

Risk Assessment Form - This risk assessment consists of three sections

Assessment Reference No.	BB/3	Area or Activity Assessed	Beating the Bounds Event	Total no. of continuation sheets used:
Assessment Date	22 July 2026			
Persons who may be affected by the activity (i.e., are at risk)	Staff, Volunteers, General Public and Members			2

SECTION 1: Hazard and Risk Controls

No	Hazard/Work Description	Existing controls in place to reduce risk (you must check that these controls are actually working)	Residual Risk			Further action needed to reduce risks	Reduced Risk		
			S	P	R		S	P	R
1.	General Hazards	- Briefing given at start of event, route information, H&S, emergency process and expectations and responsibilities. - Participants informed of potential hazards, distance, uneven ground, weather conditions. - Participants informed to wear suitable clothing for the prevailing weather including suitable footwear for uneven ground. - To be aware of the location of some stones as they are in HIGH-RISK locations and should NOT be used for bouncing on. See appendix 1. - Participants informed the event is not suitable for persons with reduced mobility. - Participants are responsible for ensuring they are physically capable of completing the distance and terrain involved. - First aid operative and supplies will be available. - Mobile phone available for emergencies. - In the event of an emergency the nominated first aider will contact emergency services via 999 and the second nominated first aider will meet and direct responding emergency services to casualty location - Route pre-assessed for specific hazards. - Front, middle and rear markers will ensure walkers do not get lost	3	2	6	Regular communication throughout the walk Any potential hazards marked on the map Emergency procedure printed on the information. To avoid using stones in the HIGH-RISK locations as per the report. See appendix 1. Names of stewards or management provided. Regular headcounts taken undertaken at designated stopping points and before departure from rest locations. Additional rest periods will be provided during hot weather conditions.			

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			S	P	R		S	P	R
		- Emergency contact details for all walkers available on the walk - Children remain the responsibility of their parent or guardian at all times and must remain under supervision throughout the event. - Participants should carry sufficient drinking water and are encouraged to take regular hydration breaks.							
2.	Struck by vehicle	- Pre-route assessment to be completed by senior manager taking part. - Route is planned to avoid busy traffic routes; road crossings as far as is practical. - Designated crossing areas to be used if available. - Stewards (Saltash Rotary Club Volunteers) will be positioned at the front, middle and rear of the group. - Stewards (Saltash Rotary Club Volunteers) will wear hi visibility clothing.	5	2	10	Small groups of 5 people to cross any busy roads Road crossings will be undertaken only where visibility is adequate and under the direction of designated stewards. Do not run across the roads. Wait for a larger gap in the traffic. Steward at the rear of the group will act as back marker to ensure no one is left behind. Back marker has front markers phone number.			
3.	Natural Hazards	- The route will be surveyed prior to event, any areas which pose significant risk have been risk assessed and additional controls put in place where practical. - Walkways have been trimmed and cleared of any natural hazards including low hanging branches.	3	2	6	Areas surrounding the stones to be cleared and hazards removed. Walkways to be cleared of any hazards.			
4.	Slips, trips and falls	- Pre-route assessment completed. - Potential obstacles removed if practical. - Warning given by staff of potential hazards. - All participants informed to wear stout footwear with good grip. - Areas around boundary markers to be cleared to allow safe access and to provide suitable viewing area.	3	2	6	Stewards to make public aware of any hazards when approaching crowded areas. Do not create any blocked areas in roads for cars to pass safely.			
5.	Adverse weather conditions	- The weather to be assessed prior to the event, if extreme weather conditions forecast event will be postponed. - Weather checked at rest points to stay alert to changing conditions.	3	2	6	Weather to be checked 24 hours prior to the event. And again 5 hours prior to start time giving plenty of notice to cancel.			

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			S	P	R		S	P	R
6.	Animals	- Route walked will be pre-assessed no area will be accessed with potentially dangerous livestock. - All dogs to be kept on a lead. - Gates and property left as found	4	2	8	To follow the Country Code of practice at all times.			
7.	Welfare	- Local welfare facilities available. - Bus return from Notter Bridge.	3	2	6				
8.	Manual Handling, lifting of participants	- Person to be lifted to be consulted on any pre-existing conditions or injuries. - Participation in ceremonial lifting or bouncing activities is entirely voluntary. - A minimum of 4 people (lifters) required to avoid accidents. - Lifters to be capable of safely lifting the person being lifted. - A safe practice lift to be carried out using manual handling technique to be applied prior to the actual event. - Lift duration to be kept to a minimum. - Individuals must not be lifted at locations identified as high risk in Appendix 1.	3	2	6				
Name of Assessor(s)		Djoyce	Signed		<i>DJOYCE</i>	Position	Office Manager/ Assistant to the Town Clerk	Review date	22/07/26

I confirm that this risk assessment is an accurate reflection of the risks and controls in place and that the additional controls identified will be provided **YES**

SECTION 2: ASSESSMENT REVIEW RECORD

If significant changes are made a new risk assessment form must be completed.

Date of review	Name of Reviewer	Signature	Comments	Next review date

SECTION 3: Tables

Severity

CATEGORY	Example – <i>for guidance only</i>	Score
INSIGNIFICANT	None or only insignificant injuries, health effects, damage or disruption to work.	1
MINOR	Minor injuries or health effects - cuts, bruises, mild skin irritation, mild aches and pains – requiring first aid only. Minor property damage or disruption to work.	2
MODERATE	More serious injuries or ill-health requiring time off work or a hospital visit, e.g., burns, sprains, strains and short-term musculoskeletal disorders, cuts requiring stitches, back injuries, fractures to fingers or toes. More serious property damage or disruption. Short-term stress-related absence.	3
MAJOR	Broken limbs, amputations, long-term health problems or absence resulting from work. Acute illness requiring medical treatment. Loss of consciousness, serious electric shock, loss of sight. Major property damage, major disruption to work.	4
FATAL/ CATASTROPHIC	Injury or ill-health which leads to death either at the time or soon after the incident, or eventually, as in the case of certain occupational diseases, such as asbestos-related cancers. Catastrophic business losses.	5

Probability

CATEGORY	Example – <i>for guidance only</i>	Score
VERY UNLIKELY	Good control measures are in place. Controls do not rely on a person using them (i.e., personal compliance with safety rules). Controls are very unlikely to break down. People are very rarely in this area or very rarely engage in this activity.	1
UNLIKELY	Reasonable control measures are in place but they do rely on a person using them (some room for human error). Controls unlikely to breakdown. People are not often in this area / do not often engage in this activity / this situation is unlikely.	2
POSSIBLE	Inadequate controls are in place, or likely to breakdown if not maintained. Controls rely on personal compliance. People are sometimes in this area or sometimes engage in this activity / this situation sometimes arises.	3
LIKELY	Poor controls in place. Heavy reliance on personal compliance (lots of room for human error). People are often in this area / engage in this activity on a regular basis / this situation often arises.	4
ALMOST CERTAIN	No controls in place. Exposure to the hazard is expected to occur in most circumstances.	5

RISK SCORE = Severity X Probability

Risk Level	Low (1-5)	Medium (6-10)	High (11-15)	Very High (16-25)
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Appendix 1 – dangerous stones on the Beating of the Bounds walk

STONE 1

Located on the bridge crossing the Clarks Lake stream. Set against the wall. **MEDIUM RISK**

STONE 3

Located at the bottom of the lane over Clarks Lake stream next to a property entrance and field gate.

THIS STONE IS HIGH RISK DUE TO THE NATURE OF THE OPEN RIVER BEHIND. FOOTING NOT EASY.

STONE 5

Located in the hedge and the bottom of Cocks Lake Lane on a bend. Runs next to the stream.

MEDIUM RISK MAKE SURE OF FOOTING BEFORE ANY LIFTING

STONE 6

Located in the wall of the bridge over the river Lynher near Notter Bridge.

HIGH RISK DUE TO HEIGHT OF DROP TO RIVER BELOW. WOULD NOT RECOMMEND THIS BEING USED