

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 3<sup>rd</sup> November 2011 at 7.00pm**

**PRESENT:** Councillors: C Oakes (Chairman), R Austin, R Bickford, P Clements, G Ellison, Mrs. H Frank, M Gee, D Holley, Mrs. S Hooper MBE, A Killeya, M Killeya (part), W Phillips, B Reid, C Riches (part), D Yates.

**ALSO PRESENT:** L Bradley – CIC Chairman, Sergeant A Dunstan – Saltash Community Police, 4 Members of the Public, 2 Members of the Press, R Lane - Town Clerk.

**APOLOGIES:** Councillor: P Stephens ISM, Reverend N Slateford – Mayors Chaplain.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

Prior to the commencement of the meeting the Chairman held a minutes silence for the passing of Ben Schikowsky – former Saltash Town Councillor and Deputy Mayor 1994 – 1995.

### **PRAYERS**

In the absence the Mayors Chaplain, Reverend Nicky Slateford of Prayers were led by Councillor D Holley.

### **218/11/12 DECLARATIONS OF INTEREST**

	<b>Councillor</b>	<b>Agenda Item</b>	<b>Personal/ Prejudicial</b>	<b>Reason</b>
Hooper	PA11/06596	Personal		Applicant advertised in charity programmes which I am associated with (SHCF)
Yates	7	Personal		CIC Member
A Killeya	7 & 11c	Personal		CIC Member & SCRUG Member

### **CHAIRMAN'S REPORT**

The Chairman gave the following report:

Since our last meeting, the Mayoress and I have attended the 100<sup>th</sup>. Birthday of Mrs Mocroft, the 25<sup>th</sup> Birthday of Saltash & District Age Concern and a film show regarding the Ferry 50 by the Saltash Video Group.

We also opened the Saltash Wesley Craft Fair and had an enjoyable evening at my Cheese & Wine tasting. Thank you to those who attended.

We have been to various concerts including the Camborne Youth Band, the Saltash Ladies Choir, The Saltash Town Band( raising funds for St Stephens Community Hall) and the Hywell Girls Choir and Hywell Boy Singers.

Other events in Saltash included the Saltash Music, Speech and Drama Festival AGM, the Annual Dinner of The Royal Naval Association, the Royal British Legion Festival of Remembrance and a very enjoyable day at the Ferry 50 festival. Also, the Passing Out Parade for Fireworks at Saltash Fire Station.

We also spent a great afternoon working in Barnardo's Charity shop for their "Make a difference Day".

The Mayoress attended the Saltash Floral Art Club open demonstration.

Outside of Saltash, we both attended the Freedom of Torpoint ceremony.

The Deputy Chairman reported that he had attended performances by the Saltash Ladies Choir and Newquay Male Voice Choir.

It was **RESOLVED** to note the reports.

### **POLICE REPORT**

(a) Sergeant A Dunstan informed members that:

Total Crime over the last month – 70      Same period last year 82.

Generally we have seen a rise in acquisitive crime in terms of theft and burglary and a decrease in assaults.

Including –

Burglary Dwelling – 4 ...One male has been charged with one of these offences.

Burglary Other – 11 ... These include garages, sheds etc.

Theft non specific – 16

Theft of pedal cycle – 1

Theft Shoplifting – 2

Criminal damage to motor vehicle – 5

Criminal damage to dwelling – 2

Assaults – 5

Sexual assault – 1  
Drink drive – 2

The PCSO's have been engaged in educational visits and a poster campaign in all primary and secondary schools in relation to the Dangers of Fireworks / Consequence of misuse.

Halloween passed off quietly – only one reported anti social behaviour incident, pumpkins being thrown around the street.

It was **RESOLVED** to note the report.

Councillor Holley enquired if all the vandalism to cars had occurred in the same area. Sergeant Dunstan informed members that the incidents had taken place at various locations in the town.

Councillor Austin queried the breakdown of incidents in relation to type for the same period last month which had dropped from 80 to 70 this month. Sergeant Dunstan explained that there were more thefts than burglaries and less assaults.

Councillor Holley enquired how Pub Watch and Off Watch were progressing. Sergeant Dunstan informed members that Pub Watch held regular meetings with all licensed premises for which membership was a licensing requirement and that Off Watch met as and when necessary.

Councillor A Killea enquired what the detection rate for reported crime was. Sergeant Dunstan informed members the detection rate was roughly 30%.

Councillor Riches enquired that as drink related crimes were down and thefts and burglaries on the increase was this a reflection on the current economic climate. Sergeant Dunstan responded that this was indeed the case.

## **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC )**

### **MONTHLY REPORT FOR OCTOBER 2011**

#### **(a) FINANCE REPORT**

The purpose of this paper is to stimulate debate. I hope the CIC can then move towards final agreement about future management of our activities at our November meeting. The Finance Director proposal is:

1. We take pride in being a “lean” organisation with the lowest possible overheads - so that income from any donor is put to most effective use.
2. We should maximise the potential of “community leadership” of our activities and projects, with reliance on voluntary effort wherever possible, which the CIC should encourage and support. This is the essence of being a social enterprise.

3. Any approved activity or project should have a nominated Director who will be accountable for its proper management, reporting to CIC Directors and members quarterly on a formal basis. The expectation will be that any costs of administering the activity or project will be both minimised and transparent.
4. Part of the approval process for each activity or project should be the required level of financial contribution to the overheads and reserves of the CIC. This will have to be calculated and agreed in each case. Some activities may require little in terms of CIC direct support, but the contribution must be carefully appraised at the outset and regularly reviewed.

### Implications

The nature of the role of coordinator, and its high salary level, are now deemed to be inconsistent with our overall financial situation and organisational context. We have now given formal Notice of termination of employment on the grounds of redundancy to our project coordinator, in accordance with discussions at our last meeting. This is slightly complicated however by her continuing maternity leave, and the temporary cover provided by Christina Dixon: decisions on both individuals are being interlinked.

The elements of the coordinator job which have hitherto been devoted to administrative support to the CIC, eg Directors' meetings, minutes, records, website, etc are now being advertised among members in the hope of securing the services of a volunteer. We only have two continuing projects, each with an accountable Director, so there is no need for any coordination.

The imminent commencement of our Community Transport service requires formal approval of its management arrangements, which should be proposed by its accountable Director. Community Transport is going to be much larger and more complex than any initiative we have undertaken before. There are therefore associated risks to our finances, reputation and organisational capacity: detailed attention by all Directors is needed at this formative stage. Putting all the above together in summary:

<b>Activity</b>	<b>Source of Income</b>	<b>Accountable Director</b>	<b>Support from CIC</b>	<b>Financial Contribution</b>
Public engagement in health and social care	Grant funded	PT	Initial approval and progress monitoring. Director time. Website, promotion and other communications. Accounts.	10% of income
SaltashCard	Sales of cards	RB	Initial approval and progress monitoring. Director time. Website, promotion and other communications. Accounts.	All net trading profits

Community Transport	Grant funding to test and refine the business model in current financial year, plus income from fares and hire	CB  (Separate accounts to be kept)	Development and start-up costs. Director time and other corporate advice. Website, promotion and other communications. Overall financial Accountability. Evaluation of initial testing of service	(to be agreed)

## 1. Current Financial Situation

On 25 October our bank balance was just under £4600. Of this, just under £2400 is designated for the Health project.

An invoice from SaltashCard is about to be paid (£242.52) and another is expected. During November we can expect to disburse Kara's remaining maternity pay, meet all her redundancy costs, and pay Christina's fees for October. We will be lucky not to exceed the £2200 we have available.

Agreement about the funding contribution from all three Activities above must therefore be reached during November, in the light of the success or otherwise of fundraising for Community Transport.

**Peter Thistlethwaite**

### **Saltash Health Project**

The first meeting of the Saltash Gateway Health and Social Care Network was held on October 4<sup>th</sup> at the SHADO centre. The event was promoted to the Network's database of contacts as well press releases, posters and good word of mouth. As a result we were very pleased to meet with over 20 people who came representing a wide range of interests and concerns.

In addition to gathering the thoughts and views of those who attended we have recruited a core group of volunteers who can work with us to further, and better develop links to individuals and support organisations in the Saltash area who may not be able to attend regular Network meetings. This core group includes representatives from the G.P. Patient Practice Groups and St. Barnabas League of Friends.

CIC Directors reported back to the Saltash Health Strategy group last week and a second Network meeting is now planned for Wednesday 30<sup>th</sup> November at 4pm – 6pm (Guildhall). Responding to the question “do you want see a wider choice of health and social care services delivered locally?” the Network has invited Dr. Neville Devonport from the Saltash Health Centre and Paula Bland, who takes a lead on Practice Based Commissioning within the Primary Care Trust to the meeting.

Further development work is planned so as to ensure young people are not side-lined in this engagement approach. A meeting with Saltash.net and K3 is planned which we hope will offer a clearer way forward for engaging with younger users of health and social care.

### **Community Bus Project**

The bus is currently in Launceston undergoing pre commissioning maintenance. Funds are awaited from the S106 panel to allow driver insurance to be purchased, this should be forthcoming mid November. Results of the NatWest Funding completion are expected towards the end of November. On the face of it we were second to Hope Cove Life Boat in the Plymouth Area completion, out of a local 43 Projects, but that was on Web based voting. Phone votes have to be added manually, so the outcome is a little uncertain !! Meanwhile plans are being developed to seek Driver and Admin volunteers along with a publicity campaign.

### **Future Development**

A small team from the Saltash CIC is visiting Helston on Tuesday 15<sup>th</sup> November to discuss with the Helston CIC how they obtained £1.8m funding for their community building, along with lessons learned.

Liam Bradley ( Chairman )

It was **RESOLVED** to note the report.

### **CORNWALL COUNCIL REPORT**

#### **(a) CNA report for noting or matters arising**

Councillor Holley reported that the Cornwall Council budget process was underway and that the planned incinerator at St Dennis had fallen foul of an environmental issue and was now in abeyance which was of concern to rate payers as it could result in costs of up to a million pounds from land fill fines and penalty payments.

He further reported that car park charging issues were still ongoing however he did not consider it would affect Saltash in the short term.

Councillor Austin reported that budget talks had commenced and that Cornwall Council had saved 6 million pounds and so appear to be in a reasonable position with no further cuts planned with money coming in from the PCT amalgamation which would result in 7.4 million pounds being set aside for vulnerable adults and children.

Mileage allowances were being reviewed as part of the cost saving review and that more money was to be made available for adult education, the A30 and A38 upgrades and social housing.

The AAA rating had been retained by Cornwall Council due in main to the work it conducts in Business Environment Support.

A further 9.8 million had also been saved through cost savings involved in the procurement of a new computer system.

4.8 million had also been saved due to the sale of buildings and 6 million saved on staffing.

The Localism team are going to work more closely with local councils on devolution packages and 3 million had been set aside to support takeover of toilets by local councils.

Councillor Riches reported that public consultation had commenced for the Devonport submarine de commissioning centre.

The new CNA Manager was progressing work with the Cornwall Councillors.

It was **RESOLVED** to note the reports.

### **QUESTIONS**

1. Mr Richards enquired why Porter Way did not exist on the town a-z map.

Councillor Frank reported that Wharfelton was not on the map either and that they would probably appear on an updated issue.

He further enquired why reinstatement by utility companies over the years had not included the replanting of trees.

The Chairman considered that this was because it had not been specified in the contract issued by Cornwall Council to the utility companies.

He further enquired if there was a copy of the electoral roll at the Guildhall and could the public view it.

The Chairman reported that there was a copy available for the public to view.

2. Mrs Christie referred to an article in a paper inviting members of the public to report incidents of ASB.

She provided members with a report and photographs of incidents at Pillmere. members considered and discussed the issue in detail with Mrs Christie.

Councillor Mrs S Hooper MBE proposed that a site meeting take place with ward councillors and residents at the times ASB was occurring.

It was **RESOLVED** a site meeting take place and Councillor Austin pursue the issue with Sergeant Dunstan.

### **219/11/12 MINUTES**

The minutes of the meetings held on 6<sup>th</sup> October, 13<sup>th</sup> October and 18<sup>th</sup> October 2011 were confirmed and signed as a correct record.

Subject to Councillors Reid's apologies being recorded for the meeting held on the 18<sup>th</sup> October 2011.

220/11/12

**MATTERS ARISING**

**a. Cornwall Council – Public Convenience Review**

Councillor Holley reported that Cornwall Council as part of its cost saving strategy were closing 100 toilets spread evenly throughout Cornwall which included one in Saltash working to the priority to preserve the toilets along coastal paths as they generated income.

It was **RESOLVED** to invite the Strategic Waste and Landscape Manager to a mutually convenient Full Council meeting to explain the rationale for the proposed closure of the waterside toilet.

**b. Cornwall Council – Future of the Code of Conduct Consultation - update**

Councillor A Killeya reported on updated information with regard to the governments amendments tabled at the third reading of the proposed bill.

It was **RESOLVED** to note the report.

**c. Station Building – update and report from working party**

Councillor Bickford reported that the working party had met with the council solicitor to establish a legal position.

It was **RESOLVED** to note the report.

**d. PA11/03944 – 4 Regal House, Fore Street, Update**

No update.

**e. Boundary Commission for England – update from Councillor A Killeya**

Councillor A Killeya reported that he had been invited to attend a meeting next Thursday and that he was progressing matters with regard to the proposed name change together with Keep Cornwall Whole.

It was **RESOLVED** to note the report.

**f. Proposed National Planning Framework – report from Councillor A Killeya**

Councillor A Killeya reported that in the event of the absence or an out date policy or insufficient evidence development can take place and that this has



continuing implications at national level relating to the governments rationale.

It was **RESOLVED** to note the report.

## 221/11/12 **FINANCE:**

- a. The following receipts in September/October 2011 were **NOTED:**

	£	p	
Guildhall Hire	1572.64		Guildhall hire
Burial Board	1200.00		Burial fees
Saltash Heritage	1.00		Rent
Cornwall Council	127,598.00		Precept – 2 <sup>nd</sup> instalment
Space and People PLC	660.00		Donation
Sundry	10.00		Donation
Saltash in Transition	1278.16		Return of surplus Festival Fund grant

- b. The following payments in September/ October 2011 were **NOTED:**

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	9613	.54			Staff salaries (September)
Cornwall Council	617	.00			Guildhall rates
SLCC Enterprises Ltd	5	.00			CiLCA Documents
Acorns Florist	1200	.00			Watering/feeding hanging baskets – August 2011
UK Fuels	71	.71	57	.76	Petrol (cemetery)
D Bartlett	13	.40			Expenses
SECTA	28	.00			Membership 2011/2012
J&M Garden Machinery Ltd	39	.95	33	.29	Strimmer line
Travis Perkins Ltd	176	.63	147	.19	Tools
Morris Leslie Group	176	.64	147	.20	Bowser hire – August 2011
IRQ Systems Ltd	439	.19	365	.99	Support/broadband/license renewal
Otis Ltd	480	.04	400	.04	Lift maintenance
Jackman Peckover Ltd	1507	.14	1255	.95	Supply/fit gas valve & control box
HMRC	2126	.22			PAYE/NIC
Cornwall Council Pensions Consortium	858	.26			Superannuation – August
	99	.85	83	.20	Cleaning/Health & Safety items
EDF	5	.00	4	.76	Lighting
EDF	13	.00	12	.38	Lighting
Eon	3	.89	3	.70	Gas bill
Jackman Peckover Ltd	105	.00	87	.50	Emergency call

WPS Insurance Ltd	149	.84			Amendments to policy
Windsock Co. Ltd	398	.10	331	.75	Flag & flagpole
J Williams	5481	.00	4567	.50	Jet washing – Fore Street
ICOM South West	72	.72	60	.60	Telephone bill
EDF	13	.25	12	.62	Christmas light supply pt 5
EDF	13	.25	12	.62	Christmas light supply pt 1
EDF	11	.15			
EDF	13	.25	12	.62	Christmas light supply pt 2
Cornish T Shirt Factory	67	.00			Flags
SES Ltd	289	.28	241	.07	Repair
Hine Brothers	1300	.00			Grounds
					maintenance/watering
Eon	1072	.85	894	.04	Electricity bill
EDF	13	.25	12	.62	Christmas light supply pt 6
Consortium	137	.98	114	.98	Power tools
BNP Paribas Lease	36	.00	30	.00	Annual administration fee
BNP Paribas Lease	513	.84	428	.20	Photocopier rental
G Aires Ltd	1654	.00	1390	.00	Supervisor/operative re
					pressure washing Fore Street
HMRC	2955	.84			PAYE/NIC
C Oakes	327	.20			Expenses
Cornwall Council –	965	.92			Superannuation
Pensions					
Petty Cash	155	.04			Petty cash
Cornwall Council	65	.55			Refuse sacks
Oaklands Community	65	.00			Street lighting
Centre					
Saltash Window	45	.00			Window Cleaning
Cleaning					

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

- Essential repairs to defective emergency lighting to value of £300.00
- Guildhall ladies toilet repair £150.00

It was **RESOLVED** to note.

**222/11/12**      **PLANNING**

- It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Gee did not vote on planning.
- It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email. In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the

Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.

c. Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
20.10.2011	PA11/06596	<p>Mr A Carmichael, Moorland Auto Solutions Ltd - <b>land at Rowan Cottage, 58 Liskeard Road</b> - application for consent to display an advance directional sign.</p> <p>Ward: Burraton</p> <p><b>It was resolved to RECOMMEND REFUSAL ON THE GROUNDS OF ROAD SAFETY AND STREET SCENE. IT WAS FURTHER MINUTED THAT COUNCILLOR AUSTIN WOULD FUND A SIGN FROM HIS COMMUNITY CHEST.</b></p>
20.10.2011	PA11/07025	<p>Mr I Lidstone - <b>Alma Cottage, Trevollard Lane, Trematon</b> - installation of solar PV panels to outbuilding.</p> <p>Ward: St Stephens</p> <p><b>It was resolved to RECOMMEND APPROVAL AND TO NOTE THE INCORRECT ROAD ADDRESS OF TREVOLLARD LANE WHICH SHOULD READ CUMBLE TOR LANE AS PREVIOUSLY NOTIFIED.</b></p>
<b>PRIOR TO THE NEXT APPLICATION COUNCILLOR H FRANK DECLARED A PREJUDICIAL INTEREST AND LEFT THE MEETING.</b>		
13.10.2011	PA11/07742	<p>Mrs S Adkins - <b>Bishop Cornish School, Lynher Drive, St Stephens</b> - installation of</p>

photovoltaic roof panels of various wattage on 3 roof slopes.  
Ward: Essa

**It was resolved to RECOMMEND APPROVAL**

**COUNCILLOR H FRANK REJOINED THE MEETING.**

20.10.2011	PA11/07780	Mr P Bailey - <b>10 Gilston Road, Carkeel</b> - extension of time E2/08/01083/FUL for the construction of industrial unit approved 12 September 2008. Ward: Burraton <b>It was resolved to RECOMMEND APPROVAL</b>
13.10.2011	PA11/07816	Mrs N Maratty – <b>2 The Court, Lower Burraton</b> - ground floor extension to rear. Ward: St Stephens <b>It was resolved to RECOMMEND REFUSAL ON THE GROUNDS OF OVERDEVELOPMENT OF THE SITE AND IMPACT ON THE AMENITY SPACE.</b>
19.10.2011	PA11/08266	Mr S Gough, Calweton Veterinary Group – <b>12 Keast Mews, Fore Street</b> - change of use from A1 to A1 with ancillary D1 use. Ward: Pill <b>It was resolved to RECOMMEND APPROVAL</b>
13.10.2011	PA11/08273	Mr S Cronk - <b>1 Tor Hill Cottage, Tor Hill</b> - dismantle and remove one Oak tree (T1), one Cherry tree (T2) and one Ash tree (T3) in a conservation area. Ward: St Stephens <b>It was resolved to RECOMMEND APPROVAL</b>
21.10.2011	PA11/08405	Mr and Mrs ME and J Best - <b>Trematon Court Farm, Broad Lane, Trematon</b> - retention of

temporary agricultural dwelling  
for a further three years.

Ward: Burraton

**It was resolved to  
RECOMMEND APPROVAL**

19.10.2011

PA11/08469

Mr A Airey - **2 Courtlands, St  
Stephens** - garage conversion  
into en suite bedroom.

Ward: Essa

**It was resolved to  
RECOMMEND APPROVAL**

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

**PA11/06823 – 149 Old Ferry Road**

20<sup>th</sup> September 2011- the Town Council deferred a decision pending a full set of plans.

19<sup>th</sup> October 2011 – Email received from the Planning Officer notifying that the application has been withdrawn.

**PA11/04245 – The Sheds, Elwell Road**

19<sup>th</sup> July 2011 – the Town Council RESOLVED to RECOMMEND REFUSAL due to:

1. Over development of site.
2. Restricted access and egress to garages.
3. Continuation of overbearing aspect of Lockyer Terrace.
4. The Council consider this application should go to committee in either case whatever the officer's recommendation.

10<sup>th</sup> October 2011 - a copy of the Decision Notice granting conditional planning permission was received.

Polls:

**PA11/05745 – R&A Carpets, Albert Road**

20<sup>th</sup> September 2011 - the Town Council RESOLVED to RECOMMEND APPROVAL subject to the double door being changed to a single door on the plans.

Stick with our original position and request a call in  
Accept the officer's position  
Abstain

Poll 2  
Poll 7  
Poll 0

It was **RESOLVED** to note.

**PA10/06323 – 38 Culver Road**

6<sup>th</sup> October 2011 – the Town Council **RESOLVED** to **RECOMMEND** **REFUSAL** due to :

- (i) massing/overbearing
- (ii) overlooking
- (iii) impact on the conservation area.

Stick with our original position and request call-in	Poll 1
Accept the officer's position	Poll 1
Abstain	Poll 1

It was **RESOLVED** to note and that the result of the second poll be emailed to members.

It was **RESOLVED** that all future applications include both the Town and County ward details on the agenda listings.

**223/11/12      CORRESPONDENCE**

**a. Sita Cornwall Trust & the East Cornwall Local Action Group**

Invitation to attend event on Friday 18<sup>th</sup> November 2011

It was **RESOLVED** that Councillor Ellison attend.

**b. Cornwall Council**

Consultation on proposed changes to the pre-application service

It was **RESOLVED** that the consultation paper be emailed to Councillors who should submit responses to the Clerk for collation and submission.

**224/11/12      INDUSTRY, COMMERCE, TRANSPORTATION & TOURISM COMMITTEE 12TH OCTOBER 2011**

It was **RESOLVED** that the minutes of the Industry, Commerce, Transportation & Tourism Committee held on 12<sup>th</sup> October 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

**225/11/12      POLICY & RESOURCES COMMITTEE 18<sup>TH</sup> OCTOBER 2011**

It was **RESOLVED** that the minutes of the Policy & Resources Committee held on 18<sup>th</sup> October 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed.

Subject to:

Minute 85/11/12 to read - It was **RESOLVED** that the budget as set be put to Policy and Resources to be considered as part of the precept.

Minute 91/11/12 read - It was **RECOMMENDED** that £500 be awarded.

**226/11/12      STAFFING COMMITTEE 20<sup>TH</sup> SEPTEMBER 2011**

It was **RESOLVED** that minute 39/11/12 Disciplinary Policy Review parts (a) i), ii) and iii) be approved.

And

Minute 42/11/12 be referred to part 2.

**227/11/12      REPORT FRM COUNCILLOR MRS S HOOPER ON CALC MEETING 26 OCTOBER 2011.**

**Councillor Sue Hooper**

**CALC REPORT FROM THE MEETING HELD AT BODMIN WEDNESDAY 26<sup>TH</sup> OCTOBER 10.30 AM**

*Cornwall Councillor Ray Tovey was the guest speaker at the meeting and was able to clarify various matters for the members present.*

Councillor Tovey stressed that enquiries that he could not help with at the meeting then Parish/Town Councils should make a list and email to him for action accordingly.

**DEVOLUTION**

Following a question from the floor regarding devolution - Councillor Tovey said that time lines would be Town/Parish led and that there should be budgets from Cornwall for Capital programmes for local Councils and therefore if Councils wished to plan for Capital programmes they should do so as soon as practical.

**TOILETS**

There were several questions from the floor (including from me for Saltash) regarding taking over of Toilets in Towns/Parishes and if funding would lead/follow – the answer was a little unclear but Steve Foster was pretty sure that funding from Cornwall should be available for repairs/ replacement of vintage underground utilities (my question) before adoption. Councillor Tovey informed the meeting that a town (he thought may have been in Wiltshire – he was not sure) – engaged a contractor who undertook/ran the toilet scheme in that particular town which was working most satisfactorily – he wondered if a similar scheme for our Cornish Towns/Parishes may be a consideration.

**PARISH/NEIGHBOUR HOOD/MASTER PLANS**

After much debate about grave concerns regarding various planning issues (particularly housing development on Green Sites) - Councillor Tovey/Steve Foster suggested that Parish Plans should have suitable clauses regarding planning if they are to be defended if controversial applications come in to their Councils – and agreed (my question) that pre-

planning discussions with applicants/Councillors/Planning Officers on major planning issues should be encouraged – the meeting was also mindful that members of the public should be engaged at some stage. (Bodmin and St Austell Councils seemed to be well prepared with their Town Plans).

I think it was Councillor Tovey (but it may have been Steve Foster) – stressed that if plans due to be discussed at local planning meetings were not on Cornwall's Web site it would not be appropriate to deliberate at their planning meetings.

**SAFE PLACES SCHEME** – Chairman of the meeting Councillor Sue Swift (Helston) encouraged the meeting to sign up to make their Towns/Parishes a SAFE PLACE SCHEME COUNCIL – I asked if she would send STC details (agreed).

**LOCALISM NEWSLETTER** – I saw that the Bodmin Town Clerk had a C.C Localism Newsletter and I wondered if we had one for distribution.

Likewise I saw a NALC **Communities** Newsletter - same question.

These were the snippets from a very long meeting that I felt would be of interest to STC

Councillor Sue Hooper MBE  
CALC representative for STC

It was **RESOLVED** to note the report.

**228/11/12      MEET THE PEOPLE:**

- a.    Feedback from last meeting

It was **RESOLVED** all items had been dealt with.

- b.    Arrangements for future meetings.

It was **RESOLVED** that Councillors A Killeya, Gee, Bickford and Riches would attend on 5<sup>th</sup> November 2011 with Councillor Holley as substitute for Riches if not available.

**229/11/12      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

**230/11/12      TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

**Station Building – update and report from working party**

Councillor Bickford gave an outline report of the working parties actions to date.



It was **RESOLVED** to note the report.

Prior to the next item the Clerk left the meeting.

### **Annual Review of Clerks Remuneration**

It was **RESOLVED** that staffing committee minute 42/11/12 be approved.

### **Property Update**

The Chairman updated members on property matters.

It was **RESOLVED** to note the report.

The Clerk rejoined the meeting.

### **231/11/12     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

### **232/11/12     URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

### **Saltash Heritage**

The Chairman informed members of a letter of thanks received from Saltash Heritage regarding the prompt and efficient dealings of the council regarding the heating boiler at the Town Museum.

It was **RESOLVED** to note.

### **Remembrance Sunday**

The Chairman announced that the remembrance service is taking place at 3pm on Sunday 13<sup>th</sup> November at the Wesley Church and that 2 minutes silence will be held as a civic event in Fore Street on 11<sup>th</sup> November at 11am.

It was **RESOLVED** to note.

### **Cornwall Conversations.**

The Chairman informed members of a budget event for town and parish councils being held by Cornwall Council on 14<sup>th</sup> November.

It was **RESOLVED** that Councillor A Killea will attend.

Prior to the next item Councillor A Killea declared a prejudicial interest in the item and took no part in the consideration or voting.

### **Saltash.net community school.**

Members considered a request to nominate a governor.

It was **RESOLVED** that Councillor Yates be nominated as governor.

### **Christmas Lights Switch On Lantern Parade**

The Chairman informed members of a request for volunteers from Councillor Frank.

It was **RESOLVED** to note and promote the request to the community.

### **Cornwall County Playing Fields Association Annual General Meeting Wednesday 23<sup>rd</sup> November 2011.**

It was **RESOLVED** due to non attendance apologies be tendered.

#### **233/11/12 PRESS RELEASES**

It was **RESOLVED** to issue a press release regarding the Devonport submarine de commissioning centre consultation taking place at the Guildhall on Friday 2<sup>nd</sup> December.

And

Cornish Guardian - Councillor Ellison and Yates will submit columns for the next issues.

#### **234/11/12 DATE OF NEXT MEETING**

15<sup>TH</sup> November (Planning) and 1<sup>st</sup> December 2011.

#### **235/11/12 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.35 pm.

Signed: \_\_\_\_\_  
Chairman

Dated 1<sup>st</sup> December 2011