

# Saltash Town Council

## Fees and Charges

Description		2026/27 Charge
<b>(Minimum 2 hour booking applies to all room hire)</b>		<b>Non VATable</b>
<b>Guildhall</b> ( <i>Non VATable</i> )	Casual ph - weekdays 9am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£10.30 £21.50 £15.40 £25.90
<b>Council Chamber</b> ( <i>Non VATable</i> )	Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£10.30 £15.40 £15.40 £18.50
<b>Maurice Huggins</b> ( <i>Non VATable</i> )	Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) <b>Not for Commercial Use</b>	£5.15 £7.70
<b>Isambard House (Station)</b> ( <i>VATable at Standard Rate</i> )	Casual ph - weekdays, weekends and evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£10.00 £15.00 £30.00
<b>20% Discount on all rooms for regular bookers for evenings and weekends</b>		<b>Including VAT</b>
<b>Room Hire Extras</b> ( <i>VATable at Standard Rate</i> )	Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00
<b>Room Hire Art Exhibitions at Isambard House (Station)</b>		<b>Including VAT</b>
<b>Saltash Based Exhibitors</b>	<b>Based on 6 hour day</b> Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales	£36.00 £60.00
<b>Non Saltash Based Exhibitors</b>	Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales	£48.00 £72.00
<b>Room Hire Extras</b> ( <i>VATable at Standard Rate</i> )	Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00
<b>Other Charges</b>		<b>Including VAT</b>
<b>(VATable at Standard Rate)</b>	<b>Available at The Guildhall &amp; Library</b> <b>1-29 sheets (price per sheet)</b> Monochrome A4 Monochrome A3 Colour A4 Colour A3 <b>30 plus sheets (price per sheet)</b> Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper  Freedom of Information Charge (first 18 hours free of charge) Environmental Information Regulations 2004 (first 18 hours free of charge)	£0.10 £0.20 £0.50 £1.00  £0.08 £0.16 £0.40 £0.80 £1.00 per sheet  £25.00 per hour £25.00 per hour

**Mooring Fees**

(VATable at Standard Rate)

**Permanent Pontoon  
Moorings**Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres  
(Non Commercial)**Including VAT**

£3,240.00

\* Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres  
(Commercial)

£4,896.00

\* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres  
(Non Commercial)

£1,722.00

\* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres  
(Commercial)

£2,604.00

**Note: Longer boats maybe considered subject to prorata charges. Please contact Service Delivery department for more information****Daily Visiting**Visiting boats - ( 30 minutes);charge for 24 hour period (Non Commercial)

£30.00

Visiting boats - (30 minutes);charge for 24 hour period (Commercial)

£45.00

**Trusted Boat Owner  
Scheme \***

Trusted Boat Owner Scheme - (casual users); charge for 12 months (1st April - 31st March)

£100.00

*Contract includes 2 hours free stay per visit and a fob for easy access and 2 free overnight stays per 12 month period*

\* Trusted Boat Owner Scheme (casual users); charge for 6 months (Autumn/Winter, 1st September - 31st March)

£50.00

*Contract includes 2 hours free stay per visit and a fob for easy access and 1 free overnight stay per autumn/winter period***\* Subject to Terms & Conditions****Allotments**

(Non VATable)

Grenfell Avenue, charge per annum

**Non VATable**

£40.00

\* Fairmead Road, charge per annum

£55.00

\* Churchtown, charge per annum

£60.00

\* Water, charge per annum (Fairmead &amp; Churchtown only)

£15.00

## Library Charges

### Replacement membership cards:

Adult members	£1.50
Concessions, Access, Young Adult	£1.00
Under 16s	£0.50

### Hire Charges:

<u>DVD's &amp; Audio CD's</u>	
All Members	Free

### Reservations:

All Members	Free
Online reservations	Free with a limit of 10 at any one time

### Performing Arts collection:

Vocal and Orchestral sets	No charge
---------------------------	-----------

### Vocal and orchestral sets requested from outside Cornwall

Vocal scores	£1.50 per score per 6 months
Orchestral sets	£15 per set per 3 months
Postage charge (please note this charge may vary, ask staff for details) refundable)	£12 per 20 copies
refundable)	£9.00
Renewals will be charged at the rates and time periods as listed above	£17.50
Late returns charge	£15.00
Missing part charged at cost plus £15.00 administration fee, unless a new copy is supplied by customer	
Loans not returned in condition received	£50.00

### Out of County Inter Library Loan Requests:

All Members	£11.87
British library book loan request	£22.26

### Use of public computers (subject to availability):

Cornwall library members & visitors	Free for one hour
<i>Note: Extension of time after free period is dependent on availability and discretion of the Library supervisor</i>	
Access to Wi-Fi	Free

### Printing from any source:

<b>1-29 sheets (price per sheet)</b>	
Monochrome A4	£0.10
Monochrome A3	£0.20
Colour A4	£0.50
Colour A3	£1.00
<b>30 plus sheets (price per sheet)</b>	
Monochrome A4	£0.08
Monochrome A3	£0.16
Colour A4	£0.40
Colour A3	£0.80
High gloss colour printing on customer's own paper	£1.00 per sheet

**\*\* Minimum Card Spend £1.01 - This is due to restrictions set by our card payment provider. Cash is accepted as an alternative\*\***

**Set by Cornwall Council**

# Burial Authority - Churchtown Cemetery

## Fees and Charges

Description	2026/27 Charges
<b>Interment Fees</b>	
Interment under the age of 18 years - Saltash residents only	No Charge
1st Interment over the age of 18 years - (triple depth plot)	£700
2nd & 3rd Interment over the age of 18 years - (ERB determined)	£700
1st Interment of ashes in a casket - (double depth plot)	£333
2nd Interment of ashes in a casket - (ERB determined)	£333
1st Interment of loose ashes - (double depth plot)	£167
2nd Interment of loose ashes - (ERB determined)	£167
Interment of ashes in Garden of Remembrance	£333
Service Men and Emergency Service Personnel killed in active service - Saltash residents only.	No Charge
<b>Exclusive Right of Burial including Plot Deed (Exclusive Right of Burial must be purchased with 1st Interment) - Length of Exclusive Right of Burial - 10 Years</b>	
Exclusive Right of Burial under the age of 18 years - Saltash residents only	No Charge
Exclusive Right of Burial 1st Interment over the age of 18 years	£333
Exclusive Right of Burial 1st Interment of ashes in a casket	£111
Exclusive Right of Burial 1st Interment of loose ashes	£111
Service Men and Emergency Service Personnel killed in active service - Saltash Residents Only.	No Charge
<b>Memorial Permissions - Length of Right to Erect a Memorial - 10 years</b>	
Permission to erect headstone under the age of 18 years - Saltash residents only	No Charge
Permission to erect headstone including first inscription	£111
Additional inscriptions	£56
Permission to place cremated remains tablet	£56
Removal of a headstone & cremation tablet other than for an additional inscription	£56
Renewal of Grant of Right to Erect a Memorial	£28
Permission to erect/place monument Commonwealth War Grave Commission / Ministry of Defence	No Charge
Cremation foundation slab and tablet to be supplied by ERB owner	
Service Men and Emergency Service Personnel killed in active service - Saltash residents only.	No Charge
<b>Renewal of Exclusive Rights of Burial - Length of Exclusive Right of Burial - 10 Years</b>	
Single grave for the interment and renewal under the age of 18 years - Saltash resident only	No Charge
Renewal of Exclusive Rights of Burial	£60
Renewal of Exclusive Rights of Cremated Remains	£60
Issue & registration of duplicate deed of grant of grave space	£28
Inspection of Burial Register	£28
Transfer of ERB certificate up to a maximum of 2 hours, and then charged on an hourly basis at £25 per hour	£51
Transfer of ERB certificate by Statutory Declaration up to a maximum of 2 hours, and then charged at an hourly basis at £25 per hour	£84
Permission of right to Commonwealth War Grave Commission / Ministry of Defence	No Charge
Permission to place a war grave marker	No Charge
Exhumations of coffins or cremated remains casket/loose ashes	Price on Application
Search of Registers by our staff (per search)	£28
Search of Registers by our staff (non resident)	£56
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death. (Non-resident fees are at the discretion of the Chairman of the Burial Authority Committee)	All Fees Double
<b>Benches &amp; Other Memorials - 10 Years Lease (Residents &amp; Non Residents) (VATABLE)</b>	Inc VAT
Rose Bush - Permission to place a rose bush and memorial plaque at Churchtown Cemetery in the memorial garden	£120
To supply, fit and maintain a memorial bench Including plaque	£600

# Joint Burial Board - St. Stephens Cemetery

## Fees and Charges

Description	2026/27 Charge
<b><u>Interment Fees</u></b>	
Re-opening / Interment of a body (Saltash residents)	£700
Re-opening / Burial of cremated remains (Saltash residents)	£333
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death. (Non-resident fees are at the discretion of the STC Deputy Chairman of the Joint Burial Board Committee.)	All Fees Double
<b><u>Benches</u></b>	<b>Inc VAT</b>
To supply, fit and maintain a memorial bench, to include plaque	£600