

Fore Street Public Realm Project, Saltash



QUOTATION DOCUMENT – FORE STREET PUBLIC REALM PROJECT, SALTASH

To be returned by Friday 17th January at 5pm along with other tender documents

Email to: tenders@saltash.gov.uk

Contact Name:	
Title/Position of Person Applying on Behalf of The Company:	
Project Lead (if different to the above)	
Company Name:	
Company Type (Limited Company Etc) And Number:	
Company Address:	
VAT Registration Number:	
Email Address:	
Phone Number:	

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Please list any sub-contractors that you intend to use	
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GOVERNANCE

Having examined the Invitation to Quote and its accompanying documents (which I/we shall keep) I can confirm my/our abilities and experience in all respects to satisfy the requirements of the tender brief

I/we confirm that:

1 Our company is in good financial health and has the resources to carry out this project, I/we have provided a link to our last year's accounts (companies house link will be acceptable)

2 We have employers' liability, public liability and professional indemnity insurance .

Our levels of cover are as follows:

Employers: £

Public and Product Liability: £

Professional Indemnity Insurance: £

Note: proof of insurance will be requested of the successful contractor. (Note minimums of £5M Employers, £5M Public Liability and circa £2M professional indemnity)

3 Our company complies with all relevant UK legislation including compliance with Health and Safety at Work Acts/Regulations and has the following policies in place:

Health and Safety

Safe Working Policies

Equality and Diversity

Environmental Policy

Safeguarding Policy (when working with young people/vulnerable adults)

Note: these policies will be requested of the successful contractor.

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- 4 Our company complies with its obligations under Data Protection Legislation (DPL), being the UK Data Protection Legislation and the General Data Protection Regulation (GDPR)
- 5 Our company has a privacy policy in place
- 6 Our company can deliver the Fore Street Public Realm Scheme as per the specification by the end of April 2025 or please give alternative timescale below
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COSTS

This is the breakdown of itemised costs as per the scope and specification. All costs should be in pounds sterling. The tender prices offered should be firm and fixed for works that make up the itemised costs.

Where appropriate, additional pricing **may** be approved and can be indicated for any agreed variations or additions (agreed with Saltash Town Council as the project progresses) providing that they fall within the total maximum project cost of £60K plus VAT.

Please annotate the table as appropriate to your proposal and in line with 3.4 of the ITT

Generic Element	Description of works	Details	Total £	Notes
1. Preparatory Works	Road Closures and Local Authority Liaison			
	Project Management Plans/Designs/Client Liaison			
2. Supplies	Planters			
	Signage/Wayfinding			
	Living Pillars			
	Plants, Soil, Bark etc			

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2. Installation	Groundworks			
	Installation of infrastructure as per manufacturers' instructions, testing, certification			
3. Post-Installation	Remedial groundworks reinstating any damaged areas due to works			
4. Other (please specify)				
TOTAL (NET)			£	
VAT			£	
TOTAL (GROSS)			£	

I/we agree to carry out the whole of the works required for the sum of £..... Plus VAT) ○

Please indicate if there is any preference with regard to payment intervals noting that the first interim invoice will need to be processed by 31st March 2025

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DECLARATION

I/we agree to hold open this tender for weeks from the date of tender (Minimum 60 Days)

I/we understand that Saltash Town Council as the accountable body for this project retain the right to accept or reject any or all the tenders received and does not accept any liability for the costs incurred in connection with the preparation of this tender

I/we note that the work of the successful contractor will only proceed on the acceptance and signature by both parties of the final contract documents

I/we understand that Saltash Town Council are not bound to accept the lowest quote received and will follow the selection criteria outlined in the tender brief

I/we are aware of the tender process and the tender deadlines as outlined in the brief

I/we have provided a statement (if applicable) of any potential conflicts of interest that our company may have in relation to this procurement

Signed (1): Status:

Signed (2): Status:

For and on behalf of: Date: