

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 8<sup>th</sup> June at 7.00 pm

**PRESENT:** Councillors: G Ellison (Chair), R Bickford, P Clements, Mrs H Frank, C Oakes, C Riches.

**ALSO PRESENT:** Councillor: R Austin, Ray Lane - Town Clerk.

**APOLOGIES:** Councillors: M Gee, A Killeya, P Stephens ISM.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **43/11/12      DECLARATIONS OF INTEREST**

<b>Name</b>	<b>Agenda Item</b>	<b>Personal/ Prejudicial</b>	<b>Reason</b>
Ellison	8	Prejudicial	Project Leader
Clements	8	Personal	Committee Member
Stephens	11	Prejudicial	In absence by letter. Family connection to issue.

#### **44/11/12      QUESTIONS FROM THE PUBLIC**

None.

#### **45/11/12      CHRISTMAS EVENT 2011**

##### **(a) Christmas Tree**

Members considered the procurement of a Christmas tree and lights for this year's lights switch on.

It was **RESOLVED** that:

The Clerk provide a cost breakdown for the supply of last year's tree and lights to the next meeting.

##### **(b) Road Closure**

The Chairman reported that the application was underway for this year's road closure.

It was **RESOLVED** that the report be noted.

**(c) Mayor's Charity Collection**

The Chairman reported that the date had been reserved with Cornwall Council and an application was being worked up.

It was **RESOLVED** that the report be noted.

**(d) Entertainment**

Members considered last year's entertainment and ideas for this year's event, including a celebrity to switch the lights on.

It was **RESOLVED** that entertainment and a celebrity to switch the lights on be considered in detail at the next meeting.

**(e) Publicity**

Members considered options to publicise the event more widely.

It was **RESOLVED** that the event be promoted as a press release to all Cornish papers, magazines, event publications and the media.

**46/11/12**

**FOOTPATHS**

**(a) Footpath Update**

Councillor Clements reported he had completed two more walk leaflets which were awaiting display on the web and that he would be notifying Cornwall Council of any paths that had crops growing on them.

He further reported that his application for the footpath at Anthony passage was continuing and that the public enquiry was taking place on 21<sup>st</sup> and 22<sup>nd</sup> September 2011.

Councillor Austin reported that the footpath by Church Town Cemetery had now been cleared to allow disabled access.

It was **RESOLVED** that the reports be noted.

**(b) Gate at Gilston Road and Badgers Walk**

The Chairman reported that four responses and one email had been received in response to the consultation, which consisted of four in favour of keeping the gate open and one non-committal.

It was **RESOLVED** that the gate remain open and the item be removed from the agenda.

**(c) Footway/cycle track bridge at Pillmere Housing Estate.**

The Chairman reported that a Cornwall Council Officer was progressing the installation of the bridge.

Councillor Clements reported that there was an ongoing issue that was being investigated by Cornwall Council regarding the bridge footings in relation to their movement to accommodate the bridge and their impact on a nearby tree.

It was **RESOLVED** that the reports be noted.

**(d) Wain Homes Estate/Berry Park Footway/cycle track bridge.**

Members considered the situation of the bridge built for Berry Park that had been used at another site and the issue with regard to the ransom strip required to accommodate a bridge.

It was **RESOLVED** that the Chairman and Councillor Mrs Hooper meet with the ransom strip property owner in an attempt to agree a solution.

**(e) Footbridge/cycle track bridge across the A38 at Carkeel**

The Chairman reported that the Highways Authority is unable to prioritise the project development at this time, but they are committed to ensuring development proposals impacting on the roundabout take into account the needs of pedestrians when developing their transport assessments.

The Highways Authority also indicated that they understand the Council are holding £40,000 section 106 funds to contribute to any developments they may plan that emerge in the area.

It was **RESOLVED** that the Clerk investigate the Lidl section 106 agreement to identify the funding allocation.

**47/11/12 FESTIVAL FUND**

**Festival Fund applications**

**(a) Application from Ashtorre Rock for Ferry 50 Festival**

It was **RESOLVED** that:

1. The application be approved.
2. The applicant be notified that Saltash residents receive priority in any allocation of activities.

**Prior to the next item the Chairman declared a prejudicial interest and presented a report.**

**48/11/12 ELWELL WOODS/ CELTIC CROSS**

The Chairman reported that Cornwall Council were now responsible for all the administrative requirements of the project, but the project team would still remain the point of contact with regard to the lottery board.

A new board was being set up which included two members from SWRA, the Town Council and the project team.

There are three parts to the project consisting of the manufacture of the cross, the base works and the woodland works and it was expected that tenders would go out soon. However, the tender for the cross will need to be European, due to the value of works.

The target date for the erection of the cross is now June 2012, but the whole project must be completed by March 2013.

It was **RESOLVED** that the report be noted.

**49/11/12**

### **GROUNDS MAINTENANCE**

#### **(a) Phase IV and V**

The Chairman reported that the project was progressing and that Councillor Bickford had sourced the tender documents.

It was **RESOLVED** that the report be noted.

#### **(b) Update on display boats**

The Chairman reported that a three year contract had now been established with the Rotary Club of Saltash for the boats at the bottom of Fore Street and on the slip road to the bridge. However, the boat at the bottom of Fore Street required painting prior to planting.

It was **RESOLVED** that Councillor Oakes contact the Rotary Club of Saltash to arrange the painting of the boat prior to planting.

#### **(c) Offer of boat for floral display**

The Chairman reported that Councillor Mrs Hooper had been offered a boat for use as a floral display.

It was agreed the offer be accepted and that the boat be put on the Penzance bound station platform, which has no floral boat, instead of transferring the existing boat from the Plymouth bound platform as previously agreed.

It was **RESOLVED** that:

1. The Clerk notify Councillor Mrs Hooper.
2. The Clerk notify the floral contractor to cancel the platform transfer movement of the existing boat.

**50/11/12**      **ALLOTMENTS**

**(a) Grenfell Avenue – new site**

The Chairman reported that there was no progress with Cornwall Council.

Councillor Austin reported that considerable restructuring was taking place within the legal department and progress was likely to take some time.

He further reported that there were two allotments at Grenville Avenue adjacent to Burraton Community Centre, which appeared to be being used as gardens.

It was **RESOLVED** that the Clerk contact Cornwall Council to determine the current status of the two allotment sites.

**(b) Allotment Development - Update**

Councillor Austin requested Members consider the use of the spare land adjacent to the allotments at Church Town Cemetery for additional allotment use.

It was **RESOLVED** that the issue be considered in detail at the next meeting as an agenda item.

**Prior to the next item the Chairman read out a prejudicial interest declared by letter from Councillor Stephens ISM.**

**51/11/12**      **STREET LIGHTING**

The Chairman read out a letter from Councillor Stephens enquiring why the item relating to Moorland View had been taken off the agenda, as no progress had been made with regard to the installation of lighting.

The Chairman reported that all actions required by the Town Council had been agreed and completed with Cornwall Council to facilitate the installation of lighting, which was awaited.

It was **RESOLVED** that:

1. Moorland View lighting would be put back as an agenda item.
2. The Clerk request an installation schedule from Cornwall Council.

**52/11/12**      **TOWN MESSENGER**

The Chairman reported that 7500 copies of the Town Messenger had been produced and distributed by the scouts.

It was **RESOLVED** that the report be noted.

**53/11/12**      **REPORTS OF OVERHANGING TREES AND PLANT GROWTH**

Councillor Oakes reported an overhanging tree at 43 Essa Road.

It was **RESOLVED** that the standard letter of request to cut back overhanging trees and plant growth be sent to the occupier.

**54/11/12**      **BLUE PLAQUE SCHEME**

The Chairman read out a written report from Councillor A Killeya updating Members that he is currently seeking contributions from local organisations, whilst keeping the possibility of a future Your Heritage Application in mind.

It was **RESOLVED** that the report be noted.

**55/11/12**      **REPAIRS TO LOCKS ON NOTICEBOARD IN CALLINGTON ROAD**

Members considered the condition of the noticeboard in Callington Road.

It was **RESOLVED** that the Clerk investigate the condition and report back.

**56/11/12**      **PILLMERE NOTICEBOARD**

The Chairman requested that members consider the noticeboard at Pillmere be brought into regular use.

It was **RESOLVED** that enquiries be made into its state of repair, and the location of the key.

**57/11/12**      **CCTV**

Councillor Austin reported on a recent meeting he had attended and the current status of the control room and building.

He further reported on the financial implications of the Town Council's withdrawal from the system and its impact on existing tri-party contracts and potential cost liability to the Council.

It was **RESOLVED** that:

1. The Clerk write to Cornwall Council to formally reiterate the Council's withdrawal from the scheme.
2. The Clerk request a copy of any contracts from Cornwall Council relating to the Council's liability for contractual costs for fibre optic provision and camera maintenance.
3. The Clerk invite the Crime and Disorder Reduction Officer to a future meeting.

**58/11/12**      **QUEEN ELIZABETH II DIAMOND JUBILEE/BEATING SALTASH'S BOUNDS**

Members considered activities, events and the establishment of a working party to facilitate them.

It was **RESOLVED** that a working party be established consisting of Councillors Ellison, Clements, Mrs Frank and A Killeya.

**59/11/12**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

**Emergency Services Road Awareness Day – ESRAD**

The Chairman read out a letter received from the Cornwall Fire and Rescue Service – Youth Cadets informing the Council that, despite reduced numbers and lower donations, they were able to return the £3000 grant.

It was **RESOLVED** that the report be noted.

**2010/11 Budget Outturn**

The Clerk reported on queries arising from the previous meeting's report.

It was **RESOLVED** that the report be noted.

**60/11/12**      **PRESS RELEASES OR ARTICLES REQUIRED**

None.

**61/11/12**      **DATE OF NEXT MEETING**

Wednesday 13<sup>th</sup> July 2011.

Rising at 8.30 pm.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 7<sup>th</sup> July 2011