

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 7th July 2011 at 7.00pm

PRESENT: Councillors: C Oakes (Chairman) R Austin, P Clements, G Ellison, Mrs H Frank, Mrs S Hooper MBE, M Killeya, W Phillips, C Riches, D Yates.

ALSO PRESENT: 7 members of the public, 2 members of the press, Mr B Carter – CIC, Inspector T Joslin, Ray Lane – Town Clerk.

APOLOGIES: Councillors: R Bickford, M Gee, D Holley, A Killeya, B Reid, P Stephens ISM, Superintendent K Whitmarsh, Sergeant A Dunstan, Reverend N Slater.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Prayers were led by Councillor R Austin.

102/11/12 DECLARATIONS OF INTEREST

Councillor	Agenda Item	Personal/ Prejudicial	Reason
Hooper MBE	PA 11/04241	Personal	I was Clerk at Landulph when Mrs Best was a parish councillor.
Ellison	PA 11/04607	Personal	Friend of Liz Waugh
Riches	PA 11/04607	Personal	Aquainted with Liz Waugh and friends of next door neighbours (& objectors) of applicant.
Austin	PA 11/04607	Personal	Friend of Liz Waugh and Mr & Mrs Ainger.
Frank	PA 04369	Personal	Aquainted with both applicant and objector.

CHAIRMAN'S REPORT

The Chairman gave the following report:

“Since the last meeting, Marilyn and I have attended the Saltash Ladies Choir concert; St Barnabas Hospital summer fete; St Stephens Community Hall Project table top sale; the opening of the new 24 hour chemist; the re-opening of the SHADO Centre; Brunel Primary

and Nursery School summer fete; the RAF Family Day at the China Fleet Club and the Saltash Team Ministry Strawberry Tea.

“Outside of Saltash we have attended the Truro civic service; Liskeard’s civic service and the RAF Allied Air Forces Monument Service in Plymouth.

“I have also attended the Service of Thanksgiving at Pelynt Church to celebrate the presentation of the Trelawney Plate to Lady Mary Holborrow DCVO.

“The Deputy Mayor and Mayoress have attended the re-dedication of US Naval Memorial in Plymouth.”

POLICE REPORT

(a) Presentation from Superintendent Whitmarsh and Inspector Joslin

The Mayor welcomed Inspector Joslin to the meeting.

Inspector Joslin tendered apologies for Superintendent Whitmarsh who had been prevented from attending due to an accident.

Inspector Joslin informed Members that he always welcomes the opportunity to meet with our locally elected representatives as it’s a good chance to keep both of us ‘honest’!

His presentation discussed the current structure of Devon and Cornwall Constabulary, post May 20th 2011, and detailed how policing had been split into three functional strands: Response, Local Policing and Partnerships and Local Investigation (or Crime).

He mentioned the difficulties presented by the financial climate, both as experienced now and into the future.

Commenting on the financial position, he stated that there would be a very significant reduction in sworn and unsworn staff over the next 3 ½ years and that the police would need to work hard to deliver a service comparable to, though different from, the service they had delivered in the past. Some parts of the service would be passed to partner agencies, where the problem presented was not one that fell within the bounds of the core police mission.

He further commented on the difficulties that had been experienced in ensuring that an adequate policing service was being given to Saltash and Torpoint and that efforts were being made, from senior management downwards, to improve the current position.

The Mayor asked, on behalf of Councillor A Killeya, if any there are any changes for the near future that will affect provision in Saltash and are they committed to keeping a station in town for the foreseeable future.

Inspector Joslin advised that he couldn’t be definitive, but any changes could be better for Saltash as, barring teething problems, the town would be serviced from Plymouth

and yes, the service is committed to keeping the station, but he didn't know at this stage if Saltash would be retained.

Councillor Austin reported he had recently received reports of the non-attendance and late arrival of police at incidents.

Inspector Joslin informed Members that the police are committed as a body to providing a top class service and feedback from such incidents is crucial for them to address any failures or shortcomings in their service provision.

Councillor Ellison enquired if, due to staff cuts, any measures were being taken to increase the Specials to compensate for the decrease in the level of staffing provision.

Inspector Joslin responded that recruitment drives were currently taking place to offset the losses by increasing the number of Specials.

Councillor Riches stated that he was worried the cuts would lead to regionalisation and Cornwall being marginalized.

Inspector Joslin replied that the Home Office had stated this would not happen and their aim was shared services and a centralised procurement process, with some administrative and front line servicing being decentralised to local level, allowing Exeter to become more strategic.

Councillor M Killeya enquired if the localisation of front line services would allow the police to recommence such activities as stopping traffic for parades.

Inspector Joslin responded that this would not be possible, as their power had been taken away unless it was for police incidents such as road traffic accidents.

The Mayor thanked Inspector Joslin for his report and attendance at the meeting.

(b) Police report

In the absence of Sergeant Dunstan the Mayor read out the report submitted:

“The total number of crimes committed for the period 2nd June 2011 to 06th July 2011 was 99, compared to 126 offences for the same period in 2010.

“These included:

- 3 Burglary dwellings.
- 4 Garage burglaries and 2 outbuildings – mainly insecure.
- 3 Theft from motor vehicles.
- 4 Theft of pedal cycles.
- 14 Criminal damage to motor vehicles.

“There appear to be no matters arising from last month's Town Council.

“Upcoming events-

Saltash Dream Scheme Project

The PCSO's, in conjunction with the Guinness Trust, are currently planning the Saltash Dream Scheme project. This scheme is a project where young people carry out work that makes an estate and environment better, or helps young people develop or work together. It can include collecting litter, painting and gardening type activities. In return for their efforts and commitment, the young people are rewarded with a day trip / activity reward.

This summer's event will be taking place on the Salt Mill Estate on Tuesday 16th August and will be specifically for Guinness Trust's young residents aged 8-16yrs old. Parents and other Guinness Trust residents are also welcome to attend.

Pillmere Fun Day.

The PCSO's are also arranging a fun day on the Pillmere Estate for children on the 3rd August 2011 (weather permitting). This will include ball games and other activities on Pillmere Green.

An application has been made through the Cornwall Councillors' Community Chest to help fund the day and provide a healthy lunch for participating children.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) To receive report and consider any actions arising.

Mr Carter presented the report of the CIC:

FINANCE REPORT

Balances:	Current account at 20.06.11	£ 6,354.61
	Business account at 20.06.11	<u>£ 4,494.84</u>
	TOTAL	<u>£10,849.45</u>

Income June: Donation Health Network	<u>£ 2,000.00</u>
TOTAL	<u>£ 2,000.00</u>

Expenditure since May Board Meeting;	
Payroll / LW /CD	£ 656.68
Saltash Card Admin	<u>£ 576..00</u>
TOTAL	<u>£ 1,232.68</u>

Invoices awaiting payment to CIC: **NIL**

Invoices awaiting payment by CIC	
Christina Dixon Consultancy	£ 492.42
L K Solutions (June)	<u>£ 300.00</u>
	<u>£ 892.42</u>

Other matters:

1. Finance Director role to pass to Peter Thistlethwaite for new financial year commencing 1st June 2011. Accounts to accountant 23rd June 2011.
2. Change in Bank Mandate signatures required.
3. Private donation banked for Health Network Project.
4. 106 funding boundaries for Town Centre and other projects remain under discussion.

Project Reporting**Fore Street Regeneration**

A prospective date of 23rd September has been made for a continental market in Fore St. Individuals are being pursued within the traders' group to take the lead over from Les on this project.

Saltash Gateway Health and Social Care service users' network/forum

Research is underway in respect of the development of a Health and Social Care network. A verbal report was made to the Saltash Health Strategy Group on 16th June and comments and feedback received as part of the planning process.

CIC Director Peter Thistlethwaite is leading the work with support from Christina Dixon and volunteer Liz Preedy from the U3A. The aspiration is to create a forum for all service users and carers, reached through condition-specific user groups, patient participation groups in the three surgeries and, we hope, through a special interest group of the local U3A.

In this way we should engage with a wide sample of people, many of whom will have long-term conditions. This should respond comprehensively to the under-pinning principle of the Saltash Health Strategy, which is to take a patient-based view of determining the need for both provision and commissioning of services.

In order to increase visibility and accessibility it was considered advisable to undertake a mapping exercise to identify the full range of groups in the Saltash Gateway area, covering all ages and conditions. The work is halfway through this stage and will result in a database of contacts, and a thorough review of the landscape of health and support services in all sectors.

Once the review is complete the second stage is to consult with a sample of the user groups to ask their views on, and their levels of interest in, a Saltash Gateway Health and Social Care Network and Forum. This will enable the CIC to test the scope of potential involvement from the public via these support groups: this can be complemented by feedback from, and links with, the participation groups in the surgeries as they develop, and the U3A. In response to these findings the CIC plans to structure a Network and create a community Forum in such a way that matches the public's need and interests.

The Community Transport

Summary of developments:

- In January 2011, the Saltash Gateway CIC set up a Community Transport Project in line with the “*Saltash Gateway Transport Needs Survey*” of 2009.
- Potential system requirements and operation were discussed at length with organisations operating similar systems, with Cornwall Council and with other stakeholders.
- In June of this year Cornwall Council made available six flexible configuration 16 seat, easy access Mercedes minibuses, equipped with 300 kg wheelchair tail lifts.
- These exactly fit the requirements of the first stage of the CIC project.
- CIC has now been offered one of these buses free of charge, providing that an adequate community transport business case can be demonstrated.
- Saltash environs communities will be serviced by the routes which will run in and out of Saltash
- Fuller and expanded community transport options will later be pursued if this first initiative is seen to be successful and of good value, by the greater Saltash Gateway community.
- The project has advantages for Saltash and its traders, endorsing the town as a retail, service and transport hub.
- A business case is being drawn up before funding is sought

Website

The launch of a revised Saltashgatewaycic.co.uk site is complete – although we would like to add some photos in the near future to make it more visual. A membership recruitment campaign is planned for September 2011 to encourage more residents of the Saltash gateway area to join and participate in the CIC

Arts Audio Trail

This project stalled over a year ago, however we are in contact with Livewire and aim to complete the audio recording of the trail and publicise its availability. We are currently considering alternative formats such as sound file down-load which could be made available from the CIC and STC websites.

Saltash Gateway Visitor Market Assessment

Christina Dixon, the consultant employed to undertake the Visitor Market Assessment, presented research findings to the ICTT on June 27th. The research findings were well received and a copy of the presentation sent to STC for further distribution. The full report (including an executive summary) was made available to the ICTT committee last month. It can also be downloaded from the CIC website.

It was **RESOLVED** to note the report.

(b) To consider paper ‘Section 106 - Driving Progress and Strategy’.

Members considered the ‘Section 106 – Driving Progress and Strategy’.

It was **RESOLVED** to accept the strategy.

(c) To consider Application for 106 funds from St Stephen's Community Hall

Members considered an application for 106 funds from St Stephen's Community Hall.

It was **RESOLVED** the application be approved.

CORNWALL COUNCIL REPORT

(a) CNA report for noting or matters arising

Political Proportionality

Since the move of Cllr Jan Powell (Liskeard Division) from the Conservatives to the Lib Dems and the Camborne North by-election the composition of the council is now:-

Conservatives	47
Liberal Democrats	40
Independants	30
Mebyon Kernow	4
Stand alone Independent	1
Stand alone Labour	1

St Dennis incinerator

An appeal is being launched by a St Dennis committee against the Secretary of State decision to allow the incinerator to go ahead. This of course could delay the implementation of the incinerator and cause extra spend on the landfill tax of £4.5m/year whilst being sorted.

Waste Collection

Results of the public consultation have been formulated and 60% of Cornish residents wanted to keep the landfill collection to weekly and the recycling to fortnightly. The general council's opinion is that, if we are recycling 65% of our total collections, then the emphasis should really be on the recycling collections. This is now up for debate with the waste panel. Two districts in Cornwall use the plastic bin system, which is not that practical in a lot of the Cornish towns, so the chances are that we will concentrate on the bag system. A decision also has to be made on the collection of food waste and whether we can take tetra packs and yogurt pots also up for debate. All these decisions will then affect the mode of transport that is going to be used to make the collections.

Industrial action at Cornish schools

865 teachers took part with 118 schools affected.

This was the only council service affected with all other services working as normal.

Council Awards

- The Council was shortlisted for three awards- the Best Achieving Council of the Year Award, the Private Public Partnership Award for the VIVA Project and the Diversity Achievement of the Year Award - in the MJ Local Government Achievement Awards 2011 – the local government equivalent of the Oscars. The Safe Places scheme which provides a network of public places which volunteer to be a safe haven if a person with learning disabilities experiences any problems while out and about in the community took the Diversity Achievement of the Year Award at the ceremony in London.

- The Council was praised as one of [three top “can do” councils](#) by Secretary of State for Local Government, Eric Pickles, who commended the way we have acted to protect frontline services and local council tax payers.

It was **RESOLVED** to note the report.

Councillor Austin also reported that Cornwall Council had voted to recommend ceasing the 10% discount on tax for second homes, in order to generate £1.6 million towards affordable housing.

He further reported that Cornwall Council have requested guidance from the Town Council for the future use of the Toc H building.

It was **RESOLVED** that the request be referred to the Policy and Resources Committee for consideration.

Councillor Austin went on to report that Cornwall Council had also offered to lease a piece of land of approximately 3 sq metres to the Town Council to accommodate the proposed Ashtorre Ferry monument.

The lease would be for 100 years at a cost of £1 per annum.

It was **RESOLVED** that the offer be considered by the Policy and Resources Committee.

Councillor Riches reported that he had recently attended a meeting of the Devonport Liaison Committee as a member and had learnt that Devonport is likely to have a submarine deconstruction facility and that consultation will take place with Saltash and Torpoint on dates to be determined.

He further reported that he had secured Cornwall Council to conduct a one off cut to Pillmere Green which had been financed from his community fund.

It was **RESOLVED** that the reports be noted.

QUESTIONS

1. Mr Ainsty enquired what progress had been made with the Tesco planning application.

Councillor Austin informed him that it was still with Cornwall Council, who are awaiting a response from the Highways Agency.

2. Mr O’Callaghan enquired if it would be feasible for the library to make planning applications available for public viewing, as this would have many benefits, including greater access hours, whilst reducing the workload on the Guildhall staff. He further stated that the library benefited from four computers available for the public and that Councillors are in attendance on a Saturday morning, who could assist with any planning queries.

Councillor M Killeya responded that this had been previously requested from Cornwall Council, but had not materialized.

It was **RESOLVED** that the Clerk contact Cornwall Council to establish if the service can be provided.

3. Mr Elliot enquired if Saltash Leisure Centre would be set up as a trust in the future, as he believed was the case for other centres in Cornwall.

Councillor Austin reported that he had recently met with the centre's manager and no decision had yet been made.

103/11/12 MINUTES

The minutes of the meetings held on 2nd June and 21st June 2011 were confirmed and signed as a correct record.

104/11/12 MATTERS ARISING

- a. **Cornwall Council – Public Convenience Review** – update from Councillors Austin and A Killeya

Councillor Austin reported that there was no further update.

It was **RESOLVED** that the report be noted.

- b. **Proposed Plymouth Incinerator** – update on responses – Councillor Bickford and Town Clerk

The Mayor reported that the plans were available at the Guildhall.

Councillor Austin reported that MVV had submitted an application for an environmental permit to the Environment Agency, who are holding a public surgery to gain public views on the 20th July at the Tamar View Community Centre, St Budeaux between 12 noon and 8 pm.

It was **RESOLVED** that the report be noted and Councillors attend the surgery as available.

- c. **Grenfell Avenue allotments** – update on costs of transfer

The Mayor reported no further update had been received from Cornwall Council.

It was **RESOLVED** that the report be noted.

d. Olympic Torch 2012 – update from Councillor Mrs Frank

Councillor Frank reported that a meeting spearheaded by the Mayor was to be held with the organisers, to seek an agreement that the torch route will be through the town.

It was **RESOLVED** that the report be noted.

105/11/12 FINANCE

a. The following receipts in May/June 2011 were NOTED:

	£	p	
Guildhall Hire	903.18		Guildhall hire
Burial Board	3180.00		Burial fees
BT	5.35		Refund of charges
Mr & Mrs Frank	280.00		(Re balloons – garden party)
Saltash Fire Cadets	3000.00		Return of Festival Fund grant
Lloyds Bank	10073.91		Transferred funds from closed account

b. The following payments in May/June 2011 were NOTED:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	8034	.83			Staff salaries (June)
SWW	373	.45			Water
Eclipse Networking	23	.94	19	.95	Broadband
Cornwall Council	617	.00			Guildhall rates
Sage UK Ltd	28	.80	24	.00	P60 forms
ICOM	390	.00	325	.00	New phones & installation
EDF Energy PLC	8	.80	8	.38	Christmas lights
EDF Energy PLC	30	.02	28	.59	Christmas lights supply pt 2
EDF Energy PLC	0	.27	0	.26	Christmas light supply pt 3
EDF Energy PLC	43	.96	41	.59	Christmas lights supply pt 5
EDF Energy PLC	18	.41	17	.53	Christmas lights supply pt 6
1 st Office EQ Ltd	338	.71			Photocopiers
Greenbarnes	45	.84	38	.20	Lettering for Mayoral board
Cornwall Council	120	.00			Grenfell Avenue Allotments
Florabella Ltd	25	.00	20	.83	Wreath
Sage UK Ltd	654	.00	545	.00	Support
Hine Brothers	1000	.00			Grounds maintenance
Fernbank Ltd	3338	.40	2782	.00	Bus shelter
D Bartlett	8	.80			Expenses
Florabella Ltd	70	.00	58	.33	Mayor Choosing flowers
Viking Direct	201	.14	179	.78	Stationery & cleaning supplies
CT Oakes	1300	.00			Mayor's Allowance (part)
HMRC	1961	.63			PAYE/NIC

Cornwall Council	65	.55			Refuse sacks
KAW Services	1023	.92			Benches in Fore Street
Saltash Team Ministry	105	.00			Refreshments at Cemetery opening
J&M Garden Machinery	95	.16	79	.30	Strimmer line & parts
WesternWeb Ltd	80	.40	67	.00	Website
Brunel Ladies Choir	80	.00			Christmas event 2010
Petty cash	200	.00			Petty cash
Saltash First Responders	1000	.00			Community Chest grant
St John Ambulance	48	.00	40	.00	Garden party
Bishop Cornish School	66	.04			Cake for garden party
C Hine	40	.00			Charity donation re garden party
Landulph Church	20	.00			Charity donation re garden party
D Newman	20	.00			Charity donation re garden party
Saltash Scouts	25	.00			Erection of marquee at garden party
HSE Books	11	.40	9	.50	Accident books
Stylus Engravers	9	.00	7	.50	Engraving of badge
Mr Sticker	132	.00	110	.00	Community Toilet Scheme sign
Saltash Regatta	140	.00			Share of storage rental
PAT Testing SW	127	.50			PAT testing
RBL Women's Section	250	.00			Community Chest grant
Saltash Window Cleaning	170	.00			Guildhall windows & bus shelters
Able Print & Design Ltd	355	.00			Printing of Town Messenger
Ms S Fox	40	.00			Catering for CALC meeting
Simon Shaw Plumber	165	.00			Cisternmiser
RBL	50	.00			2 x wreaths for Mayoral events
HG Stacey Ltd	375	.60	313	.00	Sign for Churchtown Cemetery
Saltash Scouts	400	.00			Messenger delivery

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

106/11/12

PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information

received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Oakes did not vote on planning.

- b. It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email.

In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.

- c. Applications for consideration:

Date received	Application no.	Details of application
20.06.2011	PA11/03955	Mr T Arnold - The Crooked Inn, Stoketon - construction of managers dwelling and associated works. (Revised design to application no E2/10/00189/FUL dated 18/10/2010) Ward: Burraton It was resolved to RECOMMEND APPROVAL.
23.06.2011	PA11/04241	Mr and Mrs Best - Trematon Court Farm, Broad Lane - construction of farmhouse. Ward: Burraton It was resolved to RECOMMEND APPROVAL.
16.06.2011	PA11/04348	Mr A Burnard, West Country Skip Hire - New Alta Gas Ltd, Tamar View Industrial Estate, Prideaux Close - provision of waste transfer station and sorting shed. Ward: Burraton It was resolved to RECOMMEND APPROVAL.
20.06.2011	PA11/04369	Mr and Mrs C Elliott - 2 St Georges Road - alteration and extension to provide internal access to outside utility room/cloakroom. Ward: Pill

		<p>It was resolved to RECOMMEND REFUSAL because:</p> <ol style="list-style-type: none"> 1. Loss and reduction of light to neighbouring property. 2. Obstruction of 50% of view from bay window. 3. Only 5.5 metres from bay window contrary to Cornwall Council design guide of 11 metres distance to be achieved. 4. Garage will only be 2.6 metres from bay window. 5. External corner of garage will be in line of sight.
24.06.2011	PA11/04459	<p>Mr and Mrs S McWhinnie - 3 Westbourne Terrace - proposed ground floor extension and replacement conservatory to rear of dwelling. Ward: Pill</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
24.06.2011	PA11/04502	<p>Mr and Mrs J Quinn - 30 Albert Road - loft conversion and dormer to rear roof slope. Ward: Pill</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
30.06.2011	PA11/04606	<p>Ms L Waugh - Rose Cottage, Forder - construction of log cabin in rear garden. Ward: St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
30.06.2011	PA11/04607	<p>Ms L Waugh- Rose Cottage, Forder - listed building consent for construction of log cabin in back garden. Ward: St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL.</p>

29.06.2011	PA11/04624	<p>Mr and Mrs B Cockerill - 168 Callington Road - construction of two storey side extension. Ward: Burraton It was resolved to RECOMMEND REFUSAL due to:</p> <ol style="list-style-type: none"> 1. Over development and overbearing of neighbouring property. 2. Out of keeping with the street scene. 3. The extension is not subservient to the property.
22.06.2011	PA11/04656	<p>Miss A Mitchell - 5 Treetop Close - application for works to a tree covered by a Tree Preservation Order namely to fell and plant a replacement tree to the north of the garden. Ward: Pill It was resolved to RECOMMEND REFUSAL.</p>

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA11/02256 – Cedar Court, Glebe Avenue, Saltash, Cornwall

19th April 2011 – the Town Council recommended refusal – the tree should be preserved as it is.

17th May 2011 – E-mail received from the Planning Officer asking for further comments from Saltash Town Councillors.

23rd May 2011 – Comments supplied to Planning Officer.

26th May 2011 – Cornwall Council consented to the proposed works having received the following comment from the Tree and Woodland Officer:

“I can confirm that the works proposed are in line with those discussed on site during a pre-application meeting. It is my opinion that the works proposed are good arboricultural practice and will not significantly impact upon the provision of amenity.”

It was **RESOLVED** to note.

- e. Yellowtor

It was **RESOLVED** that the item be taken under agenda item 22.

- f. To consider process for responding to requests from the Planning Officer for further decisions following formal Full Council decisions on some applications.

Councillor Austin requested a process be put in place for dealing with applications being referred back to Councillors after a Full Council resolution had been made on the application.

The Mayor informed Members that Councillor A Killeya was drafting a process and statement to address the issue, for consideration by Full Council.

It was **RESOLVED** that the report be noted.

107/11/12 CORRESPONDENCE

- a. **Cornwall Council
Renewable Energy and Local Communities
Cornwall Renewable Energy Show – Gaia Centre 28 & 29 July 2011**

The Mayor informed Members of the show.

Councillor Riches stated that Cornwall Councillors would be attending and that he had tickets available for any Town Councillors that wished to attend.

It was **RESOLVED** that the report be noted.

108/11/12 CAPITAL ASSET TRANSFER STRATEGY

The Mayor informed Members that a letter had been sent to the Localism and Devolution team, stating the Council's areas of interest, and a reply was awaited, and that Councillor R Tovey, the Cabinet Member for Localism and Devolution, would be attending a future meeting to give a presentation.

It was **RESOLVED** that the report be noted.

109/11/12 BOUNDARY COMMISSION FOR ENGLAND – GUIDE TO THE 2013 REVIEW

The Mayor reported that Councillor A Killeya wished to flag up the issue and request the Council submit the view that it is strongly against the border being crossed at all and in Saltash in particular.

It was **RESOLVED** that Councillor A Killeya be authorised to put forward the view as and when necessary.

110/11/12 TAMAR BRIDGE 50TH ANNIVERSARY – REQUEST TO FLY FLAG

The Mayor referred to an item considered at ICTT, minute no 49/10/11, for the procurement and installation of a flag pole to fly the anniversary flag.

It had been determined planning permission was not required and the Highway Agency had no objection to the installation of a flag pole.

It was **RESOLVED** that:

1. A flag pole be procured and installed up to a value of £500 from the tourism budget.
2. That the Cornish flag be flown from the pole following the removal of the anniversary flag.

111/11/12 STAFFING COVER

Members considered staffing cover for the sickness absence of a member of the caretaking staff, and the necessity for unbudgeted funding.

It was **RESOLVED** that the sum of £1000 be transferred from general reserves, to cover the cost of unbudgeted staffing cover, and the Chairman of Staffing and Clerk commence recruitment.

112/11/12 BURIAL BOARD 13TH JUNE 2011

It was **RESOLVED** that the minutes of the Burial Board 13th June 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed subject to:

Minute 3/11/12 - first paragraph be amended to read six Saltash fire fighters.

Minute 9/11/12 - in light of further information received that the ex-demo Westwood had been sold and that a new model would need to be purchased at an increase to cost of £500, Members **RESOLVED** that the revised cost of £4000 for a new model be approved, subject to budget.

113/11/12 CIVIC AMENITIES COMMITTEE 8TH JUNE 2011

It was **RESOLVED** that the minutes of the Civic Amenities Committee 8th June 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

114/11/12 POLICY AND RESOURCES COMMITTEE 21ST JUNE 2011

It was **RESOLVED** that the minutes of the Policy and Resources Committee 21st June 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

115/11/12 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM
COMMITTEE 27TH JUNE 2011

It was **RESOLVED** that the minutes of the ICTT Committee 27th June 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed subject to:

Minute 36/11/12 - amend to record that it was **RESOLVED** to establish a working party.

Minute 49/10/11 - amend to record that it was **RECOMMENDED AND AGREED**.

116/11/12 MEET THE PEOPLE

a. Feedback from last meeting

The Mayor reported that all outstanding items had been dealt with and informed members that this week's meeting had been cancelled, due to the Regatta commitments of Members.

It was **RESOLVED** that the report be noted.

b. Arrangements for future meetings.

The Mayor reported that he was organising a meeting at Waitrose on 23rd July 2011, subject to availability, and requested volunteers.

Councillors Yates, Riches, Mrs Frank and the Mayor volunteered.

It was **RESOLVED** that the report be noted.

117/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

118/11/12 YELLOW TOR

Members considered a planning matter.

It was **RESOLVED** that the Council would seek legal advice to determine its position, due to the sensitivity of the issue.

119/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

120/11/12 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

ID Tags and Cards

Members requested updated ID tags and cards.

The Mayor informed members ID tags and cards were available from reception.

It was **RESOLVED** that the report be noted.

121/11/12 PRESS RELEASES

That Councillor Austin be authorised to issue a press release relating to the Environment Agency public surgery for the MVV application, to gain public views on the 20th July at the Tamar View Community Centre, St Budeaux between 12 noon and 8 pm.

122/11/12 DATE OF NEXT MEETING

Date of next meeting – 19th July (Planning) and 4th August 2011.

123/11/12 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.40 pm.

Signed: _____
Chairman

Dated: 4th August 2011