse Events	M06625 (1867)   04642	Traffic management for Remembrance service 14 November 2021	£ 500.80	£ -	£ 500.80	P&F
6225 PF Neighbourhood Plan	24 Feb 2022	Every Corner Distribution	SALTEC005 (2405)   04955	Option A - £1415+vat - Every accessible home within the parish	£ 1,698.00	£ 283.00	£ 1,415.00	P&F
6210 PF Community Chest (6210)	16 Jan 2022	Forder Conservation & Community Association	140/21/22 (2297)	Brief Description of Project: Replace the wooden decking of the hall. Minute number 140/21/22	£ 1,000.00	£ -	£ 1,000.00	P&F
6279 PF EMF Restart Business Support Gant	03 Feb 2022	Furniture Cloud Limited	6318 (2196)   04847	25 Folding exam desks & storage trolley bundle	£ 725.28	£ 120.88	£ 604.40	P&F
6073 BA EMF Memorial Garden	26 Jan 2022	Garden4Less	ON 1100276 (2321)   04740	Sandwich Winwood 3 Seater Wood Effect Garden Bench - Duck Egg Green	£ 2,394.00	£ 399.00	£ 1,995.00	Burial Authority
6418 GH Professional Fees	31 Jan 2022	Geoff Peggs Assoc RICS	20/01/4 (2382)   04937	Professional fees : preparing drawings and making planning and LBC applications for new lighting all as my email quoting Services Committee approval 9th December 2020	£ 1,152.00	£ 192.00	£ 960.00	Guildhall
6971 LI EMF Saltash Library Property Refurbishment	31 Jan 2022	Geoff Peggs Assoc RICS	20/01/3 (2385)   04938	Professional fees: second interim payment for library Project	£ 4,936.94	£ 822.82	£ 4,114.12	Library
5190 Saltash Revitalisation Grant - Expenditure	31 Mar 2022	John Grimes Partnership Ltd	24081 (2584)	Waterfront Revitalisation Study (Minute No 97/20/21) as per quotation.Item 1 of the Feasibility Study Fee Proposal dated 21 July 2020-	£ 3,588.00	£ 598.00	£ 2,990.00	
6222 PF Commissioning Youth Work (6222)	18 Jan 2022	Junkyard Skate Park CIC	Second Invoice 2021-2022 (2137-8)	PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22 - 2nd Instalment	£ 4,333.33	£ -	£ 4,333.33	P&F
6903 LI Electricity - Library	16 Mar 2022	Laser - Library Electric	E8146036 (2510)	Library - Electric - 01/12/2021 to 28/02/2022 - actual meter readings- Smart meter	£ 702.10	£ 117.02	£ 585.08	Library
6403 GH Electricity - Guildhall (6403)	16 Mar 2022	Laser - Guildhall Electric	E8145868 (2499)	Guildhall Electric - 01/12/2021 to 28/02/2022- Smart Meter	£ 1,162.82	£ 193.80	£ 969.02	Guildhall
6222 PF Commissioning Youth Work (6222)	04 Mar 2022	Livewire Youth Music Project	LW642 (2081-B)   04811	Second installment - PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22	£ 5,000.00	£ -	£ 5,000.00	P&F
6412 GH Lift Service & Maintenance	24 Feb 2022	Otis Ltd	22014164 (2478)	01/03/2022 to 31/05/2022 Contract Service of Lift at Guildhall	£ 692.64	£ 115.44	£ 577.20	Guildhall
6700 ST Services Delivery Staff Contingency	14 Jan 2022	Pertemps Recruitment	371P305364 (2301)   04888	SDGA 27 hrs worked w.e 14/01/2022	£ 530.39	£ 88.40	£ 441.99	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	21 Jan 2022	Pertemps Recruitment	371p305438 (2340)   04916	SDGA 30 hrs worked w.e 21/01/2022	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6700 ST Services Delivery Staff Contingency	28 Jan 2022	Pertemps Recruitment	371p305623 (2353)   04920	SDGA30 hrs worked w.e 28/01/2022	£ 589.32	£ 98.22	£ 491.10	Staffing - Service Delivery
6657 ST SNB Staff Recruitment Advertising	08 Feb 2022	Pertemps Recruitment	371p306134p (2371)   04914	Transfer fee Staffing Expense	£ 900.00	£ 150.00	£ 750.00	Staffing - Personnel
6972 LI EMF Library Equipment & Furniture	01 Mar 2022	Richer Sounds PLC	4707371492 (2429)   04960	Samsung QE75Q60A TV55 and over	£ 1,079.10	£ 179.85	£ 899.25	Library
6210 PF Community Chest (6210)	08 Feb 2022	Saltash Amateur Boxing Club	140/21/22 (2360)	Community chest grant for National awards programme - minute number 140/21/22	£ 1,000.00	£ -	£ 1,000.00	P&F
6473 SA EMF Station Building (Purchase & Capital Works)	20 Jan 2022	Shaun Libby Building Solutions Ltd	335 (1720-B)   04554	fit plasterboard to all walls, fit MDF cills to windows Plaster walls and ceiling to a smooth finish Prepare and self level floor and fit back skirting boards Supply and fit a Howdens unit into corner and fit new sink supplied from toilet next door. Waste to go into existing stack pipe. Box in pipes and plaster to a smooth finish Supply all materials and labour and remove all builders waste	£ 708.00	£ 118.00	£ 590.00	Station
6273 PF EMF Legal Fees	31 Mar 2022	South West Councils	68392 (2585)	Facilitation of Mediation and travel costs	£ 1,915.92	£ 319.32	£ 1,596.60	P&F
6210 PF Community Chest (6210)	31 Jan 2022	Sue Hooper Charitable Foundation	140/21/22 (2336)	Community chest grant - Restoring and upgrading the piano located in the Saltash Guildhall. Minute number 140/21/22	£ 700.00	£ -	£ 700.00	P&F
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	Install and then take down and storage of 10 x Lamppost Dressings in Fore Street £500.00	£ 600.00	£ 100.00	£ 500.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	Inspection and maintenance / replace non-functioning bulbs with matching of the existing Festoon lighting in Fore Street	£ 1,440.00	£ 240.00	£ 1,200.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	Lights to 10 feature trees in Fore Street and trees in front of Slot Machine Company decorated with string light and snow	£ 1,080.00	£ 180.00	£ 900.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	Catenary wire and power supply to Lamppost R009, then Snowfall lighting dressed into tree £800	£ 960.00	£ 160.00	£ 800.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	Snowfall lighting to trees by middle cross street dressing (by Ogggy Ogggy Pasties) £500	£ 600.00	£ 100.00	£ 500.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	405 replacement bulbs at £2.40 each	£ 1,166.40	£ 194.40	£ 972.00	Service Delivery
6572 SE EMF Festive Lights (6572)	12 Jan 2022	The Christmas Decorators	SW2021/742/C (2037)   04739	17 hours additional labour for inspection to Christmas lights at £80.00 per hour	£ 1,632.00	£ 272.00	£ 1,360.00	Service Delivery
6222 PF Commissioning Youth Work (6222)	14 Jan 2022	The Core (THECORE)	451 (2130-B)   04797	PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22	£ 5,000.00	£ -	£ 5,000.00	P&F
6222 PF Commissioning Youth Work (6222)	14 Mar 2022	The Core (THECORE)	478 (2130-C)   04797	PROFESSIONAL YOUTH WORK 2021/22 - minute number 80/21/22	£ 5,000.00	£ -	£ 5,000.00	P&F
6584 SE EMF Pontoon Maintenance Costs	13 Jan 2022	Underhill Engineering	23370 (2036)   04738	To supply skilled labour, plant ,tools & equipment to : Remove damaged deck boards, Pressure wash deck, Supply/cut to size new deck boards, Drill secure new deck boards	£ 1,029.60	£ 171.60	£ 858.00	Service Delivery
6584 SE EMF Pontoon Maintenance Costs	21 Jan 2022	Underhill Engineering	23388 (2182)   04835	Quotation ref: S30707V01 - replacement of timber framework on Gantry Decking	£ 1,298.64	£ 216.44	£ 1,082.20	Service Delivery

6584 SE EMF Pontoon Maintenance Costs	21 Jan 2022	Underhill Engineering	23386 (2024)   04737	To supply skilled labour, plant ,tools & equipment to : Replace anti-climb wing panel, Refit side boards, Supply and fit missing side boards	£ 748.80	£ 124.80	£ 624.00	Service Delivery
6584 SE EMF Pontoon Maintenance Costs	21 Jan 2022	Underhill Engineering	23387 (2035)   04736	To supply skilled labour, plant ,tools & equipment to : Remove shifted deck boards & Replace and secure shifted deck boards	£ 1,872.00	£ 312.00	£ 1,560.00	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	24 Mar 2022	Vincent Tractors Ltd	306810 (2372)   04929	TSM900 Flail (90cm) to fit UBS	£ 2,274.00	£ 379.00	£ 1,895.00	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	24 Mar 2022	Vincent Tractors Ltd	306810 (2372)   04929	Ripagreen mobile kit	£ 2,394.00	£ 399.00	£ 1,995.00	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	24 Mar 2022	Vincent Tractors Ltd	306810 (2372)   04929	Kersten WeedGo Quick Pro (to fit Stihl FS460 brushcutter)	£ 534.00	£ 89.00	£ 445.00	Service Delivery
6578 SE EMF Equipment and Vehicles (Capital Works)	24 Mar 2022	Vincent Tractors Ltd	306810 (2372)   04929	Used 2019 UBS14 Kersten power unit c/w sweeper brush and weedbrush heads	£ 9,180.00	£1,530.00	£ 7,650.00	Service Delivery
6205 PF Insurance	02 Mar 2022	WPS Insurance Brokers & Risk Services	513374092 (2452) James Hallam	Fleet Rated Commercial Motor - Renewal - 06/03/22 - 05/03/23	£ 2,527.08	£ -	£ 2,527.08	P&F
					<b>£95,573.69</b>	<b>£9,232.25</b>	<b>£86,341.44</b>	