Payable Invoice Detail

Saltash Town Council

For the period 1 April 2026 to 30 June 2026

Account	Invoice Date	Contact	Reference	Description	Net	VAT	Gross	Invoice Total	Cost code
6208 PF Subscriptions	01 Apr 2026	Cornwall Association of Local Councils	2627_120 (7772) | 08296	Annual Subscription fee to CALC 2026/27	2,369.71	473.94	2,843.65	3,977.16	P&F
6208 PF Subscriptions	01 Apr 2026	Cornwall Association of Local Councils	2627_120 (7772) | 08296	Annual Subscription fee to NALC 2026/27	1,133.51	0.00	1,133.51	3,977.16	P&F
5590 S106 Waitrose Publicity Funds - Expenditure	01 Apr 2026	Publicity South West	002646 (7771) | 08196	Distribute 30,000 Town Guide leaflets across Plymouth and South West Devon area	900.00	180.00	1,080.00	1,080.00	
6220 PF Festival Fund	01 Apr 2026	Saltash Regatta	Festival fund Grant 322/25/26 (7791	FF133 Saltash Regatta - Festival Fund Project Grant - 322/25/26	5,000.00	0.00	5,000.00	5,000.00	P&F
6531 SE Public Toilet Commercial Cleaning	01 Apr 2026	Minster Cleaning (South West Commercial Cleaning Ltd)	103569 (7818) | 08291	Opening, closing and cleaning of Saltash Town Council toilet blocks - April 2026	3,267.11	653.42	3,920.53	3,920.53	Service Delivery
6656 ST PE Staff Training (P&F)	01 Apr 2026	Connect Coaching UK	CCHM2611 (7814) | 08265	Town Clerk Training - Leadership Development Coaching Sessions - 6 sessions to be delivered in the year 20	600.00	0.00	600.00	600.00	Staffing - Personnel
6903 LI Electricity - Library	01 Apr 2026	Laser - Library Electric	E10374991 (7899)	Electricity Charges - 01/06/2025 to 31/08/2025	1,205.42	241.08	1,446.50	1,446.50	Library
6273 PF EMF Legal Fees	01 Apr 2026	Cornwall Association of Local Councils	2627-213 (7848) | 08264	Review of all Town Council Policies	2,800.00	560.00	3,360.00	3,360.00	P&F
6403 GH Electricity - Guildhall	01 Apr 2026	Laser - Guildhall Gas	E10375030 (7880)	Electricity Charges - 01/12/2025 to 28/02/2026	1,332.24	266.45	1,598.69	1,598.69	Guildhall
6224 PF Legal & Professional Fees	01 Apr 2026	Lynher Valley Partnership	LVP-4303 (7912) | 08351	Provision of public access and management at Churchtown farm under Working Agreement between Antony Estate and Saltash Town Council	7,000.00	0.00	7,000.00	7,000.00	P&F
5590 S106 Waitrose Publicity Funds - Expenditure	08 Apr 2026	Deltor Creative Design & Print	49621 (7796) | 08261	Printing of 35,000 copies of the Saltash Leaflet designed in partnership with Town Team	2,559.00	0.00	2,559.00	2,559.00	Town Vision
6208 PF Subscriptions	16 Apr 2026	Civica - Modern.Gov	C/MG352904 (7803) | 08278	Annual charge for Civica commencing 01/04/2026 - 31/03/2027	10,878.00	2,175.60	13,053.60	13,053.60	P&F
6971 LI EMF Saltash Library Property Refurbishment	20 Apr 2026	Goodrich Kelly Construction Ltd	INV-0095 (7825-A) | 08343	Contractor to carry out and complete works in accordance with Contract documents for Library Refurbishment - 1st installment	5,935.60	1,187.12	7,122.72	7,122.72	Library
6220 PF Festival Fund	22 Apr 2026	Saltash May Fair Committee (SALTMAY	Festival Fund 322/25/26 (7832)	Festival Fund Minute No. 322/25/26	5,000.00	0.00	5,000.00	5,000.00	P&F
6306 PF IT Maintenance	28 Apr 2026	SOS Consultancy	INV-19984 (7846)	Office 365 Business Premium - Monthly Fee	566.06	113.21	679.27	1,661.59	P&F
6584 SE EMF Pontoon Maintenance Costs	28 Apr 2026	Primrose marine Ltd	INV-0331 (7853) | 08271	Assessment and verify the quality and completion of the works carried out to the pontoon. Min number 58/25/26	2,200.00	0.00	2,200.00	2,200.00	Service Delivery
6918 LI EMF Legal & Professional Fees (Private Contractors)	29 Apr 2026	Bailey Partnership (Group) Ltd	TB117577 (7908-A) | 08376	Saltash Library Internal Refurbishment - Interim claim for Month 1	3,033.00	606.60	3,639.60	3,639.60	Library
7110 LO General Repairs & Maintenance - Longstone	29 Apr 2026	Sovereign Fire and Security Ltd	9017363 (7858) | 08262	Job Request From The Town Clerk- Movement of cameras at Longstone Depot	533.33	106.67	640.00	640.00	Service Delivery
6662 ST PE HR Professional Fees	30 Apr 2026	HR Support Consultancy	7710 (7915-A) | 08372	HR Services for work carried out during the month of April 2026	771.10	154.22	925.32	925.32	Staffing - Personnel
6531 SE Public Toilet Commercial Cleaning	01 May 2026	Minster Cleaning (South West Commercial Cleaning Ltd)	103672 (7932) | 08360	Opening, closing and cleaning of Saltash Town Council toilet blocks - May 2026	3,267.11	653.42	3,920.53	3,920.53	Service Delivery
6971 LI EMF Saltash Library Property Refurbishment	18 May 2026	Goodrich Kelly Construction Ltd	INV-0097 (7825-B) | 08343	Contractor to carry out and complete works in accordance with Contract documents for Library Refurbishment - 1st installment	9,302.73	1,860.55	11,163.28	11,163.28	Library
6222 PF Commissioning Youth Work	19 May 2026	Livewire Youth Music Project	INV-0169 (6964-C) | 07718	Installment 3 2025/26 - January 2026 for delivery of Youth work in Saltash	10,141.00	0.00	10,141.00	10,141.00	P&F
6500 SE Tree Survey and Tree Maintenance	26 May 2026	Robert Mcneil	RSM314 (7946) | 08358	Tree maintenance at Grassmere Way Play Park	600.00	0.00	600.00	1,200.00	Service Delivery
6500 SE Tree Survey and Tree Maintenance	26 May 2026	Robert Mcneil	RSM314 (7946) | 08358	Tree works at multiple sites throughout Pillmere estate	600.00	0.00	600.00	1,200.00	Service Delivery
6201 PF Audit	26 May 2026	Hudson Accounting Ltd	884 (7973) | 08404	2025/26 Year -end Audit	600.00	0.00	600.00	600.00	P&F
6412 GH Lift Service & Maintenance	26 May 2026	Otis Ltd	26027453/U1 (7969)	Contractual Maintenance on Guildhall Life : 01/06/2026-31/08/2026	827.97	165.59	993.56	993.56	Guildhall
6306 PF IT Maintenance	28 May 2026	SOS Consultancy	INV-20169 (7941)	Office 365 Business Premium - Monthly Fee	566.06	113.21	679.27	1,661.59	P&F
6918 LI EMF Legal & Professional Fees (Private Contractors)	28 May 2026	Bailey Partnership (Group) Ltd	TB117825 (7908-B) | 08376	Saltash Library Internal Refurbishment - Interim claim for Month 2	3,033.00	606.60	3,639.60	3,639.60	Library
6272 PF EMF Robes & Civic Regalia	29 May 2026	Michaels Civic Robes Limited	85541 (7966) | 08381	Deputy Mayoral tricorn hat	515.00	103.00	618.00	644.34	P&F
6224 PF Legal & Professional Fees	31 May 2026	Parkinson Partnership	1635 (7975) | 08414	Town Council VAT Consultancy 01/04/2026 - 31/03/2027	625.00	125.00	750.00	750.00	P&F
6662 ST PE HR Professional Fees	01 Jun 2026	HR Support Consultancy	7735 (7981) | 08422	HR Services for work carried out during the month of May 2026	771.10	154.22	925.32	1,105.32	Staffing - Personnel
6971 LI EMF Saltash Library Property Refurbishment	03 Jun 2026	Goodrich Kelly Construction Ltd	INV-0100 (7825-C) | 08343	Contractor to carry out and complete works in accordance with Contract documents for Library Refurbishment - 2nd installment	6,680.17	1,336.03	8,016.20	8,016.20	Library
6222 PF Commissioning Youth Work	17 Jun 2026	The Core (THECORE)	INV-1147 (7993-A) | 08346	Installment June 2026 for delivery of Youth work in Saltash	16,666.00	0.00	16,666.00	16,666.00	P&F
6403 GH Electricity - Guildhall	17 Jun 2026	Laser - Guildhall Electric	E10541256 (8003)	Electricity Charges - 01/03/2026 to 31/05/2026	1,101.06	220.21	1,321.27	1,321.27	Guildhall
7103 LO Electricity - Longstone	18 Jun 2026	Laser - Longstone Park Depo	E10541107 (8006)	Electricity Charges - 01/03/2026 to 31/05/2026	558.24	27.91	586.15	586.15	Service Delivery
6208 PF Subscriptions	21 Jun 2026	Breakthrough Communications	INV-20211713 (8017) | 08441	Annual Subscription Council Hive Premium 01/10/2026-31/12/2027	1,995.00	399.00	2,394.00	2,394.00	P&F
					114,933.52	**12,483.05**	**127,416.57**		