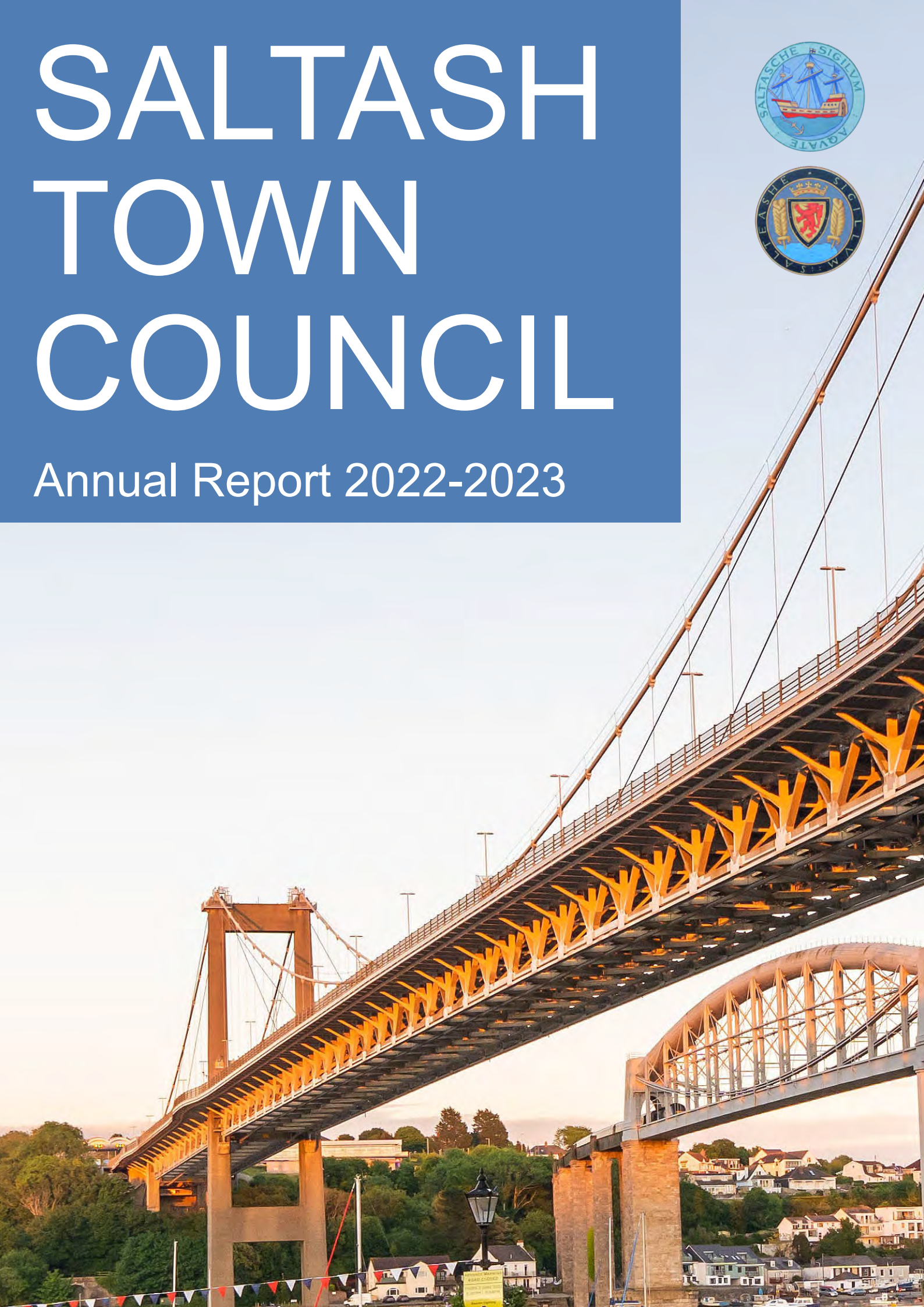


SALTASH TOWN COUNCIL

Annual Report 2022-2023





A warm welcome from the Mayor of Saltash



It has been my honour to serve as Mayor of Saltash for 2022-23. I have thoroughly enjoyed all the visits I have made, performances I have watched and events I have attended.

It has been a challenging year in many ways. The Town Council has supported, in whatever way we can those affected by the ongoing conflict in Ukraine, those close to home who have and continue to struggle in the current cost of living crisis, and those still affected by the pandemic.

I would like to thank my wife Sarah who has supported me throughout the year as Mayoress, Deputy Mayor Councillor Julia Peggs and her husband Geoff Peggs as Deputy Mayor Consort and all my fellow Councillors for their support over the year. I would also like to thank the staff of Saltash Town Council who work hard to deliver services in challenging times.

My chosen local organisations to support for the year were Saltash Sailing Club Cadets and Saltash Environmental Action (SEA) and we raised £2,003.67.

Saltash Sailing Club Cadets provide a friendly and accessible club for under 18s to learn to sail. It not only offers sailing tuition, but qualifications, coaching in racing and the chance to make new friends and learn lifelong skills.

SEA is a group of volunteers who run many environmentally friendly initiatives in the town. These include litter picking, the community allotment and free events open to the community.

There have been a lot of memorable events this year: The platinum Jubilee celebrations where a large number of people came to celebrate on Jubilee Green; my fellow Councillors organised the Beating of the Bounds event in honour of the Jubilee, which was a great success. The town also came together after the sad passing of HRH the Late Queen Elizabeth II and many residents and visitors came to the Guildhall and Library Hub to sign the books of condolence.

This year has had an emphasis on the environment with new trees being planted in conjunction with SEA including the Darley Oak on Jubilee Green for the Platinum Jubilee and trees at Saltash Library Hub. We continue to plant and nurture wildflower areas across the town and encourage residents and visitors to be aware of the environment.

Councillor Richard Bickford - Mayor of Saltash 2022-2023



Festival Fund - Saltash Regatta

The Saltash Regatta Committee successfully applied for £2,943 to run one of the largest regattas in Cornwall. Run over two days the team used the funds to pay for staging, insurance and entertainment.



Community Chest Fund - Mary Newman's Cottage

The Committee applied for £500 to replace unsafe garden furniture used in the garden café. The new furniture enabled visitors to enjoy refreshments in the garden and raised vital funds for the cottage to remain open for generations to come.

YOUR MONEY MATTERS FOR YOUR COMMUNITY

How your council tax contributes to your community

Saltash Town Council hold budget and precept meetings annually to determine the amount that is necessary to maintain services that residents would rightly expect. The Town Council strives to continue to improve efficiencies in the way it operates and works hard to deliver services in challenging financial times. The budget has increased by 4.15% which is 16 pence per week for an average band D property.

The Policy and Finance committee looks after and manages the various policies used to control the activities of the Town Council and its finances. The terms of reference and matters delegated to the committee are listed on the Town Council website, together with copies of recent agendas, supporting documentation, minutes and detailed budget and expenditure information.

One of the major responsibilities of the committee is to prepare annual estimates and update a 5-year forecast of income and expenditure of the Town Council on continuing services and of payments on capital account for the next financial year and to make a recommendation to Full Council as to the council tax charges to the public (or precept as it is titled) in time for its annual budget meeting each year.

Another one of the important activities of the committee is managing the award of grants to local organisations for projects and activities via the 'Community Chest' and 'Festival Fund' respectively. This allows the Town Council to support organisations in locally important activities and public events. This also includes the continued support of Saltash Heritage and History Centre, by owning and maintaining the building they occupy.

The Town Council have awarded funds to many projects and events in the year 2022-2023 including Mary Newman's Cottage £500 ~ Saltash Sailing Club Cadets £1,000 ~ Safe38 £434 ~ RBL Remembrance Festival £850 ~ Saltash Bowls Club £650 ~ Tincombe Tea Party £335 ~ Saltash Regatta £2,943 ~ May Fair / Christmas Festival £1,500 ~ Friends of Summerfields Park £1,000. If you would like to apply for funding, or wish to find out more please contact us at enquiries@saltash.gov.uk

The importance of Professional Youth Work

Young people in Saltash, the next generation, are an energetic and creative asset to our town. They are increasingly raising important issues regarding the challenges, barriers and inequalities they face and it is important that we respond both positively and strategically to these concerns.

High quality, professional youth work provides safe, supportive and creative environments for young people to be themselves, make friends and develop their interests. It relies on the skills, experience and empathy of qualified youth workers and volunteers to guide and support them as they find their place in the world.

That is why at Saltash Town Council we invest in Professional Youth Work and have worked hard to increase the budget for this over the last few years. For the year 2023-2024 the Town Council have budgeted £55,050 for the provision of professional youth work services in Saltash. This is an increase of 10% from the 2022-2023 budget.

Professional Youth Work will continue to be a high priority for us. Youth organisations in Saltash, like Livewire and The Core, do excellent work and are telling us that there is an increasing demand from young people, particularly to support their mental health and well-being in these challenging times.

We will keep doing all that we can to help meet this demand through our annual Professional Youth Work tendering process, supporting and funding Saltash Town Youth Council and leading the Saltash Team For Youth working group. If you'd like further information about this work, we would be delighted to hear from you. Please email enquiries@saltash.gov.uk.

YOUR TOWN COUNCIL WORKING FOR YOU

Here at the Town Council we strive to offer events and secure available funding to benefit all in the Town. Below are some examples of events that have taken place over the past year, funding that has been applied for and improvements being made for those living in Saltash. If you would like to find out more or have any ideas for events, please get in contact via enquiries@saltash.gov.uk



SHARED PROSPERITY FUND



DEMENTIA VOICE



TOWN VITALITY BID



CHRISTMAS CRAFT FAYRE



TRESORY KERNOW



SHOP YOUR TOWN

Saltash Town Council, as part of the Good Growth Cornwall & Isles of Scilly Shared Prosperity Funding, has been successful in achieving funding of £79,500 under the Community Levelling Up funding pot. The application is for a feasibility study for the Saltash Town, Waterside and River Links Connectivity.

The feasibility study will review potential links not only in the Town Centre but also to improve water connectivity with Saltash to neighbouring areas for the future.

To find out about this funding opportunity and others that may be applicable to yourself please visit; www.ciosgoodgrowth.com/

At the Saltash Town Council meeting held on Thursday 6th October 2022, the Town Council formally adopted a proposal and plan to work towards being a Dementia-Friendly Town Council. As part of this the Town Council actioned a full review of all Town Council owned buildings in partnership with a team from Dementia Voice (part of Community Enterprises PL12). Recommendations were made on how Town Council owned buildings could be improved to be more Dementia Friendly for the community. Future projects for the Town Council include, working in association with Dementia Voice conducting training for all Town Council staff focusing on how to support individuals living with Dementia in the Saltash area.

Saltash Town Council working on behalf of the Saltash Town Team have been successful in securing Town Vitality Funding of £84,000 from Cornwall Council to undertake a feasibility study into the optimal location for developing a new green multi-use community space in the retail heart of the town centre. Working with Saltash Town Council, during November 2022, a brief was drawn up for the feasibility study. Tenders were sought from companies with relevant expertise and an excellent track record in designing public open spaces scheme in other towns. Following a thorough assessment of the tenders received and a shortlisting process, *Architecture by Studio Hive* have been contracted to carry out the feasibility work. The preferred scheme will be finalised by the end of September 2023.

On Saturday 3rd December 2022 Saltash Town Council held its Christmas Craft and Gift Fayre. The event was well received with 17 stallholders attending the Guildhall to sell their products. Items for sale included skincare, plants, sweet treats, leather crafts and many more. The Town Council were pleased to have welcomed over six hundred people through the Guildhall doors. The Christmas Craft and Gift Fayre coincided with the town's Christmas Festival organised by a committee of the Saltash Chamber of Commerce.

The popular Christmas Festival, held on Fore Street, encourages shoppers into the town from near and far and is one not to be missed.

Saltash Town Council was successfully awarded £3,850 funding from Tresorys Kernow in 2021. Tresorys Kernow was a pilot project to breathe new life into towns and villages with cultural events. Events held included a railway-themed art workshop to engage with the unemployed from within the community. Saltash Library Hub also held events promoting Summer Environment Month. Other events included Saltash Heritage being invited to give talks on the history of the town and a Green Fashion Show was held to showcase how to reuse and re-purpose clothes instead of buying new. Isambard House hosted the first Cornwall Comedy Awards which was a sell-out event! Thirteen events were directly organised by Saltash Town Council and a further eleven organised by other groups awarded funding.

The *Shop Your Town* event was held on Thursday 2nd March alongside the Annual Parishioners meeting. 17 local organisations attended the event with the aim to promote their services and encourage individuals to get involved. Members of the public and local Councillors were invited to attend the event to meet with local organisations and groups.

Feedback following the event was positive, with many organisations benefiting from the time to network with each other and several organisations and community groups reported successfully signing up new members! The Town Council were pleased with the results of the community-led event and hope to hold a similar event in conjunction with the Annual Parishioners Meeting next year.

SALTASH LIBRARY HUB

Saltash Library Hub has had a wonderful 12 months of community events and activities as well as progressing the Library service. We will now be running the Home Library Service (ask at the Hub for more information) with our amazing volunteers as well as offering our mezzanine landing as a space for the community to use and enjoy such as the new Writers Group and Yoga Group.

Over the year we have had key events such as the Spring, Summer and Autumn environment months where we have had workshops, craft activities and events, as well as the British Science Fair. This year we have been privileged to have Spaceport Cornwall and Plymouth University holding presentations talking about nanotechnology and climate change. Our Film Fridays were a great success and will be something we will continue to run at the end of the year again.

For this year's Spring Environment Month we will be having keynote presentations from RSPB, Tamar Grow Valley and SEA as well as other activities running throughout the month. To top it off we will be having a Saturday morning workshop from the junk band 'Weapons of Sound'. The message for everyone is about re-cycling and what better way than to re-cycle anything that makes a noise! May will be Community History Month and we have a few surprises in store before our June Summer Environment Month.

Last October we had our first Literary Festival where authors for children and adults visited the Library throughout October's National Library Week. Again this is something we will look to do in 2023 as it was a fantastic success. We are setting up our own Book Club so keep an eye out for news on our Saltash Town Council notice boards throughout the town.

The Summer Reading Challenge for children in the Summer holidays attracted even more young readers in 2022 who strive to win the famous reading challenge gold medal. This year's theme will be 'Ready, Set, Read' - a challenge set on reading, sport and play. We are also taking part in the South West Reading Challenge for 2023 for all ages with prizes inclusive of an Amazon Fire Tablet, bluetooth waterproof speakers and book accessories (book bags and bookmarks).

There are many, many more activities and events this year for all ages to look out for. We have also been preparing for the exciting next chapter of the Saltash Library Hub. Behind the scenes we have been busy planning for the refurbishment of the Library Hub which will secure its future for community use. Currently the building is in need of not only TLC but also a refurbishment to offer better facilities and improved meeting space for residents of all ages.

In the meantime pop into the Hub and meet the friendly staff and enjoy the wonderful space we have. There are so many things to come and get involved with and look forward to this year.

**DID
YOU
KNOW** ?

The community of Saltash and the Town Council believe libraries are important Community Hubs for Towns and Parishes. That's why the Saltash Library was devolved from Cornwall Council with all associated costs to be managed and maintained by the Town Council and renamed Saltash Library Hub.

Background picture is a visual representation of how the library could look post refurbishment

YOUR COMMUNITY SERVICES



Saltash Town Council oversees three allotment sites - Fairmead, Grenfell and Churchtown with a community allotment run in conjunction with Saltash Environmental Action.

KEEP AN EYE OUT FOR COMMUNITY SURVEYS

Have
Your
Say.....



Saltash Town Council run community surveys via Survey Monkey. In completing a short survey you are assisting Saltash Town Council in the decisions they make on behalf of the residents and community of Saltash.

Allotments



Allotments and community gardens are a great way to grow your own food and enjoy the fresh air whilst learning about cultivation, observing wildlife and improving your mental health and well-being.

Saltash Town Council oversees three allotment sites - Fairmead, Grenfell and Churchtown. We currently have waiting lists for all three sites. If you would like to be added to our waiting list please email services@saltash.gov.uk.

Churchtown Cemetery

The Town Council is responsible for Churchtown Cemetery located at the top of Farm Lane opposite St Stephen's Church. The Service Delivery Department regularly maintain the cemetery grounds and supervise burials. The Town Council offer memorial services to the public such as memorial benches and the planting of memorial rose bushes.

For further information please contact the Guildhall or visit our website: www.saltash.gov.uk/churchtowncemetery.php



Repairs and Maintenance



The Town Council's Service Delivery Department undertake a wide variety of tasks. The small team plant colourful flower displays around the town, along with regular grass cutting, pathway maintenance and hedge trimming, the team work hard to ensure our town is full of colour and greenery all year. The team are responsible for a wide variety of maintenance on the Town Council buildings and public facilities and support with community events. Sadly the public toilets are often subject to vandalism and the team undertake the majority of repair work in house, working hard to get the facilities repaired and opened as quickly as possible.

Pontoon and Waterside

Saltash Town Council manage and maintain the Pontoon at Jubilee Green on the Waterside. The Pontoon allows for 10 permanent berths, one available berth for emergency services and a few public moorings which can be used for short stays. Saltash Town Council has a presence on the Waterside with the cabin by the entrance to the pontoon. We currently have no permanent mooring vacancies but we do have trusted boater scheme, for more details or to join our waiting list for a permanent mooring, please email services@saltash.gov.uk





GREAT SERVICES AND USEFUL INFORMATION



Become a friend of

VICTORIA GARDENS

We are looking to set up a community group to support the rebirth of Victoria Gardens at the heart of Fore Street. With approval from Cornwall Council we want to clear, plant up and love Victoria Gardens so it once again is a jewel in our crown this summer. If you have time to spare and would like to help shape this great space with ideas but also some hard work, then join us by registering your interest. Complete the section below and return to The Guildhall, Saltash Library Hub or email enquiries@saltash.gov.uk

Name:

Email:

Privacy Notice

This Council recognises that it has a duty to people whose information it holds to treat that information in accordance with statute. The Town Council's privacy notice which explains how we use any personal information we collect about you can be found on our website here: www.saltash.gov.uk/policies.php



A joint community initiative between Saltash Town Council and Saltash Environmental Action.



Schedule of Meetings

Saltash Town Council recently approved the Town Council's Schedule of Meetings Calendar for the year 2023-2024.

The schedule can be found on the Town Council website www.saltash.gov.uk/council.php

Town Council meetings are held at The Guildhall and sometimes at other Town Council premises. Town Council meetings are open to the public and press. Agendas are published on the website, social media and notice boards three clear working days before each meeting. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email to enquiries@saltash.gov.uk or by letter to the Town Clerk, The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

All residents are encouraged to attend and listen to the Town Council debate and decisions being made for the town.

Join us for Town Council meetings



Committee Organisational Structure

Saltash Town Council's website displays the Town Council Committee Organisational Structure including membership and an easy to follow flow chart of the parenting Committees that oversee them. You can find the Organisational Structure here: www.saltash.gov.uk/council.php



Facilities to Hire

Saltash Town Council have facilities for hire to hold a variety of events. The rooms can be hired for meetings, dance classes, birthday parties, exhibitions, family celebrations, local fundraising events, and many more. The Town Council welcomed the Saltash Firefighters to practise their breathing apparatus training.

Check out our website to find out more: www.saltash.gov.uk/facilitiesforhire.php

CONNECT WITH US



@SaltashTownCouncilOfficial
@SaltashLibraryhub



@SaltashTC

Follow us on our Social Media networks to keep up to date with news and more!

Meet Your Councillors

Every second Saturday of the month outside Bloom Hearing, Fore Street

ESSA



Cllr Richard Bickford
R.Bickford@saltash.gov.uk



Cllr John Brady
J.Brady@saltash.gov.uk



Cllr Rachel Bullock
R.Bullock@saltash.gov.uk



Cllr Jon Foster
J.Foster@saltash.gov.uk



Cllr Matthew Griffiths
M.Griffiths@saltash.gov.uk



Cllr Sheila Lennox-Boyd
S.Lennox-Boyd@saltash.gov.uk



Cllr Lise Mortimore
L.Mortimore@saltash.gov.uk



Cllr Jean Dent
J.Dent@saltash.gov.uk



Cllr Sarah Gillies
S.Gillies@saltash.gov.uk



Cllr Sarah Martin
S.Martin@saltash.gov.uk



Cllr Julia Peggs
J.Peggs@saltash.gov.uk



Cllr Pete Samuels
P.Samuels@saltash.gov.uk

TAMAR



Cllr Steve Miller
S.Miller@saltash.gov.uk



Cllr Brenda Samuels
B.Samuels@saltash.gov.uk



Cllr David Yates
D.Yates@saltash.gov.uk



Cllr Brian Stoyel
B.Stoyel@saltash.gov.uk

TREMATON



Shop Your Town Event in conjunction with the Annual Town Meeting with Parishioners of Saltash.

Are you passionate about your local area?

Do you want to make a difference in your local community?

Would you like to offer your skills and experience?

Do you enjoy being apart of a team?

BECOME A COUNCILLOR

Interested?

Why not visit Saltash Town Council's website to learn more about how the Town Council operates, view agendas and minutes, and learn what the Town Council is responsible for delivering in Saltash.

Join 80,000 councillors across the country who are working to make their communities better for residents.

Be the change - be a Councillor.

Meet Your Cornwall Councillors



Cornwall Councillor Hilary Frank

Essa Ward

Contact:
Cllr.hilary.frank@cornwall.gov.uk



Cornwall Councillor Sheila Lennox-Boyd

Tamar Ward

Contact:
Cllr.sheila.lennox-boyd@cornwall.gov.uk



Cornwall Councillor Martin Worth

Trematon and Landrake Ward

Contact:
Cllr.martin.worth@cornwall.gov.uk

Find out more and read council and cabinet minutes, agendas, and reports, view decisions, watch webcasts of council meetings and find dates of future meetings here:

www.cornwall.gov.uk/the-council-and-democracy/councillors-and-meetings/

DID YOU KNOW



It can often be confusing trying to work out which service falls under within the remit of each local authority, especially for residents who are unaware of the distinction. The table below provides a short guide to the different services provided at each level of local government. However, it should be stressed that Councils have some freedom to develop services to benefit the community which could be undertaken at either level of government.

Saltash Town Council

- Saltash Library Hub
- Saltash Public Toilets
- Allotments
- Play Parks
- Open Spaces
- Public Rights of Ways
- Jubilee Green Pontoon
- Seagull Proof Bags
- Burials and Memorials
- Planning and Licensing (Consultees only)

Cornwall Council

- Rubbish and Recycling
- Highways and Transport
- Council Tax
- Schools
- Parking
- Play Parks
- Open Spaces
- Benefits
- Health and Social Care
- Housing
- Planning and Licensing

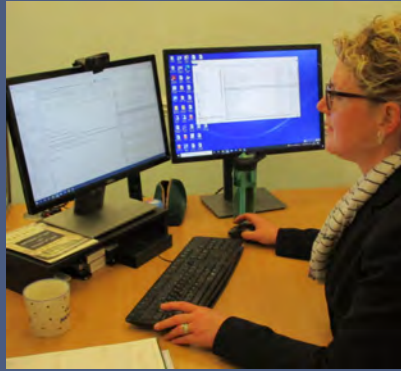
To identify the exact locations of the above services please refer to Saltash Town Councils Portfolios which can be found on our website here: www.saltash.gov.uk/town-council-portfolio.php

Meet the Team

Administration Department

Behind a great Town Council is a hardworking Administration Department, comprised of the Town Clerk / Responsible Finance Officer, Assistant Town Clerk, Senior Policy and Data Compliance Monitoring Officer, Administration Officer, Planning and General Administrator and the Receptionist / Mayor's Secretary.

This small but dedicated team are on hand to assist and support the Members of the the Town Council, residents of Saltash and the community. The Administration Department proudly supports and undertakes any work instructed by the Town Council following confirmed resolutions from Committee meetings.



Service Delivery Department

The Service Delivery Department comprises of the Service Delivery Manager, Assistant Service Delivery Manager, Service Delivery General Assistants and Cleaner / Caretakers. The Team carry out works across the town and surrounding areas including, but not limited to, pontoon management, various grounds and cemetery maintenance, general maintenance on all Town Council premises and assets and undertake in-house pat testing.



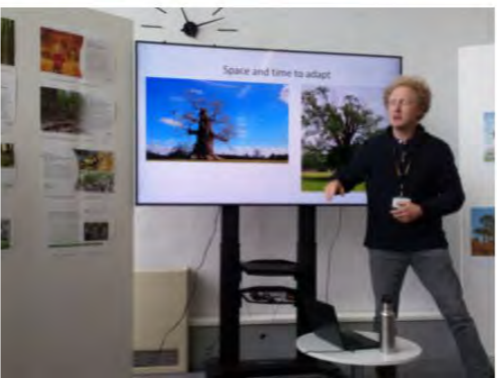
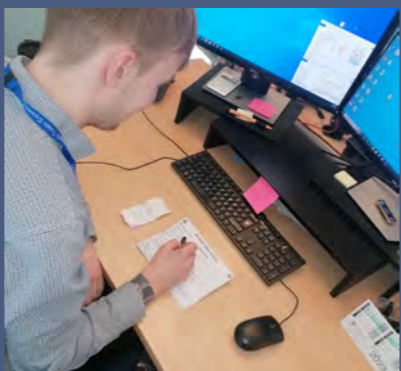
Saltash Library Hub

The Community Hub Team Leader and the Team of six Library and Information Assistants and many dedicated volunteers would be more than happy to tell you all about the services of Saltash Library including information regarding proposed plans for the building refurbishment and community hub. The Library are pleased to have reverted back to their original opening hours prior to the pandemic as follows: Monday, Tuesday, Thursday and Friday 10am until 5pm and Saturday 10am until 1pm.



Finance Department

The Finance Department is comprised of the Finance Officer and Finance Assistant. The Finance Department undertake various financial processes and regularly monitors the Town Council's income and expenditure against the approved budgets reporting at Town Council meetings. The Finance Department has a rigorous internal control system to ensure the Town Council's finances for all transactions are adequately and effectively in line with the Governance and Accountability Practitioners Guide, Financial Regulations, Standing Orders, and Town Council finance policies. The Town Council appoints an internal and external auditor throughout the year to undertake a thorough audit of its financial statements, ensuring the Town Council provides full and appropriate accountability. The Town Council is accountable to the people of Saltash for their spending decisions.



CONTACT US



enquiries@saltash.gov.uk



01752 844846



www.saltash.gov.uk



[@SaltashTownCouncilOfficial](https://www.facebook.com/SaltashTownCouncilOfficial)

[@SaltashLibraryHub](https://www.facebook.com/SaltashLibraryHub)



[@SaltashTC](https://twitter.com/SaltashTC)



Saltash Town Council

The Guildhall

12 Lower Fore Street

Saltash

PL12 6JX



Scan me to contact the
Town Council