

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 7th April 2011 at 7.00pm.

PRESENT: Councillors A Killeya (Mayor, in the Chair), R Austin, R Bickford, G Ellison, Mrs H Frank, M Gee, D Holley, Mrs S Hooper MBE, M Killeya, C Oakes, W Phillips, B Reid, C Riches, P Stephens ISM.

ALSO PRESENT: Mr L Bradley – (CIC), 6 Members of the public, 3 Members of the press, PC Paul Andrews - Neighbourhood Beat Manager for Saltash Town and Mr R Lane (Town Clerk).

APOLOGIES: Councillors: P Clements and D Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

The Chairman announced his best wishes to Councillor Peter Clements who is recovering from an operation, and welcomed back Councillor Mrs. Sue Hooper MBE after her recent operation.

The Chairman held a minutes silence in memory of Phillip Mallinder, Peter Skinnard and Neil Murray who had all recently passed away.

The Chairman held a minutes silence in memory of the Saltash Firemen and all others who had lost their lives in the blitz.

PRAYERS Prayers were led by the Mayor's Chaplain.

1/11/12 DECLARATIONS OF INTEREST

<u>Councillor</u>	<u>Agenda Item</u>	<u>Personal/Prejudicial</u>	<u>Reason</u>
S Hooper MBE	PA11/07184	Personal	Applicant and objector known.
	PA11/0729	Personal	Applicant known.
J Ellison	PA11/01784	Prejudicial	Overlooks Lockyer Terrace.
	Planning e)	Personal	Regatta Sponsors
H Frank	PA11/01784	Personal	Applicant known.
P Stephens	15 a	Personal	Chairman Mayfair.
D Holley	PA11//01784	Personal	Know the architect.
	PA11/2075	Personal	Know the applicant.
A Killeya	CIC Matters	Personal	CIC Member
	PA11/02075	Personal	Know the applicant.

2/11/12 QUESTIONS

Mr John Palmer requested a grit bin for Berry Park residents.

The Chairman replied that the request would be referred to Councillor David Yates who was conducting a strategic review of gritting in Saltash.

Miss Audrey Miller requested information regarding illegal fly posting on the roundabout near the bridge slip road.

The Chairman replied that the County Highways had the responsibility and enforcement powers to deal with illegal fly posting and that the Town Clerk would notify them of the problem.

CHAIRMAN'S REPORT

The Chairman gave the following report:

“In March I was fortunate to be able to attend a lot of very different, but interesting, events in Saltash. I attended the Saltash Rotary Club to speak about the Cornish Boundary; joined the festivities for the 20th anniversary of Ashtorre Rock; and went to the opening of the splendid new Fore St Dental Surgery – a very welcome and impressive addition to Fore St.

“Merryn and I also attended the Saltash Showcase, the 100th Birthday of Mrs Dorothy Kendall, the party to celebrate the Wedding of Milly Ormond and Geoff Johnson at Saltash Blind Club (the sight of the happy couple entering under an array of crossed white sticks will not be soon forgotten!), a book sale to raise funds for St Stephen's Community Hall, and a very enjoyable coffee morning at Abbeyfield Chichester House. We attended the 3rd meeting of the Mayor's Panel of Youth, welcomed the 2nd Saltash Cubs to the Guildhall, spent time with the Tamar Trotters, and enjoyed the latest production of the Youngstagers at saltash.net. We also attended the reopening of the Hearing Room in Fore St, and the Lord Mayor of Plymouth's Civic Service.

“In addition, this month we have been involved in several efforts to raise money for my main charity – the very worthy Saltash Community First Responders. Our Mayor's Ball at the China Fleet Club on St Piran's Day was tremendous fun, thanks to all of those who attended or worked to make the evening so enjoyable. We also attended a splendid concert given by Perfect Harmony to raise money for the group and, in a slight contrast, I jumped out of a plane from 15,000 feet over Devon with the Red Devils. Many thanks to all of those who sponsored my jump including several of my students who got over their disappointment that I *was* going to wear a parachute and contributed most generously. A very unusual but enjoyable experience!

“In the first few days of April I also opened the new Saltash Heritage exhibition 'Please Sir'; and attended the Saltash Town Band concert at saltash.net and the 100th Birthday Party of Mr Rogers and, just this afternoon, the 10th Birthday Party of St George's Daycare Centre.”

It was **RESOLVED** that the report be noted.

The Deputy Mayor reported that he had attended the Bishop Cornish key stage 2 passion play, the Arnold Camerata Concert and hosted a Cub Scout visit to the Guildhall.

It was **RESOLVED** that the report be noted.

POLICE REPORT

PC Paul Andrews, the Neighbourhood Beat Manager for Saltash Town, reported that the new Inspector is Tony Joslin, who will be commencing duties in May for the Saltash to Bude section area.

He also reported that there had been 187 less crimes this year, as at 31st March 2011, as opposed to 2010. However, there had been a an increase this month, which included 7 burglaries, 7 damage to vehicles, 2 thefts from vehicles and 2 thefts of marine equipment. It had also been identified that there had been an increase in thefts of high value bicycles. The Mayor noted that it the usual practice for the police report to give crime numbers relative to the same month in the previous year.

In conclusion he reported that changes to the force were still underway, due to the required saving of £50 million over the next four years, but fortunately the PCSO's and the two Saltash Beat Managers were to be retained.

It was **RESOLVED** that the report be noted.

Councillor Stephens asked, "Does the Officer have any information with regard to the rumour circulating around the Town that Saltash, Callington and Torpoint Police Stations will be closing and that the Officers will be based at Crownhill in Plymouth instead?"

The Officer had no knowledge of this and was, therefore, asked to bring a reply to the next Town Council meeting.

PRESENTATION BY CORNWALL FURNITURE RESUE PROJECT

The Chairman reported that the presentation had been postponed and will take place at a future meeting.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) Report and actions arising

FINANCE REPORT

Balances:	Current account at 30.03.11	£ 4,447.06
	Business account at 30.03.11	<u>£ 4,494.28</u>
	TOTAL	<u>£ 8,941.34</u>
Income March:	(included above) from 106 refund	£ 1,824.29
Expenditure since February Board Meeting;		
	Payroll / LW /Revenue	£ 1,200.00
	Annual Insurance	£ 368.00
	Kara Ord Expenses	<u>£ 55.38</u>
	TOTAL	<u>£ 1,623.38</u>
Invoices awaiting payment to CIC:		
	STC Health project	£ 2,000.00
	STC Project Co-ordinator 11 / 12	£ 5,000.00
Invoices awaiting payment by CIC		£ NIL

Other matters:

1. Invoices raised and sent to STC for Health Project funding (£2K) and £5K for 2011/2012 Project Co-ordinator funding
2. Finance Director role to pass to Peter Thistlethwaite for new financial year commencing 1st June 2011. Handover meeting fixed for 19th May
3. 106 refunding now completed from Waitrose fund via CC.

Business Development:

Efforts to develop solutions for the Companies long term financial stability continue.

A proposal to update and improve our web site and thereby our public profile has been finalised by Christina as agreed at the last meeting. Directors agreement was secured to go ahead with updating the CIC website to a maximum budget of £250 based on proposals received.

The CIC will have a stall at May Fair on 30th April and intends to display updated information re Town Centre improvement and other projects.

The situation with No4 Fore Street does not improve with the agents still unable to obtain a response from the owners to our letter if interests. The agents have given notice to the owner that they are withdrawing as no contact can be made.

Project Work:

The Steering Group for the Town Centre regeneration project has been reconstituted as the STIG (Saltash Town centre Improvement Group). The group comprises four voting representatives of CIC, STC and Traders plus an investment representative. One member from each group plus myself form an executive to drive actions forward. Current priorities are; Markets, Pavements, Trees and Planting, Signage and Parking. The next full meeting is on 21st April.

The Community Health Network Project will commence upon receipt of the £2K from STC now invoiced.

A comprehensive report has been compiled concerning the position with Community Transport. Colin Brown will continue to lead this project in consultation with Cornwall and other local groups.

A meeting to further discussions on the Saltash College “Incubator Project” is fixed for Tuesday next 5th April with Peter Castell, Principle and Rob Guy their marketing and funding consultant.

The 106 group has met recently to agree new terms for dealing with requests for funding. A further contribution from TESCO is expected of the project to build at Carkeel is approved. It has been proposed that a fixed amount is laid aside from LIDL funds for non Town Centre projects. The CIC Directors have agreed that in their view this amount should be 50% of the LIDL fund with the balance divided equally between Town Centre and Employment space projects.

A presentation from SEA concerning ideas for the development of Victoria Park was heard at the recent Board meeting. Directors were encouraged by the proposals and

agreed to consider further at the next members meeting having first established the current position with Cornwall and STC re possible transfer of responsibilities for the Park.

It was **RESOLVED** that the report be noted.

(b) **Section 106 Money Steering Group Paper**

Councillor Austin reported that legal advice was being sought with regard to funding allocation; however, this was not yet available.

It was **RESOLVED** that the report be noted.

The Chairman presented a report 'Section 106 - Driving Progress and Strategy'.

It was **RESOLVED** that the report be deferred to a future meeting.

(c) **Application for 106 funds from St Stephen's Community Hall**

It was **RESOLVED** that the application be deferred to a future meeting for the same reasons as above.

CORNWALL COUNCIL REPORT

(a) **CNA report**

The following report was given by Councillor Derek Holley:

"Now the budget has been passed at Cornwall Council, there is a process where each department firms up its plans for the coming year. Controversy still hovers around the budget and in particular around the reduction in the Adult Social Care funding; however, no alternative budget was produced (by anyone) so we are stuck with what we have. Many still think that too much is held in reserves by CC, unlike our Town Council which is actively rationalising its reserves.

"One of the continuing concerns of many councillors centres around the waste proposals, which will affect every one of us, so have your individual say (STC has responded by now). Please do so this week. Apparently the majority of respondents are opting for Option A. Don't breathe because this *may* be one of those consultations where Cornwall Council take notice of what is said, unlike, for example, the car parks consultations. Here is the address again, please have a go.

"Waste Survey

"A waste survey has been sent to every household in Cornwall on the back of our <http://www.cornwall.gov.uk/default.aspx?page=23258>. You can fill in the tear off strip and return it by freepost, or drop it into any one stop shop or library.

"Alternatively, you can complete the online form: <http://www.cornwall.gov.uk/default.aspx?page=27233>. By choosing one of the options, you will be influencing the decision making process for the new waste contract.

“The other active consultation is about the future shape of housing and land use in Cornwall. This is open for anyone to comment on and again here is the address. STC is commenting separately. I suspect that on this consultation more notice will be taken of local council suggestions and less of individual comments but I could be wrong... for a start the suggestion pages are a little difficult to find if you use this address...

“Planning future Cornwall – core strategy consultation

“This consultation will establish the context for future growth and development in Cornwall.

“For more information visit <http://cornwallcouncilintranet/haveyoursay> or search ‘have your say’ on the intranet.

“Another critical report was produced by OFSTED, which again targeted Children’s Services in the county. Please note though that the area criticised was one aspect of the Children-in-care/vulnerable children section and, although this was bad enough and clearly there is bad management there, not enough having been done since the last bad report on this area, other children’s services were NOT criticised. For example the school service, which is very good in Cornwall, did not feature at all. I say this because a councillor I know from Somerset saw a national headline about it and assumed wrongly it was *all* children’s services, including schools. I had a copy of the report, but looked on the CC website to find a reference address for you. Unfortunately I could not find it, but it is probably there somewhere.

Two more things: more money is likely to be forthcoming from the government for pothole repair; the money has not actually arrived yet; the other thing which is not of local interest but has a certain ring about it is about the Cornwall and Isles of Scilly plan to update the ferry port at Penzance and build a new ferry ship. The government charged the county at least six years ago with this task and because, it was a strategic link, it would qualify largely for out-of-county funding. Much of your money has been spent since then on commissioning, consulting, planning enquiries etc. for this “Route Partnership”; a *lot* of money. The issue has split the town of Penzance, unfortunately, and in certain parts of the town one has to wear a hard hat if you mention the R.P. word. The majority do support the project. Anyway, after all this time the whole proposal has been brought together, as requested by the government, who now have said ...they won’t fund it. It has been a colossal waste of time and money (and it is not down to Cornwall Council). Incidentally, the local MP came down against it; no comment is possible.

It was **RESOLVED** that the report be noted.

3/11/12 MINUTES

The minutes of the meetings held on 3rd March and 15th March 2011 were confirmed and signed as a correct record

4/11/12 MATTERS ARISING

(a) Keep Cornwall Whole Campaign, update from the Mayor -

The Mayor reported that the 2011 Census would reveal the numbers claiming Cornish identity and that he was currently drafting arguments

for the boundary commission as to why the boundary should not be crossed in the South of Cornwall.

It was **RESOLVED** that the report be noted.

(b) **Cornwall Flood Planning report from Councillor Riches -**

Councillor Riches reported that the document was for information and gave practical steps for householders to follow in the event of a flood. However, he had identified that very few properties in Saltash were susceptible to flood risk.

It was **RESOLVED** that the report be noted.

(c) **Cornwall Council – Public Convenience Review**

Councillor Riches reported that there were some issues regarding the £25k funding that had been ring fenced by the former Caradon D.C.

It was **RESOLVED** that the Mayor and Councillor Austin would write to Cornwall Council to clarify if the funding was still available.

(d) **Proposed Plymouth Incinerator report from the Mayor**

Councillor Bickford reported that he was progressing a response to the consultation.

It was **RESOLVED** that the report be noted.

(e) **Queen Elizabeth II Fields Challenge – report from Cllr Gee**

Councillor Gee reported that the objective was for people to vote for which playing fields they considered should be saved from planning, with the aim of protecting 2012 playing fields in the year 2012.

Councillor Austin reported that the scheme was being progressed by Cornwall Council and he would report back to a future meeting when more information was available.

It was **RESOLVED** that the reports be noted.

(f) **Saltash Live at Home Scheme – report from Cllrs Austin, Clements and Gee**

Councillor Austin reported that he had attended a well supported meeting and that the scheme was successfully progressing. However, it was in need of a permanent Chairman.

It was **RESOLVED** that the report be noted.

(g) **Change in the NHS - Public meetings – report from Cllrs Holley and Reid**

Councillor Reid reported that he had attended a meeting. However, subsequent to the meeting, the information given had changed.

It was **RESOLVED** that:

- i) Councillor Reid would report back when further information was available.
- ii) The Mayor would put forth the view of the Council that, if elected councillors were to be involved in commissioning boards, this should include a Town Council representative.

(h) **Grenfell Avenue allotments – update on costs of transfer**

The Chairman reported that information was still awaited from Cornwall Council on the likely cost of transfer.

It was **RESOLVED** that the report be noted.

(i) **Cornwall Council – Community Events on the Highway in 2011 – Traffic Management Training – report from Cllr Ellison**

It was **RESOLVED** that the report be referred to the next meeting of the Civic Amenities Committee for detailed consideration.

5/11/12

FINANCE

(a) The following receipts in February/March 2011 were **NOTED**:

	£	p	
Guildhall Hire	4015.10		Guildhall hire
Allotments	696.00		Allotment hire
Community Chest	20.00		Rotary Club – return of unspent monies from grant

(b) The following payments in February/March 2011 were **NOTED**:

	£	p	£	p	Remarks
	Gross		Excl VAT		
SH Trevorrow	280	.00			Flagpoles
Mr Sticker	90	.00	75	.00	Showcase banner
Petty cash	250	.00			Petty cash
WesternWeb Ltd	62	.40	52	.00	Website – walk page
Cornish T Shirt Factory	112	.00			St Piran flags
Mrs S Hooper	21	.85			Expenses
A Killeya	437	.52			Mayor's allowance
A Killeya	437	.52			Mayor's allowance
Saltash Window Cleaning	45	.00			Guildhall windows

Cornwall Council	227	.88	189	.90	Move bus stop
Tamar Valley Tourism Association	45	.00			Annual membership fee
The Consortium	431	.44	359	.51	Stationery/cleaning
IRQ Systems Ltd	118	.80	99	.00	IT support – February
Hine Brothers	1225	.00			Hedge; weed killing; grounds maintenance
P O'Donoghue	2160	.00			Repair maces and supply storage boxes
Staff	27	.20			Travelling expenses
Cornwall Council	310	.00	258	.33	Reserved car park space
City College Plymouth	135	.00			First aid course - caretakers
SWW	601	.75			Water connection – cemetery
Saltash Wesley Church	24	.45			Coffee
Cornwall Council	928	.63			Superannuation February
HMRC	2573	.85			PAYE & NIC period 11
Staff salaries	7397	.93			Staff salaries
BT	234	.10	196	.50	Telephone
Eon	706	.25	601	.06	Gas
Eon	1338	.68	1139	.30	Electricity
SWW	60	.61			Water
1 st Office	198	.85			Copier

- (c) Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

None.

6/11/12

PLANNING

- (a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor A Killea did not vote on planning issues.
- (b) It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email. In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.

(c) Applications for consideration:

Date received	Application no.	Details of application
16.03.2011	PA11/01729	Mr M Best - Trematon Court Farm, Broad Lane, Trematon - construction of fodder store. Ward: Burraton. It was RESOLVED to RECOMMEND APPROVAL.

Prior to the next application, Councillor Ellison declared a prejudicial interest and left the meeting.

23.03.2011	PA11/01784	Mr D Bennetts, Modol Ltd - The Sheds, Elwell Road - construction of three terraced dwellings (demolition of existing business premises and formation of new vehicular/pedestrian access to highway.) Ward: Pill It was RESOLVED to RECOMMEND REFUSAL for the following reasons: 1. The overall look and feel of a new development should be considered in relation to neighboring buildings and the local area more generally the wall of glass is out of keeping with the aesthetic appearance of the rear of the houses and there are issues of overlooking. 2. An overdevelopment of the site with three houses. 3. The garages have restricted manoeuvrability for access and egress. 4. The car parking is not well integrated and is not situated so it supports the street scene.
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Councillor Ellison returned to the meeting.

25.03.2011	PA11/01988	Mr M Ash - 17 Lower Port View - proposed off-road parking and construction of workshop. Ward: Essa It was RESOLVED to RECOMMEND APPROVAL.
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25.03.2011	PA11/02039	Mr and Mrs P Finch - 2 Dellohay Park - raised decking to rear elevation and installation of new door opening. Ward: Burraton It was RESOLVED to RECOMMEND APPROVAL.
25.03.2011	PA11/02049	Mr M Knipe - Dartana, Forder - Section 211 notification of intent to undertake a comprehensive program of arboricultural works at Dartana. Works to include felling, coppicing, stem removal, crown raising and crown thinning works to numerous and various trees within garden of Dartana. Ward: St Stephens It was RESOLVED to RECOMMEND APPROVAL SUBJECT TO THE COUNTY TREE AND CONSERVATION OFFICERS APPROVAL.
24.03.2011	PA11/02075	Mrs M Beale - The Boat House, Forder - application for works to trees within a Conservation Area namely the felling of an oak tree. Ward: St Stephens It was RESOLVED to RECOMMEND APPROVAL SUBJECT TO THE COUNTY TREE AND CONSERVATION OFFICERS APPROVAL.

- (d) Notice of Tree Preservation Order – 1 Higher Port View. **NOTED.**
- (e) Pre-application (without prejudice) – Waitrose Variation of conditions to allow sale of Bed Linens (sheets, pillows and duvets); Clocks, Clock Radios and Radios; Table Lamps

It was **NOTED** that there were three broad strands of opinion present:

- i) Two councillors were minded to relax the conditions entirely.
- ii) Four councillors were minded to relax conditions, except where there was a clash with items sold on Fore St, or a reasonable likelihood of this being so in the near future.
- iii) Five councillors were minded not to relax the conditions at all.

It was **RESOLVED** that the Mayor would contact Mr Parker, Manager of Waitrose, to inform him of the current views, without pre-determination, of Members.

- (f) Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

None.

7/11/12

CORRESPONDENCE

- (a) **Saltash May Fair Committee**
Request to use Premises License -

It was **RESOLVED** that the request be supported.

- (b) **Cornwall Council**
Proposed retaining wall works at Babis Lane -

It was **RESOLVED** that the Town Clerk respond requesting that consideration be given to extending the works to the full extent of the wall.

- (c) **Cornwall Council**
Notice of forthcoming event in Saltash – Celebration of 50th Anniversary of the closure of the Tamar Ferry, organised by Mrs L Marsh, Ashtorre Rock -

It was **RESOLVED** that the notice be noted.

8/11/12

CIVIC AMENITIES COMMITTEE 9TH MARCH 2011

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 9th March 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

9/11/12

STAFFING COMMITTEE 14TH MARCH 2011

It was **RESOLVED** that the Minutes of the Staffing Committee held on 14th March 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

Subject to:

Minute 62/10/11 being considered under agenda item 27.

10/11/12

BURIAL BOARD 14TH MARCH 2011

It was **RESOLVED** that the Minutes of the Burial Board held on 14th March 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

Subject to:

Minute 46/10/11 Recommendation to read ‘that all signage be incorporated onto one sign and that the town seals be displayed on the sign’.

Minute 49/10/11 Recommendation to read ‘that compound boards be purchased up to a value of £150 by a viament from general reserves’.

11/11/12 POLICY AND RESOURCES COMMITTEE 15TH MARCH 2011

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 15th March 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

Subject to: It being recorded that minute **212/10/11** was a unanimous resolution of the Council.

12/11/12 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE 28TH MARCH 2011

It was **RESOLVED** that the Minutes of the ICTT Committee held on 28th March 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

Subject to: Minute 170/10/11 Recommendation to read ‘that the pole on Wharf side be re-fixed up to a cost of £100.00 funded from the Tourism (signage) budget’.

13/11/12 MEET THE PEOPLE

(a) Feedback from Last Meeting

The Mayor noted that the notes from this meeting had been sent out by email.

(b) Arrangements for Future Meetings

It was **RESOLVED** that:

1. Councillors Austin, Ellison, Phillips and A Killeya attend the next meeting.
2. The meeting at Waitrose on the 16th April 2011 be postponed: the next schedule date is in July.

14/11/12 PLANNING FUTURE CORNWALL

Members considered a proposed consultation response for the Core Strategy Paper from the Chairman.

It was **RESOLVED** to adopt the Chairman’s response paper and that the Town Clerk complete and return the paper.

15/11/12 POLICIES

(a) Scheme of Delegation

Members considered a Scheme of Delegation proposed by the Chairman (copy on file).

It was **RESOLVED** to adopt the Scheme of Delegation subject to an addition to section d) to include ‘that monies spent under item (d) are reported back to committee’.

(b) **Precept Plan**

Members considered a Precept Plan proposed by the Chairman (copy on file).

It was **RESOLVED** to adopt the Precept Plan.

16/11/12 FINANCIAL POLICIES

(a) **Statement for Internal Control**

Members considered a Statement for Internal Control proposed by the Town Clerk (copy on file).

It was **RESOLVED** to adopt the Statement for Internal Control.

(b) **Town Council Investment Strategy**

Members considered a Town Council Investment Strategy proposed by the Town Clerk (copy on file).

It was **RESOLVED** to adopt the Town Council Investment Strategy.

17/11/12 REQUEST FROM MAYOR ELECT FOR PERMISSION TO TAKE MAYORAL CHAIN ON A VISIT TO PLOUGASTEL

Agenda item withdrawn.

18/11/12 DONATION OF 'KEY TO SALTASH'

Members considered a donation from the Mayor of a symbolic 'Key to Saltash'.

It was **RESOLVED** to accept the donation.

19/11/12 SALTASH FIREFIGHTERS KILLED IN THE BLITZ, 70TH ANNIVERSARY – USE OF TOWN COUNCIL SEALS AND TOWN FLAG

Members considered the use of the Town Seals and Town Flag at the 70th Anniversary of Saltash Fire fighters killed in the blitz.

It was **RESOLVED** that the request be approved.

20/11/12 MEMBERSHIP OF COMMITTEES AND REPRESENTATIVES ON OUTSIDE BODIES

The Chairman informed members that membership would be considered at the next meeting of the Council, and invited them to consider their own intentions in advance of the meeting.

21/11/12

ARRANGEMENTS FOR MAYOR CHOOSING

The Chairman requested nominations for proposers and seconders for Mayor Choosing.

It was **RESOLVED** that:

- i) the Mayor (incoming) be proposed by the Mayor (outgoing) and seconded by Cllr Austin,
- ii) the Deputy Mayor (incoming), be proposed by Cllr Ellison and seconded by Cllr Mrs Hooper MBE,
- iii) the best thanks of the Council to the outgoing Mayor be proposed by the Mayor (incoming) and seconded by Cllr Holley,
- iv) the meeting dates be proposed by Cllr Mrs Frank, seconded by Cllr Phillips,
- v) the Common Seal be proposed by Cllr Riches, seconded by Cllr M. Killeya.

22/11/12

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

23/11/12

ITEMS REFERRED FROM MAIN PART OF THE AGENDA

1. Members considered minute **62/10/11** of the Staffing Committee held on 14th March 2011 and confirmed it be signed as a correct record and the recommendations therein be endorsed in principle, subject to consultation.
2. Members considered issues regarding the commercialisation of the town seals and potential conflict that could occur through their use.

It was **RESOLVED** that the issue be investigated and the Mayor take appropriate measures as required.

24/11/12

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

25/11/12

URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Councillors M Killeya and Mrs Frank reported that arrangements for the Royal Wedding event in the park were well underway and requested that the Council underwrite the purchase of balloons, gas and tickets to the value of £290 which would be sold to offset the cost.

It was **RECOMMENDED** that approval be sought from the Civic Amenities Festival Funding budget.

26/11/12 PRESS RELEASES AND FUTURE ARTICLES

It was **RESOLVED** to issue press releases as required for the Royal Wedding event in the park.

27/11/12 DATE OF NEXT MEETING

19th April 2011 (Planning) and 5th May 2011.

28/11/12 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.45 pm.

Signed: _____
Chairman

Dated: _____
4th May 2011