

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 14th September at 7.00 pm

PRESENT: Councillors: G Ellison (Chair), R Bickford, P Clements, Mrs H Frank, M Gee, A Killeya, C Oakes, C Riches.

ALSO PRESENT: Councillor R Austin.
Mr D George - Crime and Disorder Reduction Officer, Cornwall Council.
Mr D Wood – Countryside Officer, Cornwall Council.
Ray Lane - Town Clerk.

APOLOGIES: Councillor: P Stephens ISM
Mrs L Holloway -Senior Enforcement Officer, Cornwall Council

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

81/11/12 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/ Prejudicial	Reason
Gee	9 19	Prejudicial Personal	If more than update Waterfront residents association.
Ellison	9	Prejudicial	Chairman

82/11/12 CCTV – MR D GEORGE, CORNWALL COUNCIL – UPDATE ON CURRENT SITUATION

Mr D George gave members a report on the East Cornwall CCTV system that included a resume on its background and current status of the Saltash system and funding arrangements.

Members considered the current status and any future provision of the system including funding and contractual arrangements.

Mr D George emphasised that should the system be discontinued regard should be given to the legal implications of leaving the cameras in view of the public.

The Chairman thanked Mr D George for his report and attending the meeting.

It was **RESOLVED** that:

1. The Town Council consider the future options of the system at the 2012/13 budget priority meeting.

2. The cameras be covered up with immediate effect, funded from the miscellaneous budget if required.

83/11/12

FOOTPATHS

(a) Mr D Wood (Countryside Officer)

Mr D Wood reported to members on the following issues:

- The change in the service via Transport, Waste and Environment (TWE) and Neighbourhood Services (NS) as a client and provider respectively and also the current base lining exercise to undertake a service level agreement.
- The establishment of a dedicated Public Rights of Way gang after a 2 year hiatus
- The confirmation of an inland budget for revenue works.
- The current focus on the delivery of a scheme to re-instate the paths that were damaged in the November floods.
- The previously undertaken pilot scheme for the silver paths project and the timing of this, see above.
- The impending public enquiry for the MOD order at the Boat House, Antony Passage next week. to which the Chairman offered the support of the council to Councillor Clements with his application and requested members attend to demonstrate their support.
- The way in which enforcement is undertaken by himself and the way in which the timescale for delivery and resolution can differ, e.g. landownership and the notice period required. This also looked at the gate on footpath 36 and its resolution.
- The no go area on footpaths 7 & 8 as a result of the enforcement action on the cropping and that this only applied to Cornwall Council staff within the PRow department.
- Footpath reports should all go through Jon Rowell (jarowell@cornwall.gov.uk) or via the online reporting system, and where possible the provision of photos to aid in its resolution.
- The footbridge at Carkeel roundabout and its current status.

Further discussion took place with regard to the issue of footpath mapping, maintenance contracts, budget provision and grants.

Mr D Wood considered that the footpath network throughout Saltash was as good as it could be and it was noted that Saltash Town Council provides maintenance works and Cornwall Council carries out enforcement when necessary.

The Chairman thanked Mr D Wood for his report and attending the meeting.

It was **RESOLVED** that Mr D Wood will supply copies of footpath maps detailing the ones the council maintain and verification of grant support from Cornwall Council.

(b) Footpath update (Councillor Clements)

Councillor Clements reported that copies of the definitive maps and footpath maps were available for members to view at the office.

It was **RESOLVED** that Councillors Oakes and Frank received personal copies of the footpath maps.

(c) Footway/cycle track bridge at Pillmere Housing Estate (Councillor Riches).

Councillor Riches reported that due to re structuring at Cornwall Council no progress was anticipated in the foreseeable future.

It was **RESOLVED** to:

1. take the item off the agenda.
2. the Wain homes foot bridge be considered as an item on the next agenda.
3. The Clerk contact Cornwall Council CNA and planning enforcement to pursue the issue of a section 106 Wain Homes locked gate in Callington Road.

(d) Footbridge/cycle track bridge across the A38 at Carkeel

Members considered the current status with regard to the lack of budget provision and that no progress by the Highways Agency was likely in the foreseeable future.

It was **RESOLVED** that the item be removed from the agenda.

(e) Yellow Tor Lane/Spire Hill Park right of way – Update

No report.

84/11/12

CURRENT COMMITTEE BUDGET STATEMENT

Members considered the current budget statement to 31st July 2011.

It was **RESOLVED** to note the report.

85/11/12

CHRISTMAS EVENT 2011

(a) Christmas Tree

The Chairman reported that in order to achieve cost savings he would be procuring the tree and organising a sink hole for it in Victoria Gardens.

It was **RESOLVED** that the report be noted, and Hine Bros be asked to quote to sink a socket for the tree.

(b) Update on Road Closure

The Chairman reported that the road closure had been approved and received with cost savings achieved with regard to the engagement of contractors.

It was **RESOLVED** to note the report.

(c) Update on Entertainment

The Chairman and Councillor Mrs H Frank reported that various acts had been booked and the event was being organised with a Victorian theme with a craft fair to be held in Victoria Gardens.

It was **RESOLVED** that:

1. the Clerk contact the Lord Lieutenant to request he switch the lights on.
2. the Clerk book Victoria Gardens for the craft fair with Cornwall Council.

(d) Update on Lantern Making Workshops in the Community

Councillor Mrs H Frank reported that the project was ongoing and that the lantern holders would assemble at the Guildhall and walk up Fore Street to meet the parade and then lead the parade back down Fore Street.

It was **RESOLVED** to note the report.

(e) Caradon Trailer

The Chairman reported that the trailer had been booked and sought the members views as to the future use of the trailer.

It was **RESOLVED** that Cornwall Council be requested to donate the trailer to the council for refurbishment and its future use and if necessary pay up to £1000 from the festival fund to secure its ownership.

86/11/12

FESTIVAL FUND APPLICATIONS

The Chairman reported that the Saltash May Fair Committee Annual Report had been received.

It was **RESOLVED** to note the report.

87/11/12 **ELWELL WOODS/ CELTIC CROSS**

The Chairman reported that tenders were currently being progressed for the manufacture of the cross however revisions had been made to the overall scheme (which had been agreed with the lottery board) due to funding issues and alternative sources of funding were being sought to reinstate the elements taken out.

It was **RESOLVED** to note the report.

88/11/12 **GROUNDS MAINTENANCE**

(a) Phase IV and V

The Chairman gave an update report and members considered the phasing and procurement of the works.

It was **RESOLVED** that

1. the Chairman, Councillor Mrs S Hooper MBE and the Clerk meet to progress a schedule of works and quotes for phase IV and establish the phase V scheme.
2. quotes for phase IV works be referred to full council.

(b) Any Other Items Relating to Grounds Maintenance

Councillor Austin raised the issue of the standard of roundabout maintenance.

It was **RESOLVED** that the item be an agenda item for the next meeting.

89/11/12 **ALLOTMENTS**

(a) Grenfell Avenue – new site

No update.

(b) Allotments – Management Systems Training

The Chairman informed members he would be attending a training course at the Duchy College.

It was **RESOLVED** that the report be noted.

(c) Lower Port View Vernon Court

The Chairman reported that progress was being made to establish allotments at the site.

It was **RESOLVED** that the report be noted.

90/11/12 **STREET LIGHTING**

(a) Moorland View

The Chairman reported that an update had been received from the Housing Management Officer stating that specifications for work had been issued for quotations and when received back the order for works will be issued and the work carried out with timescales to be advised.

It was **RESOLVED** to note the report.

(b) Any other issues relating to street lighting

None.

91/11/12 **TOWN MESSENGER**

The Chairman reported that the Messenger was due to be distributed imminently.

It was **RESOLVED** to note the report.

92/11/12 **REPORTS OF OVERHANGING TREES AND PLANT GROWTH**

Councillor Riches reported several issues that he had resolved with Cornwall Council.

It was **RESOLVED** to note the report.

93/11/12 **BLUE PLAQUE SCHEME**

Councillor Killeya reported that he had recently attended a meeting to seek and identify all available funding sources to progress the scheme that was ongoing.

It was **RESOLVED** to note the report.

94/11/12 **NOTICEBOARDS**

(a) Update on repairs to notice boards in Callington Road and Outside Speedy Print

The Clerk reported that the notice board in Callington Road had minor damage and the one outside Speedy Print did not belong to the council.

It was **RESOLVED** that the notice board at Callington Road be considered for replacement within a future replacement programme and that Saltash Youth be contacted with regard to the repair/use of the notice board outside Speedy Print.

Members considered the notice board at the Carkeel service station and its contents.

It was **RESOLVED** that Councillor Reed review the notice board and its contents.

Councillor Riches gave an update on the notice board at Pillmere which residents use but wish to have moved to another location.

It was **RESOLVED** that:

1. Councillors Riches and Austin progress its re location and transfer of ownership to Saltash Town Council with Cornwall Council.
2. Saltash Town Council adopt ownership of the notice board and assume its maintenance and management responsibility if Cornwall Council fund its relocation.

It was reported that the Fairmead notice board had been vandalised.

It was **RESOLVED** that the caretaker carry out repairs.

95/11/12 **QUEEN ELIZABETH II DIAMOND JUBILEE/BEATING SALTASH'S BOUNDS – Monday 4th June 2012**

The Chairman gave an update on the event and informed members that a meeting of the organising group was to take place to progress arrangements.

It was **RESOLVED** that the report be noted.

96/11/12 **REFURBISHMENT OF TOWN CENTRE BINS AND BOLLARDS**

Members considered a quote for refurbishment costs.

It was **RESOLVED** that the quote be submitted to the Section 106 Committee for consideration of funding at the next meeting to be held on 29th September 2011.

97/11/12 **TO CONSIDER SALTASH WATERFRONT EVENTS**

Members considered a request for more events submitted by a resident.

It was **RESOLVED** that the Chairman meet with the resident to progress the request.

Members considered an application from the British Water Ski Federation for use of the waterfront as a race venue in the summer of 2012.

It was **RESOLVED** to notify the BSSF that the council would not be interested in the event taking place and would discourage the use of the public slipway and car parking for the proposed event.

98/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:** To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

99/11/12 None

100/11/12 **PUBLIC BODIES (Admission to Meetings) Act 1960:** To resolve that the public and press be re-admitted to the meeting.

101/11/12 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

Dog Bins

Members considered the level of provision in town.

It was **RESOLVED** to place the item on the agenda for consideration at the next meeting.

Toilet Scheme

Members considered the current status of the schemes funding and signage of its participants the Railway and Cecil Arms.

It was **RESOLVED** the Clerk progress the signage and payment of £100 per quarter to the participants.

Car Parking Charges

Councillor Killeya reported to members on the proposed car parking charges for 2012/13 being considered by Cornwall Council.

It was **RESOLVED** to note the report.

Bench at Pillmere

Councillor Austin requested an update on the bench.

Councillor Oakes reported that the bench had now been removed and was in storage at Notter Bridge depot.

It was **RESOLVED** that the bench be installed at Victoria Gardens to be budgeted from the street furniture budget.

Public Convenience – Ramblers.

The Chairman informed members of an invitation to the Ramblers Association from Cornwall Council to attend a meeting to discuss the future provision of public conveniences and referred to Councillor Clements query regarding the lack of involvement with Saltash Town Council.

It was **RESOLVED** that Councillor Austin would progress the issue.

