

Saltash Town Council
Schedule of Payments over £500
For the period 1 July 2022 to 30 September 2022

Account	Invoice Date	Contact	Reference	Description	Gross	VAT	Net	Cost Centre
6506 SE Grounds Maintenance & Watering (6506)	01 Jul 2022	Tartendown Nursery	4646 (3004) 05279	Landscape Sales	£ 1,320.00	£ 220.00	£ 1,100.00	Service Delivery
6657 ST SNB Staff Recruitment Advertising	01 Jul 2022	Human Resources Support Consultancy	6506 (3050) 05202	To undertake the recruitment process for the position of Finance Officer	£ 900.00	£ 150.00	£ 750.00	Staffing - Personnel
6657 ST SNB Staff Recruitment Advertising	01 Jul 2022	Human Resources Support Consultancy	6506 (3050) 05202	To undertake the recruitment process for the position of Finance Assistant	£ 900.00	£ 150.00	£ 750.00	Staffing - Personnel
6661 ST P&R Finance Consultancy Fees	04 Jul 2022	Rosevale Accountants Ltd	1115 (2868) 05210	Professional Fees - w/c 27th June 2022	£ 1,208.40	£ 201.40	£ 1,007.00	Staffing - P&F
6473 SA EMF Station Building (Purchase & Capital Works)	04 Jul 2022	Network Rail	1302812 (2894) 05187	Contribution to New Heritage Railings and associated Boundary Works at Saltash Station as per the Funding Agreement	£ 42,000.00	£ 7,000.00	£ 35,000.00	Station
6210 PF Community Chest (6210)	10 Jul 2022	Festival of Remembrance	42/22/23 (2981)	Saltash Festival of Remembrance - 2022 - Minute Number 42/22/23	£ 850.00	£ -	£ 850.00	P&F
6661 ST P&R Finance Consultancy Fees	11 Jul 2022	Rosevale Accountants Ltd	01118 (2896) 05226	Professional Fees - w/c 4th July 2022	£ 1,399.20	£ 233.20	£ 1,166.00	Staffing - P&F
5599 S106 Waitrose expenditure (STIG)	12 Jul 2022	Thrusells Cornwall	314 (2908) 05241	The creation of a new sculptural heritage bench for Fore Street in Saltash As detailed in Project Proposal date 20th November 2020 and Project Plan dated 31st May 2022. Stage.1 Designs and Planning	£ 2,000.00	£ -	£ 2,000.00	Town Vision
6661 ST P&R Finance Consultancy Fees	18 Jul 2022	Rosevale Accountants Ltd	01119 (2897) 05234	Professional Fees - w/c 11th July 2022	£ 1,335.60	£ 222.60	£ 1,113.00	Staffing - P&F
6580 SE EMF Public Toilets (Capital Works)	20 Jul 2022	TJ Electrical	INV000619 (3016) 05296	Rewire Labour Helping ASDM Install And Re-Certificate As Required After Works Completed From Failed EICR Test Recommendations.	£ 800.00	£ -	£ 800.00	Service Delivery
6661 ST P&R Finance Consultancy Fees	25 Jul 2022	Rosevale Accountants Ltd	01120 (2936) 05267	Professional Fees - w/c 18th July 2022	£ 1,653.60	£ 275.60	£ 1,378.00	Staffing - P&F
6662 SNB HR Professional Fees	26 Jul 2022	Rosevale Accountants Ltd	01121 (2910) 05236	BrightHR Migration from Moorepay + Staff & Line Managers BrightHR Manual issued	£ 600.00	£ 100.00	£ 500.00	Staffing - Personnel
6305 PF Finance Software (6305)	26 Jul 2022	Rosevale Accountants Ltd	01121 (2910) 05236	BrightPay Migration from Moorepay	£ 600.00	£ 100.00	£ 500.00	P&F
6676 ST Services Delivery Staff Training	26 Jul 2022	Corserv Limited	CINV-004970 (3001) 05026	Brush Cutter/Strimmer course - 1 day course - 6th May 2022 for three Service Delivery staff and one cancellation Fee	£ 672.00	£ 112.00	£ 560.00	Staffing - Service Delivery
6971 LI EMF Saltash Library Property Refurbishment	29 Jul 2022	Bailey Partnership	SD108097 (2993) 05292	Interim Fee account Job No 33358 - Library Refurb	£ 2,760.00	£ 460.00	£ 2,300.00	Library
6661 ST P&R Finance Consultancy Fees	01 Aug 2022	Rosevale Accountants Ltd	01140 (2935) 05268	Professional Fees - w/c 25th July 2022	£ 2,003.40	£ 333.90	£ 1,669.50	Staffing - P&F
6661 ST P&R Finance Consultancy Fees	08 Aug 2022	Rosevale Accountants Ltd	01143 (2985) 05314	Professional Fees - w/c 1st August 2022	£ 1,558.20	£ 259.70	£ 1,298.50	P&F
6972 LI EMF Library Equipment & Furniture	10 Aug 2022	WF Education Group Ltd	PSI114411 (2940) 05224	Zari Mid-Back Chair with Adjustable Arms - BLUE	£ 662.40	£ 110.40	£ 552.00	Library
6661 ST P&R Finance Consultancy Fees	15 Aug 2022	Rosevale Accountants Ltd	01144 (2984) 05315	Professional Fees - w/c 8th August 2022	£ 1,717.20	£ 286.20	£ 1,431.00	P&F
6661 ST P&R Finance Consultancy Fees	22 Aug 2022	Rosevale Accountants Ltd	011145 (2983) 05316	Professional Fees - w/c 15th August 2022	£ 2,130.60	£ 355.10	£ 1,775.50	Staffing - P&F
6412 GH Lift Service & Maintenance	23 Aug 2022	Otis Ltd	22056934/U1 (3074)	Contractual Maintenance carried out as per contract. 01/09/2022-30/11/2022	£ 718.96	£ 119.83	£ 599.13	Guildhall
6803 SA Electricity - Isambard House	25 Aug 2022	EON	KI-7A03B98B-0001 (3096)	Electricity Charges 24th Jun 2021 - 31st July 2022	£ 1,821.00	£ 86.72	£ 1,734.28	Station
6201 PF Audit (6201)	29 Aug 2022	PKF Littlejohns LLP	SB20221074 (2999)	Limited assurance review of Annual Governance & Accountability Return for year ended 31st March 2022	£ 2,400.00	£ 400.00	£ 2,000.00	P&F
6661 ST P&R Finance Consultancy Fees	29 Aug 2022	Rosevale Accountants Ltd	1162 (3045) 05331	Professional Fees - w/c 22nd August 2022	£ 1,590.00	£ 265.00	£ 1,325.00	Staffing - P&F
6370 PF EMF Computer Equipment Renewal	30 Aug 2022	SOS Consultancy	INV-12497 (2998-A) 05276	Dell Business 15.6" laptop with SSD and Windows Pro + 3 year warranty	£ 6,000.00	£ 1,000.00	£ 5,000.00	P&F
6214 PF Health & Safety (6214)	30 Aug 2022	Hygiene 2 Health Ltd	INV-2610 (3070) 05332	Health and Safety Audit 25.08.22	£ 702.00	£ 117.00	£ 585.00	P&F
6657 ST SNB Staff Recruitment Advertising	01 Sep 2022	Human Resources Support Consultancy	6553 (3066) 05243	To undertake recruitment process for the Assistant Town Clerk position	£ 900.00	£ 150.00	£ 750.00	Staffing - Personnel
6661 ST P&R Finance Consultancy Fees	05 Sep 2022	Rosevale Accountants Ltd	01163 (3046) 05333	Professional Fees - w/c 29th August 2022	£ 1,192.50	£ 198.75	£ 993.75	Staffing - P&F
6661 ST P&R Finance Consultancy Fees	12 Sep 2022	Rosevale Accountants Ltd	01165 (3056) 05341	Professional Fees - w/c 5th September 2022	£ 1,971.60	£ 328.60	£ 1,643.00	Staffing - P&F
6214 PF Health & Safety (6214)	12 Sep 2022	Hygiene 2 Health Ltd	INV-2619 (3071) 05355	Drafting of Risk Assessments - 01.09.22 - 02.09.2022	£ 756.00	£ 126.00	£ 630.00	P&F
5599 S106 Waitrose expenditure (STIG)	15 Sep 2022	Thrusells Cornwall	318 (3059) 05354	Fabrication to start once design has been agreed by all stakeholders and town council. (Stage payment)	£ 4,000.00	£ -	£ 4,000.00	Town Vision
6503 SE Allotments	16 Sep 2022	South West Water - Fairmead Road	3079 3957 68 (3095)	22/06/2022 - 14/09/2022	£ 892.75	£ -	£ 892.75	Service Delivery
6661 ST P&R Finance Consultancy Fees	19 Sep 2022	Rosevale Accountants Ltd	1183 (3107) 05364	Professional Fees - w/c 12 September 2022	£ 1,749.00	£ 291.50	£ 1,457.50	Staffing - P&F
6661 ST P&R Finance Consultancy Fees	26 Sep 2022	Rosevale Accountants Ltd	01184 (3146) 05365	Professional Fees - w/c 19th September 2022	£ 1,558.20	£ 259.70	£ 1,298.50	Staffing - P&F
6572 SE EMF Festive Lights (6572)	26 Sep 2022	Pyramid Electrical Serv	INV-1447 (3113) 05376	26/04/2022 Van cherry picker hire and first 2 hours on site and Additional out of hours	£ 960.00	£ 160.00	£ 800.00	Service Delivery
6572 SE EMF Festive Lights (6572)	26 Sep 2022	Pyramid Electrical Serv	INV-1447 (3113) 05376	27/04/22 - Van cherry picker hire and first 2 hours on site and Additional out of hours	£ 960.00	£ 160.00	£ 800.00	Service Delivery
6572 SE EMF Festive Lights (6572)	26 Sep 2022	Pyramid Electrical Serv	INV-1447 (3113) 05376	28/04/22 - Van cherry picker hire and first 2 hours on site and Additional out of hours	£ 960.00	£ 160.00	£ 800.00	Service Delivery
6572 SE EMF Festive Lights (6572)	26 Sep 2022	Pyramid Electrical Serv	INV-1447 (3113) 05376	Materials Total	£ 1,730.92	£ 288.49	£ 1,442.43	Service Delivery
6272 PF EMF Robes & Civic Regalia	27 Sep 2022	Thomas Fattorini	I269867 (3098) 05257	Former Mayor's badges	£ 592.56	£ 98.76	£ 493.80	P&F
6272 PF EMF Robes & Civic Regalia	27 Sep 2022	Thomas Fattorini	I269867 (3098) 05257	Freeman pendant and bar	£ 870.00	£ 145.00	£ 725.00	P&F
6222 PF Commissioning Youth Work (6222)	30 Sep 2022	Livewire Youth Music Project	LW690 (2782-B) 05169	Delivery of Professional Youth Work in Saltash for the year 2022-23	£ 5,877.33	£ -	£ 5,877.33	P&F
6370 PF EMF Computer Equipment Renewal	30 Sep 2022	SOS Consultancy	INV-12370 (2998-B) 05276	SOS Staffing days for system set up of 8 laptops and 1 iPad	£ 960.00	£ 160.00	£ 800.00	P&F
6370 PF EMF Computer Equipment Renewal	30 Sep 2022	SOS Consultancy	INV-12370 (2998-B) 05276	Office 365 Business Premium Licenses for all Members Pro Rata (8 Months)	£ 2,396.16	£ 399.36	£ 1,996.80	P&F