

PERSON SPECIFICATION - SERVICE DELIVERY MANAGER

	Essential:	Desirable:
Qualifications:	<p>GCSE English or equivalent.</p> <p>GCSE Mathematics or equivalent.</p> <p>Institution of Occupational Safety and Health (IOSH).</p> <p>1st Aid certificate.</p> <p>Full Driving license.</p>	<p>NEBOSH</p> <p>Horticultural qualification.</p> <p>Grounds maintenance operating certificates.</p> <p>Fire Safety certificate.</p>
Occupational experience:	<p>Staff Management or supervision.</p> <p>Grounds and general building inspection and maintenance.</p> <p>H&S Risk Assessments, COSHH, Inspections and record keeping.</p> <p>IT competent (Outlook, Word, Excel, PowerPoint).</p> <p>Evidence of experience writing reports.</p> <p>Evidence of being conscientious and systematic.</p>	<p>Building, land and premises management.</p> <p>Horticulturally trained.</p> <p>Grounds equipment repair & maintenance trained.</p> <p>Fire Safety Trained.</p>
Personal qualities:	<p>Ability to be a strong team leader (delegate, inspire and communicate effectively).</p> <p>Ability to communicate effectively at all levels orally and written.</p> <p>Able to work flexible hours and weekends as required.</p> <p>A willingness to train and learn new tasks.</p>	<p>Ability to think laterally.</p> <p>Proactive.</p>

	<p>Ability to work unsupervised.</p> <p>Self-motivated as a lone worker.</p> <p>Ability to anticipate client needs.</p>	
Physical requirements:	General wellbeing and physically able bodied due to tasks to be undertaken.	