

Payable Invoice Detail
Saltash Town Council
For the period 1 January 2026 to 31 March 2026

Account	Invoice Date	Contact	Reference	Description	Gross	VAT	Net	Invoice Total	Cost Code
6531 SE Public Toilet Commercial Cleaning	01 Jan 2026	Minster Cleaning (South West Commercial Cleaning Ltd)	103252 (7543) 08102	Opening, closing and cleaning of Saltash Town Council toilet blocks - January 2026	3,751.70	625.28	3,126.42	3,751.70	Service Delivery
6574 SE EMF Salt Bins	06 Jan 2026	KPT Timber & Building Supplies	123088 (7522-A) 08107	Brown Rock-Salt for roads	526.08	87.68	438.40	526.08	Service Delivery
6471 SE EMF Heritage Centre	16 Jan 2026	Jones Building Group	SI037630 (7537) 07869	Works for the Front Elevation of the heritage building - Final account	8,950.66	1,491.78	7,458.88	9,610.66	Service Delivery
6471 SE EMF Heritage Centre	16 Jan 2026	Jones Building Group	SI037630 (7537) 07869	Additional Timber Repairs on Heritage Building	660.00	110.00	550.00	9,610.66	Service Delivery
6530 SE Allotment Software Subscription	20 Jan 2026	Starboard Systems Ltd t/a Scribe Accounts	INV-15056 (7531) 08152	Scribe Allotments Subscription Fee For April 1 2026 - March 31st 2027	504.00	84.00	420.00	504.00	Service Delivery
6971 LI EMF Saltash Library Property Refurbishment	26 Jan 2026	Bailey Partnership (Group) Ltd	TB116528 (7257-B) 07780	Library Refurbishment - Design and Details Review	5,100.00	850.00	4,250.00	5,369.10	Library
6306 PF IT Maintenance	28 Jan 2026	SOS Consultancy	INV-19446 (7541)	Office 365 Business Premium - Monthly Fee	679.27	113.21	566.06	1,661.59	P&F
6662 ST PE HR Professional Fees	30 Jan 2026	HR Support Consultancy	7633 (7595) 08168	HR Services for work carried out during the month of January 2026	889.74	148.29	741.45	889.74	Staffing - Personnel
6531 SE Public Toilet Commercial Cleaning	01 Feb 2026	Minster Cleaning (South West Commercial Cleaning Ltd)	103351 (7611) 08184	Opening, closing and cleaning of Saltash Town Council toilet blocks - February 2026	3,751.70	625.28	3,126.42	3,751.70	Service Delivery
6214 PF Health & Safety	02 Feb 2026	Chubb Fire Ltd	11307790 (7560) 08147	Maintenance on STC Fire Extinguishers	702.48	117.08	585.40	1,125.58	P&F
6222 PF Commissioning Youth Work	10 Feb 2026	The Core (THECORE)	INV-1097 (6858-C) 07719	Delivery of Professional Youth Work - January 2026	10,141.00	0.00	10,141.00	10,141.00	P&F
6902 LI Gas - Library	12 Feb 2026	Laser - Library Gas	G10323239 (7635)	Gas Charges - 31/12/2025 to 31/01/2026	512.02	85.34	426.68	512.02	Library
6301 PF Stationery/Postage/Printing	12 Feb 2026	Saltash & District Observer	19763 (7654) 08089	The print and distribution of the Precept Newspaper Double Spread for March 2026.	1,500.00	0.00	1,500.00	1,500.00	P&F
6584 SE EMF Pontoon Maintenance Costs	17 Feb 2026	Voyager Marine Ltd	INV-1043 (7718) 08187	Repair works to Pontoon	5,976.00	996.00	4,980.00	6,876.00	Service Delivery
6584 SE EMF Pontoon Maintenance Costs	17 Feb 2026	Voyager Marine Ltd	INV-1043 (7718) 08187	Primrose Marine survey of Link Bridge of Pontoon	900.00	150.00	750.00	6,876.00	Service Delivery
6500 SE Tree Survey and Tree Maintenance	24 Feb 2026	Robert Mcneil	RSM311 (7642) 08192	Tree Maintenance Pillmere Estate	750.00	0.00	750.00	750.00	Service Delivery
6500 SE Tree Survey and Tree Maintenance	24 Feb 2026	Robert Mcneil	RSM312 (7643) 08050	Maintenance on Ash trees to the rear of Harebell close	600.00	0.00	600.00	600.00	Service Delivery
6412 GH Lift Service & Maintenance	24 Feb 2026	Otis Ltd	26009274/U1 (7695)	Contractual Maintenance Guildhall lift - Maintenance Period: 01/03/2026- 31/05/2026	911.56	151.93	759.63	911.56	Guildhall
5190 Saltash Revitalisation Grant - Expenditure	27 Feb 2026	John Grimes Partnership Ltd	27529 (7629) 07709	Updating the proposals and visual images to reflect the general consensus - Saltash Waterside	2,760.00	460.00	2,300.00	2,760.00	
6306 PF IT Maintenance	28 Feb 2026	SOS Consultancy	INV-19648 (7622)	Office 365 Business Premium - Monthly Fee	679.27	113.21	566.06	1,661.59	P&F
6662 ST PE HR Professional Fees	28 Feb 2026	HR Support Consultancy	7658 (7667) 08236	HR Services for work carried out during the month of February 2026	889.74	148.29	741.45	889.74	Staffing - Personnel
6531 SE Public Toilet Commercial Cleaning	01 Mar 2026	Minster Cleaning (South West Commercial Cleaning Ltd)	103454 (7696) 08234	Opening, closing and cleaning of Saltash Town Council toilet blocks - March 2026	3,751.70	625.28	3,126.42	3,751.70	Service Delivery
6205 PF Insurance	03 Mar 2026	James Hallam Council Guard	553648370 (7668) 08238	Commercial Fleet (Motor) insurance from 06/03/2026 - 05/03/2027	2,249.00	0.00	2,249.00	2,578.88	P&F
6230 PF Social Media Advertising	09 Mar 2026	Fernbank advertising	30236 (7652) 08094	The print and distribution of the Precept Bus Stop advertisements for March 2026	612.00	102.00	510.00	612.00	P&F
6578 SE EMF Equipment and Vehicles (Capital Works)	10 Mar 2026	Vincent Tractors Ltd	191597 (7653-A) 08081	Used Kubota RTV X900 Mower	18,900.00	3,150.00	15,750.00	18,900.00	Service Delivery
6810 SA General Repairs & Maintenance - Isambard House	11 Mar 2026	Scrub and Shine Southwest	INV-2504 (7674) 08233	Chemical Treatment To Remove Organic Growth From The Front, Sides, And Rear Of Library building	720.00	120.00	600.00	720.00	Station
6303 PF Copier Maintenance	15 Mar 2026	PEAC Finance	006/27/0011702 (7686)	Photocopier Lease 26/04/2026 - 25/07/2026	839.14	139.86	699.28	839.14	P&F
6918 LI EMF Legal & Professional Fees (Private Contractors)	26 Mar 2026	Bailey Partnership (Group) Ltd	TB117129 (7748) 08217	Appointment of Swellrock to undertake Building Control Services relating to the Library Hub Refurb work	1,608.76	268.13	1,340.63	1,608.76	Library
6306 PF IT Maintenance	28 Mar 2026	SOS Consultancy	INV-19819 (7729)	Office 365 Business Premium - Monthly Fee	679.27	113.21	566.06	1,661.59	P&F
6701 ST PE EMF Staff Recruitment	31 Mar 2026	HR Support Consultancy	7686 (7755-B) 08289	For work carried out during the month of March 2026 (recruitment for the Operations Manager/RFO & Communication and Engagement Officer)	1,035.00	172.50	862.50	1,035.00	Staffing - Personnel
6662 ST PE HR Professional Fees	31 Mar 2026	HR Support Consultancy	7685 (7755-A) 08289	HR Services for work carried out during the month of March 2026	889.74	148.29	741.45	1,069.74	Staffing - Personnel

82,419.83 11,196.64 71,223.19