

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1st September 2011 at 7.00pm

PRESENT: Councillors: C Oakes (Chairman), R Bickford, Mrs. H Frank, M Gee, D Holley, A Killeya, M Killeya, W Phillips, C Riches, P Stephens ISM, D Yates.

ALSO PRESENT: Reverend N Slateford – Mayors Chaplain, Councillor R Tovey – Cornwall Council, L Bradley – CIC, PCSO Mary Wells, 4 Members of the Public, 2 Members of the Press, Ray Lane – Town Clerk.

APOLOGIES: Councillors: R Austin, P Clements, G Ellison, Mrs. S Hooper MBE.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

The Mayor held two minutes silence in memory of Mr Terry Pawley and Mr Leonard Gawley former officers of Saltash Borough Council who had recently passed on.

PRAYERS

Prayers were led by the Mayors Chaplain, Reverend Nicky Slateford.

158/11/12 DECLARATIONS OF INTEREST

Councillor	Agenda Item	Personal/ Prejudicial	Reason
A Killeya	12b	Prejudicial	Financial
	7	Personal	CIC Member
M Killeya	12b	Prejudicial	Financial
	7	Personal	CIC Member
D Yates	7	Personal	CIC Member
P Stephens	11b	Personal and Prejudicial	Employee of Babcock International Group

CHAIRMAN'S REPORT

The Chairman gave the following report:

“It’s been a relatively quiet month in August mainly due to holidays, however last month Marilyn and I attended the Diamond wedding of Mr and Mrs Pardoe at the Ploughboy and the 20th birthday party of St Anne’s Residential Home. We also attended The Churchtown Farm Awareness Day and The Saltash Wesley Fun Day where I was locked in the stocks and the youngsters had a great time throwing wet sponges at me.

We also attended the Saltash Wesley holiday club where we helped the youngsters make Secret Agent Badges and had a photo shoot at the floral display of the Saltash Lions 40th celebrations in Fore St.

We were made most welcome at the Saltash Bowls Club for the Annual Bowls Match between Councillors and the club.

Unfortunately we lost again, but we did put up a good fight on behalf of the Council.

Marilyn attended the St Stephen’s Silent Auction in aid of the new Community Hall. And I attended the Mayfair extraordinary AGM at which I am happy to report that the Saltash Lions have taken over the running of the next Mayfair with some help from the last committee members.”

And finally a reminder about the Barn Dance on the 17th September and the Civic Service on the 18th.

It was **RESOLVED** to note the report.

POLICE REPORT

PCSO Mary Wells reported that:

“Total number of crimes committed for the period 4th August 2011 – 31st August 2011, 75 crimes, compared to 74 offences for the same period in 2010. This included:

- 3 Burglary Dwellings
- 10 Theft from motor vehicles
- 6 Criminal Damage to motor vehicles
- 1 Criminal Damage to dwellings
- 13 Thefts of insecure items
- 4 Theft from shop”.

PSCO Mary Wells 30294
Neighbourhood Team
Saltash Police Station

PCSO’s will be attending the Fresher’s fair at Saltash College, to introduce ourselves to new attendees.

Attending Tamara estate to discuss modern art as a follow on from successful Dreamscheme project run in August.

Tamara walk around 6th September Police and partner agencies.

Councillor Riches asked if any increase or decrease in anti social behaviour had occurred on the Pillmere estate.

PCSO Wells reported that there had been no change and that recently reported problems at Janeva Court were being addressed .

Councillor Holley acknowledged that although noise issues were not the responsibility of the police could they do anything about the problem at Warfelton.

PCSO Wells reported that they were addressing the issue.

The Mayor referred to problems regarding youths gathering and anti social behaviour at a bench located on the Callington Road / Pillmere Drive roundabout.

PCSO Wells informed members that the police were aware of the problem and requested that with this and the other issues referred to calls be submitted to the police as the offences are occurring so they may respond at the time of offences.

It was **RESOLVED** to note the report.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) To receive report and consider any actions arising.

No report as no meeting held in August.

(b) To consider additions and amendments to projects to regenerate Saltash Town Centre – from STIG

Councillor A Killeya presented a progress report including amendments and project modification recommendations.

It was **RESOLVED** that:

1. Hanging Baskets.

In principle to repeat next year with larger and lower hanging baskets (with funding request from S106 monies to come for formal approval later.

2. Street Cleaning.

To delegated authority to Clerk/Chairman of ICTT to commission the remaining part of the work from the existing budget as and when appropriate.

3. Car Parking.

To the principle of alternative December scheme and to officially pursue the issue with Cornwall Council – to come back to next Full Council for formal approval of S106 funding bid if appropriate.

Markets.

In principle a Fore St closure (partial if possible) for markets, and agreement in principle to support a future application for approx £3000-4000 of S106 money (for Entertainment, Closures and Publicity for two markets).

Marjon Publicity.

In principle to supporting using up to £10,000 of S106 money for a programme of marketing and publicity, with a view to a formal application shortly (may ask for this to come to Planning in September depending on timescales).

CORNWALL COUNCIL REPORT

(a) CNA report for noting or matters arising

Councillor Riches reported on the Cornwall Council Bus Inquiry Day at which there had been a very good turnout from bus operators, user groups, community bus schemes and members of the public.

He reported that the main points were that the bus companies stated they did not make huge profits from the reimbursement scheme and if it were cut then they would have to cut services. They also made it clear that they are prepared to make some savings without having an impact on the route network but they can only do this if they are properly consulted by the council.

Community bus operators stated that if the cuts were implemented they would have to cease providing services and that the Government gave £368,000 to Cornwall for the development of community transport but the council spent the money on other things.

There was also a lot of concern expressed about the procedure that had been followed by the council and what effect impact of the proposed cuts would have on the councils long term transport plan LTP3 – Connecting Cornwall.

He concluded the report by stating that nothing had yet been finalised and he had financial statements if required.

Councillor Holley reported that a new CNA Manager had been appointed for the Gateway Area who would be in post at the end of September.

It was **RESOLVED** to:

1. Note the reports.
2. Invite the new CNA Manager to the next meeting.

(b) Presentation by Councillor R Tovey – Cabinet Member for Localism and Devolution Cornwall Council.

The Mayor extended a welcome to Councillor Tovey for attending the meeting.

Councillor Tovey gave a presentation and took members questions regarding Cornwall Councils proposed process for implementing localism and devolution which was based on 3 papers:

1. H.M Government guide to Localism.
2. Plain English guide to Localism.
3. Cornwall Council brief on Localism.

Councillor M Killea asked if it would be possible for the town council to be empowered to call in planning applications to Cornwall Council Planning Committee.

Councillor A Killea reported that despite the Council having informed Cornwall Council of the areas it would be interested in taking over previously no progress had been made to date and further questioned the proposed charges for providing a Code of Conduct standards board service previously received at no cost.

Councillor Tovey reported that he was currently in the process of co-ordinating the actions and communications of the different departments involved in the devolution of services and would welcome a statement of concerns and ongoing issues so that he may address them personally with his team.

The Mayor reported that a meeting was to be held with Localism and Devolution Officers from Cornwall Council on 21st September 2011 and that when final details were known all members would be invited to attend.

It was **RESOLVED** to:

1. Note Councillor Tovey's presentation.
2. That all Councillors be invited to attend the localism and devolution meeting with officers from Cornwall Council

The Mayor extended his thanks on behalf of the council to Councillor Tovey for his attendance and presentation.

QUESTIONS

A resident of Callington road asked if a bench could be removed from Callington Road / Pillmere Drive roundabout as it had become a gathering point for youths at all hours of the day and night resulting in anti social behaviour which was impacting on the quality of life for the surrounding residents.

It was **RESOLVED** that:

1. Cornwall Council be informed that the council will remove the bench in fourteen days unless any objection is raised.
2. Delegated authority be given to the Clerk up to the value of £100 for the bench removal if needed.

159/11/12 MINUTES

The minutes of the meetings held on 4th August 2011 were confirmed and signed as a correct record subject to:

Minute 136/11/12 b. line 3 recording that Councillor Riches attended the road show not Councillor Bickford.

160/11/12 MATTERS ARISING

- a. Cornwall Council – Public Convenience Review** – update from Councillors Austin and A Killeya

Councillor Killeya reported no update.

The Mayor reported that a meeting had been requested by Cornwall Council to progress the matter and that he had requested the meeting be incorporated with the localism and devolution meeting to be held on 21st September 2011 to which all members were to be invited.

It was **RESOLVED** to note the report.

- b. Proposed Plymouth Incinerator** – update from Councillor Bickford and Town Clerk

Councillor Bickford reported that he had submitted the consultation response and that the Plymouth planning department had requested further information from MVV with regard to its application.

It was **RESOLVED** to note the report.

c. Grenfell Avenue allotments – update on costs of transfer

The Mayor reported that no response had been received from Cornwall Council.

It was **RESOLVED** to note the report.

d. Olympic Torch 2012 – update from Councillor Mrs Frank

The Mayor reported that no further information had been received.

Councillor Holley reported that he had received a Cornwall Council briefing report regarding the route but nothing had yet been confirmed.

It was **RESOLVED** to note the reports.

e. Yellowtor

The Mayor reported the issue was ongoing but no further information had been received.

It was **RESOLVED** to note the report.

f. Cornwall Council – Future of the Code of Conduct Consultation – update

The Mayor reported that a meeting had been held and a response sent to Cornwall Council.

It was **RESOLVED** to note the report.

g. Station Building Area

The Mayor reported that a meeting had been held with the owner and the site and building had now been cleaned and made safe.

It was **RESOLVED** to note the report.

h. Recycling Centre – update on request for solution to allow pedestrian access

The Mayor reported that a response from SITA stated:

1. The site is for vehicular access only and there are no plans to allow pedestrian access.
2. There is already a general household waste receptacle in place on site for the disposal of domestic waste.
3. Information regarding the vehicle permit scheme introduced by Cornwall Council can be found on their website.

It was **RESOLVED** that:

1. The matter be further pursued with Cornwall Council.
2. Copies of correspondence be copied to Councillor Tovey.

i. PA11/03944 - 4 Regal House, Fore Street – update

Councillor Holley reported that the issue was ongoing and would be progressed upon the completion of a report by Cornwall Council.

It was **RESOLVED** to note the report.

j. Update on works to the Guildhall following the appointment of contractors.

The Mayor reported that works were underway and that the scaffolding was currently being erected which should be completed by the weekend.

It was **RESOLVED** to note the report.

161/11/12 FINANCE:

- a. The following receipts in July/August 2011 were reported:

	£	p	
Guildhall Hire	2118.36		Guildhall hire
Burial Board	1560.00		Burial fees
Saltash Waterside Music Festival	841.61		Return of unused grant

- b. The following payments in July/August 2011 were reported:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	7531	.39			Staff salaries (July)
Cornwall Council	617	.00			Guildhall rates
Eon	1119	.37	932	.81	Electricity bill
SES Ltd	144	.00	120	.00	Electrical safety work
Hine Brothers	945	.00			Grounds maintenance
G Peggs	4786	.80	3989	.00	Survey & maintenance plan
HMRC	2130	.54			Tax & NIC month 3
Cornwall Council	991	.82			Superannuation ref 03 2011
Acorns Florist	1102	.17			Supply of hanging baskets & watering/
Travis Perkins Ltd	327	.16	272	.63	Various hardware items
Consortium	208	.36	181	.28	Stationery/stamps/cleaning
EDF	12	.43	11	.84	Christmas lights

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D Bartlett	9	.80			Expenses (July)
Saltash Observer	100	.00			May Fair advert
R Lane	138	.30			Travel expenses (Conference & CPD course)
Powerline Technical Services	182	.81	152	.34	Emergency lighting maintenance
Acorns Florist	300	.00			Watering – hanging baskets
Mayor's Charity Account	250	.00			Transfer
Mrs S Hooper	35	.95			Expenses - travel (June)
A Killeya	312	.56			Allowance (replacement of OOD cheque)
A Killeya	406	.00			Allowance (replacement of OOD cheque)
EDF	27	.73	26	.41	Unmetered lighting
ICOM SW Ltd	92	.14	76	.79	Telephone bill
BTE Services Ltd	62	.40	52	.00	Waste services
Consortium	461	.96	384	.96	Fridge/screen/door closer
Hine Brothers	1595	.00			Grounds maintenance
DVLA	55	.00			Registration of mower
Motive Graphics	70	.00			Banner
B Whipp	30	.00			Refund of AHGT membership fees
Saltash Waterside Community Association – Ashtorre Rock	3200	.00			Festival Fund
SWRA	1000	.00			Community Chest grant
Northcliffe Media Ltd	216	.00	180	.00	Advertising
Petty Cash	146	.37			Petty cash top up
Saltash Window Cleaning	45	.00			Guildhall window cleaning

It was **RESOLVED** to note the report.

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

The Clerk reported no works.

It was **RESOLVED** to note the report.

162/11/12 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Oakes did not vote on planning.
- b. It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email.
In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.
- c. Applications for consideration:

Date received	Application no.	Details of application
03.08.2011	PA11/05224	<p>Mr C Penney - 5 The Moorings, Babis Lane - Landscape works to back garden incorporating a curved wall (average height 0.6m), 0.9m high boat feature, vertical and horizontal timber sleepers feature and stepping stones and planting maximum height of sleepers and planting 1.2m, surface materials including sand, shells, cobbles and pebbles, minimum level changes to accommodate existing levels from building and within site. Ward: Essa</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
22.08.2011	PA11/05627	<p>Mr D Williams - 2 Ricksdale Cottages, Trematon - Certificate of Lawful Use for removal of existing porch and provide new front porch. Ward: Burraton</p> <p>It was resolved to RECOMMEND APPROVAL.</p>

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA11/03370 – Dobbins Farm, Elmgate, Saltash, Cornwall

3rd June 2011 – the Town Council recommended refusal due to:

- Loss of agricultural land
- Concern over size of land taken as curtilage.

8th July 2011 – E-mail received from the Planning Officer asking for further comments from Saltash Town Councillors.

15th July 2011 – Comments supplied to Planning Officer.

25th July 2011 – Cornwall Council granted planning permission for the following reason:

As explained to the Town Council (email available on public access) the change of use of agricultural land to residential curtilage is not in itself supported by national or local planning policy unless there is adequate justification to support the proposal. In this case the applicant has outlined in a supporting letter the reason for this proposal. In summary, the current access to the house is via a steep and narrow path down the hillside. Parking is currently only available at the top, southern end of the site. This access arrangement is difficult and dangerous for the applicant and her family. To improve the situation a new driveway is proposed which would provide a safer arrangement.

Given the amount of land proposed to be used and its siting immediately adjacent to the dwelling officers are of the view that the justification put forward is broadly acceptable. Consideration of the previous approval and fallback position available is also required.

In this case officers also minded that there are no neighbouring residents that would be adversely affected by this proposal.

In terms of the impact on the wider rural landscape, which is designated an Area of Outstanding Natural Beauty, officers not of view that this proposal would cause such significant detrimental harm that the application should be refused. The site is next to the dwelling and would be partially screened by the existing vegetation (trees / hedges). Furthermore given the scale of the development and its design, its impact on the landscape is considered to be acceptable.

A landscape condition was attached to the previous consent and the submitted plans indicate planting to be carried out. However given the site location, the existing natural vegetation which surrounds the site officers are not minded to attach any condition to this decision.

With regard to the comments received from the Highways Office, spot levels or a longitudinal section has not been provided. A cross section and description of works has however been included on the submitted plan which explains that the drive will follow the natural fall of the land. In response,

officers are not of the view that it is necessary to condition any further levels details be submitted prior to submission.

Section 38(6) of the Planning and Compulsory Purchase Act 2004 states that planning applications should be determined in accordance with the development plan unless material considerations indicate otherwise. This application has been determined in accordance with:

Caradon Local Plan 1999
Saved Policies

PA11/04502 – 30 Albert Road, Saltash, Cornwall, PL12 4EA

7th July 2011 – the Town Council recommended approval.

22nd July 2011 – E-mail received from the Planning Officer asking for further comments from Saltash Town Councillors.

29th July 2011 – Comments supplied to Planning Officer.

1st August 2011 – Cornwall Council refused planning permission for the following reason:

“The proposed development would, by reason of its scale and form, result in a poor design outcome which would detract from the host property and be harmful to the character and appearance of the Conservation Area. It is considered that the proposal conflicts with Policy 2 of the Cornwall Structure Plan 2004, Policies ALT2, EV2 and EV9 of the Caradon Local Plan First Alteration 2007, advice within Planning Policy Statement 5: Planning for the Historic Environment and guidance contained within the Caradon Design Guide 2000, Cornwall Council Domestic alterations and extensions to existing dwellings Design guide – Version 2.1 (amended July 2011) and Cornwall Design Guide 1995.”

Councillor A Killeya reported on the polls he had conducted for the planning applications below:

PA11/01875 Longstone Business Centre.

Maintain original position for refusal and request call in.	Poll 6
Accept the officer's position for delegated approval.	Poll 7
Abstain.	Poll 2

PA11/04245 The Sheds, Elwell Road.

Accept the officer's position for delegated approval	Poll 4
Maintain original position for refusal and request call in.	Poll 5
Abstain.	Poll 2

It was **RESOLVED** to note.

163/11/12 CORRESPONDENCE

- a. The Mabbott Charity
Appointment of Trustee

It was **RESOLVED** that Councillor Mrs S Hooper MBE be appointed.

- b. Groundwork South West
Appointment of Town Council representative to Saltmill Steering Group

It was **RESOLVED** that Councillor Mrs S Hooper MBE be appointed.

- c. Boundary Commission for England
Publication of initial proposals for new parliamentary constituency boundaries

It was **RESOLVED** that Councillor A Killea will progress.

164/11/12 MEET THE PEOPLE:

- a. Feedback from last meeting

The Mayor reported all items had been dealt with.

- b. Arrangements for future meeting

The Mayor reported the next meeting would be on Saturday 3rd September 2011 in Fore Street to be attended by Councillors: Yates, Riches, Frank and Oakes.

165/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

None

166/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

167/11/12 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Saltash Fire Station – Cornwall & Devon Probation Trust.

The Mayor informed members of an invitation to attend a presentation to celebrate a 6 week programme of Saltash Fire Station working with the Cornwall & Devon Probation Trust to be held on 24th October 2011 at 1.45pm.

It was **RESOLVED** that the invitation be noted and re announced at the meeting in October.

British Water Ski Federation.

The Mayor informed members of a request from the British Water Ski Federation to use Saltash as a race venue in the summer of 2012.

It was **RESOLVED** that the BWSF be requested to supply further detailed information for consideration at the next meeting.

Saltash Waterfron Events.

The Mayor informed members regarding a letter he had received from a resident recommending various events be held.

It was **RESOLVED** that further information be requested and an invitation be extended for the proposer to attend the next meeting of Civic Amenities.

Revision of the Local Validation List – Cornwall Council.

The Mayor informed members of a consultation taking place from 26th August 2011 to 21st October 2011.

It was **RESOLVED** that the report be noted.

Eales Farm- Carkeel – Environment Agency.

The Mayor informed members regarding notification received from the EA with regard to an application to re-open a dormant landfill at Eales Farm, Carkeel.

It was **RESOLVED** that the report be noted.

Tamar Bridge – Essential Resurfacing Works.

The Mayor informed members of a notification from the Tamar Bridge and Torpoint Ferry Joint Committee General Manager regarding essential resurfacing works due to take place commencing 19th September 2011 for 3 – 4 weeks.

It was **RESOLVED** that the report be noted.

168/11/12 PRESS RELEASES

None

169/11/12 DATE OF NEXT MEETING

20th September (Planning) and 6th October 2011

170/11/12 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9 pm.

Signed: _____
Chairman

Dated: _____ 6th October 2011