

Mrs S Burrows
Saltash Town Council
The Guildhall
12 Lower Fore Street
SALTASH
Cornwall
PL12 6JX

Date: 25 November 2024

Our Ref:CO0211

Saltash Town Council

Dear Mrs Burrows

We issued our external report and certificate for Saltash Town Council on 18 September 2024 which contained an 'other matter' in relation to minutes not being provided appointing the internal auditor for 2023/24.

The smaller authority have now provided minutes as evidence that this was undertaken.

As you are aware, once we issue our opinion and certify closure we are unable to reissue our report; however this letter may be published with the External Auditor Report for clarification.

Yours faithfully

DocuSigned by:

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BDO LLP



Cornwall

Date: