

Person Specification

SERVICE DELIVERY GENERAL ASSISTANT – GROUNDS MAINTENANCE

	Essential:	Desirable:
Qualifications:	<p>Full Clean Driving License</p> <p>English and Maths certificate or equivalent.</p>	<p>Driving Licence Category BE</p> <p>Lantra / NPTC certificates on Grounds Maintenance Equipment e.g.; brush cutter, pedestrian mower, chainsaw etc.</p> <p>Qualifications in safe use of General Maintenance tools and equipment e.g. abrasive wheels, circular saws, drills etc.</p> <p>Institute of Cemetery and Crematorium Management (ICCM) certificate.</p> <p>Royal Society for the Prevention of Accidents (RoSPA) - Play Safety Certificate</p> <p>Emergency 1ST Aid certificate.</p> <p>Health and Safety certificate. (IoSH)</p> <p>Fire Safety certificate.</p>
Occupational experience:	<p>General grounds inspection and maintenance.</p> <p>Horticulture knowledge and experience.</p> <p>Use and knowledge of grounds maintenance equipment.</p> <p>Building Maintenance and Cleaning knowledge and experience</p>	<p>Horticulture.</p> <p>Buildings Maintenance and Cleaning</p> <p>Evidence of being tidy and systematic.</p> <p>Fire Safety Trained.</p>

	Risk assessments, COSHH, Inspections and record keeping.	
Personal qualities:	<p>Ability to communicate effectively at all levels.</p> <p>Able to work flexible hours and weekends as required when scheduled on the rota.</p> <p>A willingness to learn new tasks.</p> <p>Ability to work unsupervised.</p> <p>Self-motivated as a lone worker.</p>	<p>Ability to think laterally.</p> <p>Proactive.</p> <p>Ability to anticipate client needs and grounds requirements and take action in advance.</p>
Physical requirements:	General wellbeing and physically able bodied.	