



## **Saltash Town Council - Service Delivery Manager**

Applications are invited for the position of a permanent Service Delivery Manager with immediate effect.

37 hours per week variable as required over 7 days. Attendance at evening Town Council meetings as required.

NJC Scale 29 to 32, £35,411 to £38,296. Local Government Pension Scheme, 24 days holiday plus bank holidays.

Application form, job description and person specification available from:

<https://www.saltash.gov.uk/jobvacancies.php>

**OR**

Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

Tel: 01752 844846

**OR**

Email: [humanresources@saltash.gov.uk](mailto:humanresources@saltash.gov.uk)

Applications will only be accepted on the official Town Council application form, CV's will not be accepted.

Please contact the Town Council office if you would like further information about the role prior to completing the application form.

If you have not received a response within a week of the closing date, then your application on this occasion has not been selected.

**Closing date:** 5:00pm on Friday 16<sup>th</sup> June 2023, however, please feel free to apply as soon as possible, as applications will be considered upon receipt. Saltash Town Council reserve the right to interview / appoint before the closing date.

**Anticipated interview date:** upon receipt of successful shortlisted candidate.